

**Historic Preservation Advisory Board Meeting  
November 19, 2009**

**CALL TO ORDER**

The meeting was called to order by Sherry Pittman at 6:06 p.m. with the following members present: Darlene Singleton, Sandi Whitley, Don Williams, and Joseph Barnes. Ron Harper and Jeff West were absent.

Additionally, the following staff members were present: Robert LaCroix, Chris Spencer and Irene Hatcher.

**ACTION ITEMS**

- Approval of Minutes for the May 21, 2009 meeting

Board member Singleton made a motion to approve the minutes for the May 21, 2009.

Board member Pittman seconded the motion.

The minutes were approved by a vote of 2-0. (Williams, Whitley and Barnes Abstained.)

- Approval of Minutes for the August 20, 2009 meeting

Board member Singleton made a motion to approve the minutes for the August 20, 2009.

Board member Pittman seconded the motion.

The minutes were approved by a vote of 3-0. (Williams and Barnes Abstained.)

**Election of Chair and Vice-Chair**

**Board member Whitley motioned to postpone voting for Chair and Vice Chair.**

**Board member Pittman seconded the motion.**

**The motion was voted on and passed 5-0.**

**DISCUSSION ITEMS**

- Historic Preservation Training and Orientation.

Spencer gave an overview of the duties of the Historic Preservation Advisory Board. Spencer talked about the downtown plan and gave a Power Point demonstration of the historic district. Spencer explained the downtown zoning and he talked about historic buildings in the downtown. Spencer talked about Downtown Development Standards.

2 Spencer explained the Downtown Residential Standards and described the recent  
4 additions to downtown.

6 Spencer explained the difference between contributing and non-contributing  
8 property. Spencer described a study that was done between 1999 and 2001  
10 regarding contributing and non-contributing property in the historic district. Spencer  
12 gave the background of the courthouse square and the survey of the properties.  
14 Spencer showed pictures of some redevelopment that has been done in the historic  
16 district on some historic properties. Spencer explained how property values are  
18 affected by historic value.

- Historic Markers for Landmark properties.

20 Spencer listed other cities that have historical marker programs and explained how  
22 they work. Spencer stated the companies that have been used by Rockwall's parks  
24 department and that have been used in other cities. Spencer further talked about  
26 the need of getting a quote locked in for historic markers.

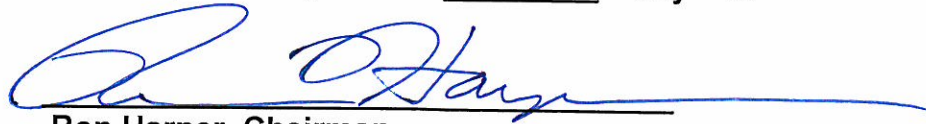
28 Board member Pittman gave some examples of where historic markers are already  
displayed in the city and discussed where they were ordered. There was further  
discussion regarding the content that should be put on the marker, its shape and  
the type of mounting that should be used.

There was discussion regarding the purchasing of the plaques and any rules or  
regulations regarding how it would be displayed. LaCroix stated he thinks the  
markers are a good idea and should be followed through with.

## ADJOURNMENT

There being no further business, the meeting was adjourned at 6:54 p.m.

**PASSED AND APPROVED BY THE HISTORICAL PRESERVATION ADVISORY  
BOARD OF THE CITY OF ROCKWALL, Texas, this 15th day of  
April, 2010.**

  
Ron Harper, Chairman

ATTEST: 