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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
January 4, 2011
6:00 PM

Call To Order

The meeting was called to order in the City Council Chambers at 6:00 p.m. by Chairman Glenn Varner with the following Board members present: Brandi Patterson, Pam Kitkoski, Marcus Yarbrough, Clint Brooks, Kevin Moffatt and Chandra Karlen. Also present were Parks Director Brad Griggs and Parks and Recreation Manager Andy Hesser.

Consider approval of minutes from the December 7, 2010 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on December 7, 2010 was provided to the Board for their review and approval. Pam Kitkoski requested that on line 41 John's last name be added so that it read John Thomas. Chandra Karlen made a motion to approve last month's minutes with the change. Marcus Yarbrough seconded the motion which was voted on and passed with 7 in favor.

Update on City Council Actions from December 20, 2010 meeting and take any action necessary.

Mr. Griggs informed the Board that City Council approved the Dog Park project presented by Leadership Rockwall. The project will start March 1st. The dog park site at Harry Myers Park has been cleared and any reusable playground equipment has been relocated to Yellowjacket Park. City Council also accepted the recommendation to rename Caruth Lake to Raymond Cameron Lake. A ribbon cutting ceremony with the Cameron family will be planned for later in the year.

Hold Executive Session under Session 551.072 of the Texas Government Code.

This agenda item was moved up in the agenda. Chairman Glenn Varner immediately recessed the public meeting into Executive Session. The public meeting reconvened at 7:51 PM. Board member Marcus Yarbrough made a motion to open the meeting. Brandi Patterson seconded the motion.

Take any action as a result of Executive Session.

Chairman Glenn Varner informed no action was taken as a result of Executive Session.

Appointment with Mark Spencer of MHS Planning to discuss and consider Proposed Athletic Complex and take any action necessary.


Mark Spencer of MHS Planning introduced Steve Fitzpatrick and Brandy Ziegler with Fitzpatrick Architects. Both architects are part of the design team for the proposed Athletic Complex. The design team requested input from Park Board regarding the design amenities such as playground equipment, pavilion structures, walkways,

47 concession needs and landscaping. Mr. Fitzpatrick and Ms. Ziegler showed examples of
48 various design ideas. The Park Board agreed a concession area with seating and ample
49 space, lighting and upgraded features would be an important focus of the complex.
50 Spacious walk areas and low maintenance yet attractive landscaping were also mentioned
51 as an important point in the planning process. Mr. Spencer presented various playground
52 options for both main areas and satellite areas. All the options shown promote creative
53 play. The design team was pleased with the feedback received from Park Board and will
54 therefore start to compile a package with a target completion date of May.

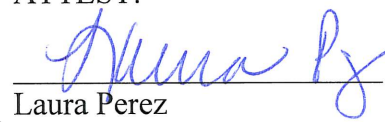
55
56 **Adjournment**

57 There being no further business to come before the Board at this time, the meeting was
58 adjourned at 8:28 p.m.

59
60 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
61 ROCKWALL, TEXAS, this 22nd day of February, 2011.

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65 Glenn Varner
66 Chairman, Park Board

67 ATTEST:

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70 Laura Perez
71 Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
Tuesday, January 4, 2011
Special Park Board Meeting
City Hall, 385 S. Goliad, Rockwall, TX 75087
6:05 p.m.

I. Call To Order

Chairman Glenn Varner called the meeting to order at 6:05 p.m. Present were Chairman Glenn Varner, Board members Brandi Patterson, Marcus Yarbrough, Clint Brooks, Kevin Moffatt, Pam Kitkoski and Chandra Karlen. Also present were Parks Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez, Mark Spencer of MHS Planning, Steve Fitzpatrick and Stacy Ziegler of Fitzpatrick Architects, Michael Black and Kris Brown of La Terra Studio. Chairman Varner immediately recessed the meeting into Executive Session.

II. Hold Executive Session under Section 551.072 of the Texas Government

Code to discuss:

A. Deliberation regarding the purchase, exchange, lease or value of real property.


III. Take any action as a result of Executive Session

Chairman Glenn Varner called the public meeting back to order, and no action was taken as a result of Executive Session.

IV. Adjournment

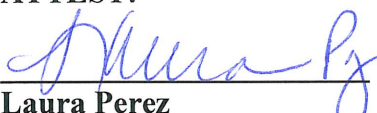
Executive Session was adjourned at 7:45 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 22nd day of February, 2011.



Glenn Varner
Chairman, Park Board

ATTEST:



Laura Perez
Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
Municipal Court, 205 W. Rusk, Rockwall, TX 75087
February 22, 2011
6:00 PM

Call To Order

The meeting was called to order in Municipal Court at 6:00 p.m. by Chairman Glenn Varner with the following Board members present: Brandi Patterson, Pam Kitkoski, Clint Brooks and Kevin Moffatt. Board Member Marcus Yarbrough arrived at 6:05 p.m. Board member Chandra Karlen was absent. Also present were Parks Director Brad Griggs and Parks and Recreation Manager Andy Hesser.

Consider approval of minutes from the January 4, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on January 4, 2011 was provided to the Board for their review and approval. Pam Kitkoski made a motion to approve the minutes as presented. Kevin Moffatt seconded the motion which was voted on and passed 5-0 (Yarbrough arrived late, Karlen absent).

Appointment with Leadership Rockwall Class to discuss Dog Park Project Site and Naming and take any action necessary.

John Thomas with Leadership Rockwall opened the discussion by talking about the layout of the proposed dog park. Julie Zurek with the Leadership Rockwall Class distributed to Park Board a park layout for their review. Mr. Thomas described the plan to add a person and pet water fountain in the center of the park. Water stations will be located on the outer areas within the park and the entrance will consist of a concrete pad. Mr. Thomas also informed benching has been approved by the Parks and Recreation Department. Park Director Brad Griggs added that the dog park's color scheme will match the current colors of Myers Park. The fence will be a black vinyl fence and the water fountain will also be black. Mr. Griggs also explained that the fence around the Myers pool will possibly be replaced and therefore also match the dog park fencing. The Myers pool fence could be replaced by April 30th. The concrete pad will not go down until the group is financially stable.

Mr. Griggs explained that this meeting was to show the approved site plan. The Parks and Recreation Department will maintain the park. Mr. Thomas explained that the entrance rule sign will basically state that owner takes responsibility. Leadership Rockwall confirmed the dog park name to be Rockwall Dog Park or Rockwall Area Dog Park. The group went on to explain they do not want to add too much signage and the signage that will be posted will be uniform. The signs will be dark brown with light color lettering and in the shape of a dog bone. A sample of the sign was shown. The sign was dark brown with light tan font. The signs will be made of wood and will be sealed to make it a high quality sign. The signs will be sturdy and consist of 3 lines. There will be 1 sign per 1/8 foot section. The layout provided depicted signage location. Mr. Thomas

47 informed the Board that so far 4 signs had been sold. In addition, Mr. Thomas said that
48 the signs would face the park and not the parking lot. Mr. Griggs also stated that the
49 signs would face inward. Board Member Pam Kitkoski asked if the signage would be
50 facing the street. Mr. Thomas clarified that the signs were moved to face inward so not
51 to advertise. Mr. Thomas explained that Elite Pet Resorts would be a sponsor. Any
52 potential vendor or sponsor might be able to customize his or her logo and will have to
53 follow the two color scheme. Mr. Griggs said the two color scheme is best because the
54 signs are advertising to the park goers and not the Harry Myers Community Center traffic
55 since the building is adjacent to the dog park.

56
57 Mr. Thomas informed the Board that the fencing material price was being locked in. The
58 sod is being donated by Earth Technology with plans to do the sodding in March. At this
59 time Ms. Zurek gave the Board handouts on the advertising options available. These
60 packets were given to sponsors. The Leadership Class informed the Board that the flyers
61 previously distributed at the beginning of the project would need to be changed because
62 of the pricing structure. Board Member Pam Kitkoski asked about the locations of the
63 dog stations. Ms. Zurek clarified there would be one station for each side, therefore, one
64 station for small dogs and one station for large dogs. Leadership Rockwall member
65 Janice Grieser said the dog park momentum was growing because of an article that was
66 printed in a local magazine and newspaper. Ms. Grieser informed the Board of financials
67 and that to date \$6981 had been collected. They need \$7500 in order to fence. Currently,
68 the Leadership Class has \$14,000 in verbal commitments. The goal is \$20,000.

69
70 The Leadership Rockwall group discussed the misunderstanding associated with
71 Rockwall Paws. Rockwall Paws is a local group that has allowed the Leadership
72 Rockwall Class to use its name so that donations could be tax deductible. Ms. Zurek said
73 they were using Rockwall Paws for the tax write-off because they needed a 5013c.

74
75 Mr. Griggs added that 24 months after the dog park project completion anyone wanting
76 to donate to the dog park will be referred to the Parks and Recreation Memorial and
77 Donation Catalog. The dog park will be owned and operated by the City. Chairman
78 Varner commented that it was a privilege to have volunteers such as these. Mr. Varner
79 thanked the 2011 Leadership Rockwall Class for their efforts and hard work. The
80 Leadership Class informed the Board the dog park grand opening is scheduled for Friday,
81 April 29.

82
83 **Appointment with Mark Spencer of MHS Planning to discuss and consider**
84 **Proposed Athletic Complex and take any action necessary.**

85 Mark Spencer with MHS Planning showed a PowerPoint presentation of the sports
86 complex park tour taken on January 28. The goal of the tour was to find out what sports
87 complex features were liked and not liked. Mr. Griggs added that this was an opportunity
88 to look at design elements for the Phase I build-out. In regards to timing, Mr. Griggs
89 informed the Board that they would need to get pricing information to City Council by
90 early May so City Council could take action on the topic. Mr. Spencer began the
91 presentation and gave general information about each complex visited including the year
92 the complex was built, the land area, the cost and park contents. An aerial map of each

93 facility was also shown. The complexes visited were Harold Baccus in Frisco, Toyota
94 Park in Lewisville, Oak Grove in Grapevine and Forney Community Park in Forney. In
95 addition to the ballfield details, Mr. Spencer pointed out items such as lighting,
96 landscaping, playground structures and concession areas. He gave his professional
97 opinion on what he thought worked best for a multi-use sports complex. The Board
98 asked various questions regarding location in proximity to neighborhoods, concession
99 areas, landscaping and shade options. Overall the Board was shown a variety of features
100 currently in use by local sports complexes.

101
102 **Hold Executive Session under Session 551.072 of the Texas Government Code.**

103 Chairman Glenn Varner immediately recessed the public meeting into Executive Session
104 at 6:56 p.m. The public meeting reconvened at 7:47 p.m. Board member Pam Kitkoski
105 made a motion to open the meeting. Brandi Patterson seconded the motion.

106
107 **Take any action as a result of Executive Session.**

108 Chairman Glenn Varner informed no action was taken as a result of Executive Session.

109
110 **Staff update on programs and events and take any action necessary.**

111 Parks and Recreation Manager Andy Hesser informed the Board of the 2011 Daddy
112 Daughter Dance success. 550 tickets were sold and staff received great feedback from
113 participants. Mr. Hesser informed the Board that staff will look into a different table
114 layout for next year in order to provide more space. For 2012, the goal is 600
115 participants. 2011 has proven to be the most profitable dance. There were \$1400 in non-
116 resident fees. Mr. Hesser went on to talk about Pre-School Clubhouse, a new program
117 for children ages 2-5 years old. The program began February 16th at The Center. The
118 program allows participants to purchase 15 sessions or 5 sessions. Each session provides
119 a different activity and consists of either story time, puppet theatre, nature walk or
120 another fun activity. Staff received an excellent response on the puppet theatre. ROCK
121 Spring Break will take place Monday, March 14th through Friday, March 18th. The camp
122 participants will visit Dinosaur Valley State Park, Texas Freshwater Fisheries, Dallas
123 Zoo, The Heard Museum and Harry Myers Park. At Myers Park the children will focus
124 on cooking, camping and fishing safety.

125
126 **Discuss and Consider next Park Board Meeting Date and take any action necessary.**

127 Mr. Griggs informed the Board that the March Park Board meeting needs to be moved
128 from the scheduled date of Tuesday, March 1st because he and Mr. Hesser are attending
129 the Texas Recreation and Park Society Institute and Trade Show being held March 1st –
130 4th. The Board agreed to move the March meeting on Monday, March 14th at 6:00 PM.
131 The Board will be informed of the venue once staff looks at the City Hall Council
132 Chambers schedule.

133
134 **Adjournment**

135 There being no further business to come before the Board at this time, the meeting was
136 adjourned at 8:04 p.m.

138 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
139 ROCKWALL, TEXAS, this 14th day of March, 2011.

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145 ATTEST:

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Laura Perez

Administrative Secretary



Glenn Varner

Chairman, Park Board

MINUTES
PARKS AND RECREATION BOARD

Tuesday, February 22, 2011
Special Park Board Meeting
Municipal Court, 205 W. Rusk, Rockwall, TX 75087
6:56 p.m.

I. Call To Order

Chairman Glenn Varner called the meeting to order at 6:56 p.m. Present were Chairman Glenn Varner, Board members Brandi Patterson, Marcus Yarbrough, Clint Brooks, Kevin Moffatt and Pam Kitkoski. Also present were Parks Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez and Mark Spencer of MHS Planning. Chairman Varner immediately recessed the meeting into Executive Session.

II. Hold Executive Session under Section 551.072 of the Texas Government

Code to discuss:

A. Deliberation regarding the purchase, exchange, lease or value of real property.

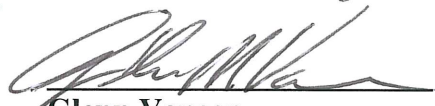
III. Take any action as a result of Executive Session

Chairman Glenn Varner called the public meeting back to order, and no action was taken as a result of Executive Session.

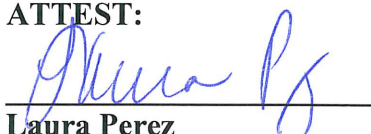
IV. Adjournment

Executive Session was adjourned at 7:42 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 14th day of March, 2011.


Glenn Varner
Chairman, Park Board

ATTEST:


Laura Perez
Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
March 14, 2011
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:02 p.m. by Chairman Glenn Varner with the following Board members present: Brandi Patterson, Pam Kitkoski, Marcus Yarbrough, Clint Brooks, Kevin Moffatt and Chandra Karlen. Also present were Parks Director Brad Griggs and Parks and Recreation Manager Andy Hesser.

Consider approval of minutes from the February 22, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on February 22, 2011 was provided to the Board for their review and approval. **Clint Brooks made a motion to approve the minutes as presented. Kevin Moffatt seconded the motion which was voted on and passed 6-1 (Karlen abstain).**

Discuss and Consider Highgate Proposed Planned Development (PD) Concept Plan and take any action necessary.

Park Director Brad Griggs opened the discussion by providing background on the Highgate project. Highgate is a single family residential development located on FM 549 on a newly annexed part of the city. There are two different plans to present. The property currently sits as 250+ acres as a single family equestrian type ranch. There is a large 65,000 sq ft riding arena with several stables and two 5,000 sq ft outbuildings and a large home. It also has a lake shaped like Texas in front of the home. The property will be developed in a residential manner and the developer has approached the Parks and Recreation Department as to whether or not we would be interested in retaining the indoor facility riding area and possibly the two 5,000 sq ft outbuildings as a park dedication or they have also submitted a plan which would follow a more traditional line of thought with an 11-acre park dedication on the north side of lake with HOA surrounded property.

Mr. Griggs added that the facility is a 65,000 sq foot single span with no piers in the middle used primarily for a riding arena. It has a dirt sand floor with interior lighting. There is no HVAC and we believe no restrooms. We see some potential opportunity for programs and recreational opportunities. We see using it for large dances and concert performances. Long term the facility would be surrounded by roughly 500 home sites. The location is off two access points. One point to the neighborhood we do not want to promote because of the disruption to the neighborhood. The other access is off Cullins Road which is a small street. Drivers would then have to come across a water crossing to go to the property where there is no approved parking. What we have is an opportunity to possibly secure the building as part of a dedication or just let it go. This would be nice to have in inventory. One thing we've discussed is to have a consultant look at it and give us ideas to develop the facility. The consultant would help analyze what it would cost to

47 install flooring, lighting and HVAC. The big challenges are what could we do with it and
48 how much would it cost to put it in usable condition and right now we don't have those
49 numbers yet.

50 The discussion continued with Mr. Griggs explaining that the other option is to accept an
51 11-acre dedication on the north side of the lake with some houses around and the rest of
52 the park being HOA maintained. The second option, Development # 2, would be to
53 accept an 11-acre dedication and retain the riding arena and then that may become the
54 neighborhood park. At that time Mr. Griggs introduced Jerry Sylo with JBI Partners, Inc.
55 from Addison, Texas. Mr. Sylo represents the property owner. Mr. Sylo informed the
56 Board they have gone to Planning & Zoning (P&Z) work sessions and public hearings.
57 The P&Z commission tabled their request in order to come before Park Board. The
58 property owner feels this is something the city could use to its advantage. The arena is all
59 steel with steel walls and is only 5-6 years old and kept in great shape. The property
60 owner thought it would be short sided to tear it down.

61 Mr. Sylo explained that the property owner envisions some type of soccer complex with
62 the ability for an artificial surface with a roof over for games or practices regardless of
63 weather. Mr. Sylo explained that the property owner developed a scenario for the project
64 and came up with a true Development # 1 which is very comparable to Development # 2.
65 Development # 1 included the 10 acres with the arena with lots backing up on the eastern
66 side of the park. This included a street entrance on the south side of the park and the
67 presumption for that type of facility with the primary access being from outside the
68 neighborhood through Cullins Road. While the ordinance requires a park dedication for a
69 neighborhood park this seemed a little different than a true neighborhood park and more
70 like a community park with the concern being outside traffic cutting through. With that
71 what the owner wanted to do was to deemphasize from the neighborhood and emphasize
72 the park entrance to be from Cullins Road. According to Mr. Sylo, "the P&Z work
73 session and staff voiced concern over houses backing up to the park. So what we did then
74 was come up with Development # 2 which is a couple of homes siding the arena and park
75 and another loop street to provide better access from the east still showing the park on the
76 south side of the property and still minimizing and really deflecting any traffic from
77 outside of the neighborhood and anticipating traffic from Cullins Road. In continued
78 discussions with staff, the property owner decided to come up with a third plan. This is
79 what was presented to P&Z as the preferred option." Mr. Sylo added that they thought
80 there was probably going to be more access from the outside into the community than
81 what the client was comfortable with, therefore, the property owner asked JBI Partners to
82 come up with another scenario for more of a typical neighborhood park. Mr. Sylo said
83 there is a 5-acre lake with about 80 acres of land surrounding the lake on the southeast
84 and west sides so they want to emphasis developing a neighborhood park of 10 acres
85 adjacent to the lake. The neighborhood park is a proposed development plan on high and
86 dry land. This does not include the lake and loop. According to Mr. Sylo, "We've offset
87 the neighborhood park about 25 ft from the northeast and west edge of the lake. The city
88 would not be responsible for any maintenance of the lake or anything of that nature. The
89 lake drains to the south so the dam is on the south with no responsibility from the City at
90 all. That will all be an HOA lot owned and maintained. We didn't want to turn our backs
91 to this thing with a 10 acre park and 11 acres with the parking and with that lake an 18-
92 acre neighborhood park with 5 acre lake. We didn't see that as a negative to the

community both today and 20 years from now. We are very comfortable with the 10 to 11 acres park and all think it's great. We are very comfortable with the document called Development Plan but we are also saying that we are also comfortable with Development # 2. If it is okay with Park Board then we are comfortable with accepting arena and working with us to deemphasize access through the community neighborhood park and emphasizing access through Cullins Road. My client is comfortable with dedicating that land as park land that would count as a park dedication as the required neighborhood park but with the access facility on it. What we are proposing will obviously go to P&Z and City Council to lay it out as shown on the plan." **Board Member Chandra Karlen made a motion to accept the development plan as submitted: 11 acre park dedication on north side of lake, all property maintained by HOA, trail plan will be provided at the time of final plat for the individual sections. Board Member Clint Brooks seconded the motion which was voted on and passed 7-0.**

Appointment with Leadership Rockwall to discuss Dog Park Project Addendum and take any action necessary.

This agenda item was moved up in the meeting. Mr. Griggs opened the discussion by recapping that at the last Park Board meeting it was approved that the sponsorship signs would be dark brown with light tan font. The Leadership Class has run into a situation where a sponsor is requesting different colors. He added that the Class is also requesting permission to sell 4"x 8" donation bricks with donor names on them. At that time Leadership Rockwall class members Julie Zurek and Janice Grieser took the podium to explain the requests. Julie Zurek provided the Board an 8.5 x 11 colored printout of the Elite Suites sponsorship sign content. Ms. Zurek informed the Board that the sponsor is requesting a tan background, black font and a gold paw. The black font on the original dark brown background is not legible; therefore, they are requesting a light tan background with black font and a gold paw. The printout provided shows a yellow background and Class members Ms. Zurek and Ms. Greiser clarified that was not the color they are requesting and that unfortunately that is how the copy printed. They are requesting all the signs be a consistent color scheme. They reiterated that the signs will not face the parking lot or Kidzone. Ms. Zurek and Ms. Greiser also informed the Board that to date they have sold one 3x5 sponsorship sign, four 2x3 dog bone signs and six benches and opening date is scheduled for May 7. Board member Pam Kitkoski voiced concern that the sign looks like a billboard and prefers the original colors because it is more subtle. Ms. Zurek said the new colors would remain subtle. Ms. Zurek stated that it was also requested to smooth the corners of the sign. Board Member Brandi Patterson asked if another main sponsor wants this sign will the colors remain the same with the cream background and black font. Ms. Zurek said yes the sign will be consistent with this main sponsorship sign. Board member Chandra Karlen asked if the sponsor has requested a color sign. Ms. Greiser responded that it is a branding issue. Board Member Pam Kitkoski expressed concern that this signage will turn the park into an advertising venue because the Class is selling the signs and she feels that is not right because it's a city park. **Board member Chandra Karlen made a motion to accept what the donor is requesting possibly with rounded corners and with the colors requested. Brandi Patterson seconded the motion which was voted on and passed 6-1 (Kitkoski against).**

Ms. Zurek informed the Board that there is an interest from pet owners to memorialize their pets and therefore they have decided to sell the memorial bricks. The bricks will be located from the sidewalk to the concrete pad and would fill the entire area with bricks not just the bricks that have been sold. The bricks will be sold for \$100 a brick and will include a logo. There will be one 12x12 brick saying the project was done by the Leadership Class of 2011. Leadership Class member John Thomas will have his crews install the bricks according to city code. Whatever is sold will be installed. Unsold bricks will be blank and will be replaced as they are sold. The brick will be a Red River color brick with black font. Only individuals not commercial businesses will be allowed to purchase the bricks because it is a memorial for pets. **Board member Brandi Patterson made a motion to accept the bricks as is: red river brick with black font and logo as selected as long as it is not advertising. Board member Chandra Karlen seconded the motion which was voted on and passed 7-0.**

Appointment with Mark Spencer of MHS Planning to discuss and consider Proposed Athletic Complex and take any action necessary.

This agenda item was moved to Item V. Mark Spencer with MHS Planning showed a PowerPoint presentation depicting phasing, architectural styles and concession and restroom amenities, trails and plaza areas as well as what requirements are per the Master Plan and inventory on our athletic organizations. Mr. Spencer went on to discuss what Phase I should entail. He presented Option # 1 with three soccer onclays, 2-3 acre lake, nine baseball/softball fields. Mr. Spencer feels that in looking at the Master Plan we will not have enough facilities in 2020 for youth sports if this option is chosen. This would fulfill the need and as well as keep current fields. Option # 2 is 16 soccer fields in different variations. This would take care of soccer need through 2020. The main difference is the addition of 3 200 foot softball fields, extending the road 900 feet, adding 203 parking spaces, the extending of the complex spine, adding another restroom concession and plaza. **Board member Clint Brooks made a motion to approve Option # 2. Marcus Yarbrough seconded the motion which was voted on and passed 7-0.**

Hold Executive Session under Session 551.072 of the Texas Government Code.

Chairman Glenn Varner immediately recessed the public meeting into Executive Session at 7:43 p.m. The public meeting reconvened at 8:18 p.m. **Board member Clint Brooks made a motion to open the meeting. Kevin Moffatt seconded the motion.**

Take any action as a result of Executive Session.

Chairman Glenn Varner informed no action was taken as a result of Executive Session.

Staff update on programs and events and take any action necessary.


Parks and Recreation Manager Andy Hesser distributed to the Board the 2011 Concert by the Lake schedule. The Concert Series begins Thursday, May 5 with an Elvis tribute band. The list includes returning bands as well as new bands. Founders Day is scheduled for Saturday, May 21 in the historic downtown square. The feature presentation will be Asleep at the Wheel as well as other performances by the Dallas Puppet Theatre, Django Walker, Ponty Bone and Concho Grass, a blue grass band from San Angelo Texas.

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Adjournment

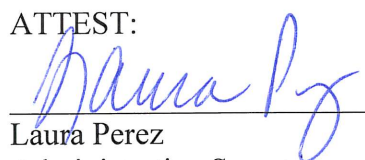
There being no further business to come before the Board at this time, the meeting was adjourned at 8:25 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 5th day of April, 2011.



Glenn Varner
Chairman, Park Board

ATTEST:



Laura Perez
Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
Tuesday, March 14, 2011
Special Park Board Meeting
City Hall, 385 S. Goliad, Rockwall, TX 75087
7:43 p.m.

I. Call To Order

Chairman Glenn Varner called the meeting to order at 7:43 p.m. Present were Chairman Glenn Varner, Board members Brandi Patterson, Marcus Yarbrough, Clint Brooks, Kevin Moffatt, Chandra Karlen and Pam Kitkoski. Also present were Parks Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez and Michael Black and Chris Barkley with La Terra Studio. Chairman Varner immediately recessed the meeting into Executive Session.

II. Hold Executive Session under Section 551.072 of the Texas Government

Code to discuss:

A. Deliberation regarding the purchase, exchange, lease or value of real property.

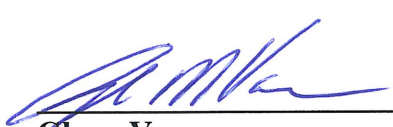
III. Take any action as a result of Executive Session

Chairman Glenn Varner called the public meeting back to order, and no action was taken as a result of Executive Session.

IV. Adjournment

Executive Session was adjourned at 8:18 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 5th day of April, 2011.


Glenn Varner
Chairman, Park Board

ATTEST:


Laura Perez
Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
April 5, 2011
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:02 p.m. by Chairman Glenn Varner with the following Board members present: Brandi Patterson, Pam Kitkoski, Marcus Yarbrough, Clint Brooks and Chandra Karlen. Board Member Kevin Moffatt was absent. Also present were Parks Director Brad Griggs and Parks and Recreation Manager Andy Hesser.

Consider approval of minutes from the March 14, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on March 14, 2011 was provided to the Board for their review and approval. Clint Brooks made a motion to approve the minutes as presented. Chandra Karlen seconded the motion which was voted on and passed 6-1 (Moffatt absent).

Staff update on programs and events and take any action necessary.

Park Director Brad Griggs informed the Board that the Summer 2011 Fun Guide is available electronically and in hard copy. The front cover picture was taken by Parks Manager Andy Hesser. Staff is currently working on updating the department's photo database.

Next, Mr. Hesser gave information on the upcoming Volunteer Work Days taking place one Saturday of the month. The first Work Day is scheduled for Saturday, April 30th at Caruth Park followed by May 14th at Windmill Ridge Park, June 25th at Lynden Park, July 30th at The Park at Hickory Ridge and August 27th at Harry Myers Park. Work Day notices have been marketed through Constant Contacts, HOAs, the monthly water bill insert and a newspaper article. Realty signs have also been placed throughout the designated park's neighborhood.

Recreation Superintendent Kevin Rogers reported that swim lesson registrations have begun and in an effort to maximize revenue potential without increasing expenditures, 96 classes are being offered this year in comparison to 87 last year. With the classes offered last year there was a potential for registering 615 kids and this year the number is 654 kids. Currently the classes are about 25% full. Staff is going to begin offering offsite registrations to give the public more opportunities to register. The goal is to be 85% to 95% full by Memorial Day.

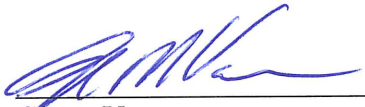
The 9th Annual Easter Egg Hunt is scheduled for Saturday, April 16th at Tuttle Fields. Participants will be separated by age groups. Activities will include the Easter Bunny, face painting, a bounce house and 10,000 eggs.

47 The pre-school clubhouse program is going well with about 28 participants in the class.
48 The program will also be offered in the summer. The program consists of 12 weeks of
49 programming with activities such as story time and puppet shows. Pre-school soccer, T-
50 ball, Blastball and flag football will start the week of April 18th. In the past soccer and T-
51 ball have had waitlists so staff is offering two sessions for both programs.

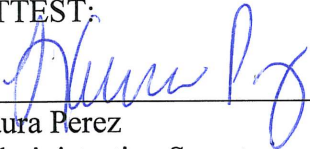
52
53 **Adjournment**

54 There being no further business to come before the Board at this time, the meeting was
55 adjourned at 6:20 p.m.

56
57 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
58 ROCKWALL, TEXAS, this 3rd day of May, 2011.

59
60 
61 _____
62 Glenn Varner
63 Chairman, Park Board

64 ATTEST:

65 
66 _____
67 Laura Perez
68 Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
May 3, 2011
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 5:58 p.m. by Chairman Glenn Varner with the following Board members present: Brandi Patterson, Pam Kitkoski, Marcus Yarbrough, Clint Brooks, Chandra Karlen and Kevin Moffatt . Also present were Parks Director Brad Griggs and Parks and Recreation Manager Andy Hesser.

Update on Brian Bray's Eagle Scout project and take any action necessary.

Eagle Scout Brian Bray presented the end result of his Squabble Creek Mountain Bike Trail sign project. Brian and his troop replaced six existing signs with better quality signs that offer greater visibility. With the help of Parks staff, Brian cut, stained and mounted the signs. This project was completed with the help of 8 scouts for a total of 173 man hours. The Parks Department supplied Brian with the materials. Staff feels this project will be a good contribution to the trail.

Hold Executive Session under Session 551.072 of the Texas Government Code.

Chairman Glenn Varner immediately recessed the public meeting into Executive Session at 6:05 p.m. The public meeting reconvened at 6:24 p.m. Board member Brandi Patterson made a motion to open the meeting. Marcus Yarbrough seconded the motion.

Take any action as a result of Executive Session.

Chairman Glenn Varner informed no action was taken as a result of Executive Session.

Update on Proposed Athletic Complex and take any action necessary.

Park Director Brad Griggs informed the Board of two changes to the athletic complex design. There will be two soccer enclaves; one of which will be lit. City Council also requested that four lighted tennis courts be added.

Consider approval of minutes from the April 5, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on April 5, 2011 was provided to the Board for their review and approval. Clint Brooks made a motion to approve the minutes as presented. Brandi Patterson seconded the motion which was voted on and passed 6-1 (Moffatt abstain).

Staff update on programs and events and take any action necessary.

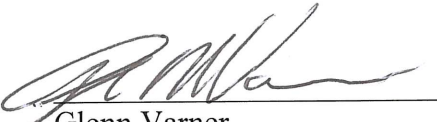
Mr. Griggs informed the Board that Recreation Superintendent Kevin Rogers will be leaving effective May 31 to pursue other opportunities, therefore, the position will be posted immediately.

47 Parks Manager Andy Hesser reported that the first Volunteer Work Day had about 16
48 volunteers and took place on April 30 at Raymond Cameron Lake. The next Work Day
49 is scheduled for May 14th at Windmill Ridge Park. The Concert by the Lake Series starts
50 Thursday, May 5 with an Elvis impersonator that performs full-time. The Dog Park
51 grand opening is scheduled for Saturday, May 7. The Leadership Class is wrapping up
52 final details for the project. Founders Day will be Saturday, May 21 with Ponty Bone
53 and Django Walker as the opening acts. A few changes were made to the booth layout
54 including adding 10 vendor booths on Kaufman Street. Family Fun Fridays will be in
55 June with the first event taking place Friday, June 3 at Emerald Bay Park. Last year
56 Family Fun Fridays had a great turnout and staff expects the same this year.

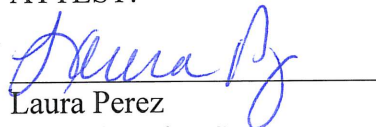
57
58 **Adjournment**

59 There being no further business to come before the Board at this time, the meeting was
60 adjourned at 6:52 p.m.

61
62 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
63 ROCKWALL, TEXAS, this 7th day of June, 2011.

64
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66 
67 Glenn Varner
68 Chairman, Park Board

69 ATTEST:

70 
71
72 Laura Perez
73 Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
Tuesday, May 3, 2011
Special Park Board Meeting
City Hall, 385 S. Goliad, Rockwall, TX 75087
6:05 p.m.

I. Call To Order

Chairman Glenn Varner called the meeting to order at 6:05 p.m. Present were Chairman Glenn Varner, Board members Brandi Patterson, Marcus Yarbrough, Clint Brooks, Kevin Moffatt, Chandra Karlen and Pam Kitkoski. Also present were Parks Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez. Chairman Varner immediately recessed the meeting into Executive Session.

II. Hold Executive Session under Section 551.072 of the Texas Government

Code to discuss:

A. Deliberation regarding the purchase, exchange, lease or value of real property.


III. Take any action as a result of Executive Session

Chairman Glenn Varner called the public meeting back to order, and no action was taken as a result of Executive Session.

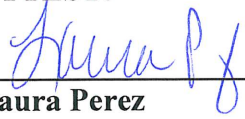
IV. Adjournment

Executive Session was adjourned at 6:24 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 7th day of June, 2011.


Glenn Varner
Chairman, Park Board

ATTEST:


Laura Perez
Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
June 7, 2011
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Vice Chairperson Pam Kitkoski with the following Board members present: Brandi Patterson, Marcus Yarbrough, Clint Brooks, Kevin Moffatt and Chandra Karlen. Chairman Glenn Varner was absent. Also present were Parks Director Brad Griggs and Administrative Secretary Laura Perez.

Consider approval of minutes from the May 3, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on May 3, 2011 was provided to the Board for their review and approval. Chandra Karlen made a motion to approve the minutes as presented. Kevin Moffatt seconded the motion which was voted on and passed 6-1 (Varner absent).

Discuss and Consider Chandlers Landing Marina Concession Agreements and Transfer of Agreement and take any action necessary.

Mr. Griggs opened the discussion by providing history with the Chandlers Landing Marina currently owned by MQCLM LP. In September 2008, the owners of the marina approached the City of Rockwall to extend their agreement to 2028 because they were refinancing and the lender required a full 20-year term on the concession agreement. City Council approved the request based on a recommendation of Park Board subject to completion of the capital improvement plan at the marina. The owner of the marina is seeking to sell the majority of the ownership to Suntex Ventures, LLC. MQCLM LP will remain a minority partner.

Staff has made site inspections to the marina during the last 30 months to check the progress. Both the Building Inspections Department and Fire Department have sited various violations at the site. At this time Mr. Griggs showed pictures of the current work status as of that afternoon. Mr. Griggs also informed the Board that all work should be complete by that day, June 7th. Marina enhancements include:

- Dock replacement, renovations, and additions
- Trailer storage renovation
- Entry upgrade
- Repair Center upgrade
- Shoreline improvements
- Breakwater improvements
- General site improvements

Mr. Griggs then introduced Marcel Bosworth with Marine Quest – Chandler's Landing, L.P. (MQCLM LP). Mr. Bosworth answered questions from Board members regarding why some of the repairs were not further along in the repair process. Also available to

answer questions were Bryan Redmond and Chris Petty of Suntex Ventures, LLC. The main repair concern was Dock EE that consists of 50 covered slips. Mr. Bosworth cited weather and a Texas Department of Transportation drainage project as major delays in the completion of Dock EE. Mr. Bosworth informed the Board that the issues cited by the Fire Marshall had been addressed. Mr. Bosworth said many of the issues were mainly because of customers using equipment improperly. For example he said customers were using the wrong type of extension cords for outdoor use or grills were being used when they should not have been. Mr. Bosworth reported that the majority of the repairs were complete and he was asking for an extension for Dock EE. Board member Chandra Karlen made the motion:

1. To have the first 19 slips of Dock EE be completed by the contract deadline of September 2011.
2. The remaining slips will be completed by an extension deadline of March 31, 2012.
3. To transfer the concession and legal agreements from MQCLM LP to Suntex Ventures.
4. To amend the concession agreement to expire 20 years from the date of execution.

Board member Marcus Yarbrough seconded the motion which was voted on and passed 6-1 (Varner absent).

Hold Executive Session under Session 551.072 of the Texas Government Code.

Vice Chairperson Pam Kitkoski immediately recessed the public meeting into Executive Session at 6:55 p.m. The public meeting reconvened at 7:15 p.m. Board member Brandi Patterson made a motion to open the meeting. Board member Clint Brooks seconded the motion.

Take any action as a result of Executive Session.

Board member Kevin Moffatt made a motion to recommend to the City Council to move forward with the acquisition of the property for south community park. Board member Brandi Patterson seconded the motion which was voted on and passed 6-1 (Varner absent).

Founders Day Festival Recap and take any action necessary.

Pictures from the Founders Day Festival held May 21 were shown. Mr. Griggs informed the Board there were 88 booths including the 4 city booths. Entertainment for the day was a professional puppet show and great music with artists Ponty Bone, Django Walker, Concho Grass and main attraction Asleep at the Wheel. The event had an excellent turnout and staff has received positive feedback. Staff is looking at making some changes for next year in regards to the number of food vendors available and the vendor set up process.

Staff update on programs and events and take any action necessary.

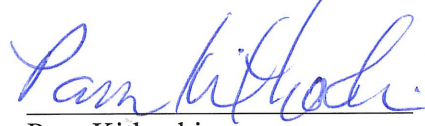
Mr. Griggs informed the Board that Aaron Dobson from the City of Burleson had been hired as the new Recreation Superintendent and would start on June 20. Aaron will be introduced at the July Park Board meeting. The annual Fireworks Show will be Monday,

93 July 4th at Myers Park near the East Pavilion. Staff will host its yearly Dessert Social for
94 Boards and Commissions members.

95
96 **Adjournment**

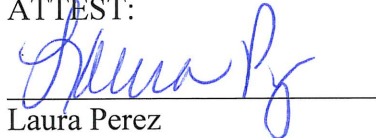
97 There being no further business to come before the Board at this time, the meeting was
98 adjourned at 7:28 p.m.

99
100 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
101 ROCKWALL, TEXAS, this 5th day of July, 2011.

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103 

104 Pam Kitkoski
105 Vice Chairperson, Park Board

106
107 ATTEST:

108 
109 _____

110 Laura Perez
111 Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
Tuesday, June 7, 2011
Special Park Board Meeting
City Hall, 385 S. Goliad, Rockwall, TX 75087
6:55 p.m.

I. Call To Order

Chairperson Pam Kitkoski called the meeting to order at 6:55 p.m. Present were Chairperson Pam Kitkoski, Board members Brandi Patterson, Marcus Yarbrough, Clint Brooks, Kevin Moffatt and Chandra Karlen. Chairman Glenn Varner was absent. Also present were Parks Director Brad Griggs and Administrative Secretary Laura Perez.

II. Hold Executive Session under Section 551.072 of the Texas Government

Code to discuss:

A. Deliberation regarding the purchase, exchange, lease or value of real property.

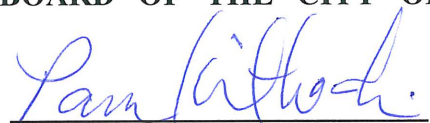
III. Take any action as a result of Executive Session

Chairperson Pam Kitkoski called the public meeting back to order. Board member Kevin Moffatt made a motion to recommend to the City Council to move forward with the acquisition of the property for south community park. Board member Brandi Patterson seconded the motion which was voted on and passed 6-1 (Varner absent).

IV. Adjournment

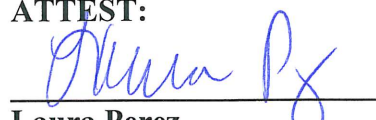
Executive Session was adjourned at 7:15 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 5th day of July, 2011.



Pam Kitkoski
Vice Chairperson, Park Board

ATTEST:



Laura Perez
Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
Parks and Recreation Administration Office, 108 E. Washington, Rockwall, TX 75087
July 5, 2011
6:00 PM

Call To Order

The meeting was called to order in the Parks and Recreation Administration Office at 5:55 p.m. by Chairman Glenn Varner with the following Board members present: Brandi Patterson, Marcus Yarbrough, Clint Brooks, Pam Kitkoski and Chandra Karlen. Board member Kevin Moffatt was absent. Also present were Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the May 3, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on June 7, 2011 was provided to the Board for their review and approval. Clint Brooks made a motion to approve the minutes. Brandi Patterson seconded the motion which was voted on and passed 5-1 (Varner abstain).

Update on Concert by the Lake Survey Results from Parks and Recreation Intern Andrew Ainsworth.

Mr. Hesser introduced Parks and Recreation intern Andrew Ainsworth. Andrew is a Recreation, Parks and Tourism Science major from Texas A&M University. Andrew has been involved in various projects during his internship. One of the projects is the Concert by the Lake surveys. Andrew's survey presentation showed that 56% of attendees are non-local residents while 44% are local within the Rockwall and Heath zip codes. The results reflect that the highest percentage of attendees attend in groups of 3 – 5 or 6 – 8. When asked how the attendees were informed of the concerts, 40% heard through word of mouth, 15% were informed through signage and 7% were informed through online notices including the city website, e-news or Facebook. When asked if survey participants visit Harbor businesses, 76% said yes and 24% said no. Overall the 2011 survey results when compared to the 2010 results show an increase in dollars spent on concert nights and also an increase in visiting The Harbor on nights other than concert nights.

Staff update on programs and events and take any action necessary.


Mr. Hesser introduced to the Board Aaron Dobson as the new Recreation Superintendent. Aaron came from the City of Burleson and began working with the City of Rockwall on June 20. Aaron has worked in Mississippi, Kansas and Florida and has vast experience in programs and special events. Mr. Hesser informed the Board of the next scheduled Volunteer Work Day on Saturday, July 30 at the Park at Hickory Ridge. The volunteer group will be targeting the greenbelt and wooded areas of the park. This year's fireworks show was a huge success bringing in the biggest crowd to date. Based on last year's request more portable restrooms were provided this year. For next year staff will look

47 into managing traffic congestion better. The next Family Fun Fridays series will be in
48 September. Staff is looking at each park and deciding which will work best for the event.
49 Currently on the list is Northshore Park and Lake Rockwall Estates.
50

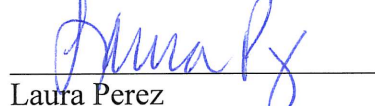
51 **Adjournment**

52 There being no further business to come before the Board at this time, the meeting was
53 adjourned at 6:44 p.m.
54

55 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
56 ROCKWALL, TEXAS, this 2nd day of August, 2011.
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58 
59 Glenn Varner
60 Chairman, Park Board
61

62 ATTEST:

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64 _____
65 Laura Perez
66 Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
August 2, 2011
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Glenn Varner with the following Board members present: Brandi Patterson, Marcus Yarbrough, Clint Brooks, Pam Kitkoski, Chandra Karlen and Kevin Moffatt. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the July 5, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on July 5, 2011 was provided to the Board for their review and approval. Chandra Karlen made a motion to approve the minutes as presented. Clint Brooks seconded the motion which was voted on and passed 6-1 (Moffatt abstain).

Election of Officers

Chairman Glenn Varner opened the discussion by informing the Board that his and Board member Pam Kitkoski's terms with Park Board were up and this would be their last meeting. Given their departure, Chairman Varner thought it would be best to elect officers now to set leadership for when new Park Board members are assigned. The Board agreed and opened the floor for nominations. Board member Kevin Moffatt made a motion to elect Board member Marcus Yarbrough as Chairman. Clint Brooks seconded the motion which was voted on and passed 7-0. Marcus Yarbrough made a motion to elect Clint Brooks as Vice Chairman. Chandra Karlen seconded the motion which was voted on and passed 7-0.

Discuss and Consider RBA and RGSA Facility Use Agreements and take any action necessary.

Mr. Griggs informed the Board that the sports facility use agreement with RBA expired July 1, 2011. Both leagues plan to play a fall season, therefore, staff recommends renewing the agreement for a term of September 1, 2011 to August 30, 2012. Staff is also recommending a few changes to the agreement. After meeting with RBA and RGSA staff learned that both leagues would like more tournaments and staff agreed that as long as league play is met and provided for and tournaments are in designated time in the pre and post seasons. The biggest change to the agreement is the leagues have always been responsible for lining their own fields and RBA has always operated the concession stand. The revenue has been shared between RBA and RGSA based on the number of games and tournaments. The new agreement changes the concession responsibility to the City for revenue. In exchange of the loss of revenue, the City will line the fields for the leagues since Parks staff already waters and drags the fields. The fee structure will

47 remain the same. Chairman Glenn Varner asked for the motive for the City to take over
48 the concessions. Park Director Brad Griggs replied that should a new sports facility be
49 completed in a few years the City would have control over the concessions. Also, the
50 concessions need to be run by a vendor that is profit minded so that service and product
51 selection is better and available for all leagues playing at Tuttle including adult softball
52 and Angel League. With no further questions, Board Member Pam Kitkoski made a
53 motion to make a recommendation to City Council to accept the facility use agreement.
54 Board member Chandra Karlen seconded the motion which was voted on and passed 7-0.
55

56 **Update on CIP Program and take any action necessary.**

57 City Council heard from 14 different people in open session during the August 1 City
58 Council meeting. After numerous discussions City Council voted 7-0 to postpone the
59 Capital Improvement Project (CIP) Program to January 2012 and at that time they will re-
60 evaluate the program. This decision was based on the country's current financial
61 situation and if the program passes at that time then it will go to the voters at the May
62 2012 City elections.
63

64 **Discuss and Consider Eagle Point Estates final plat and take any action necessary.**

65 Eagle Point Estates is a proposed resident development in Park District # 19 west of FM
66 740 between Meadowdale and Becky Lane. There are 13 lots within 7.054 acres. There
67 are no trail requirements for the development because of the trail already located on FM
68 740. Staff recommends collecting fees according to the Park Land Dedication Ordinance
69 based on cash in lieu of land fees: 13 lots x \$351 = \$4,563 and pro-rata equipment fees:
70 13 lots x \$490 = \$6,370. Board member Chandra Karlen made a motion to accept cash in
71 lieu of land fees and pro-rata equipment fees in accordance with the Park Land
72 Dedication Ordinance. Kevin Moffatt seconded the motion which was voted on and
73 passed 7-0.
74

75 **Discuss and Consider Stone Creek Phase II final plat and take any action necessary.**

76 Stone Creek is located within Park District # 5 east of SH 205 and south of FM 552.
77 Phase IIA has 41 lots within 10.051 acres and Phase IIB is 52 lots within 10.315 acres for
78 a total of 93 lots. There is no park land to be dedicated during this phase because the
79 developer will provide the required park land dedication of 10 contiguous acres during
80 the platting process of Phase III in accordance with the Settlement Agreement. Staff
81 recommends collecting pro-rata equipment fees in accordance with the Park Land
82 Dedication Ordinance based on \$441 x 93 lots = \$41,013. Board member Pam Kitkoski
83 made a motion to collect pro-rata equipment fees in accordance with the Park Land
84 Dedication Ordinance. Clint Brooks seconded the motion which was voted on and
85 passed 7-0.
86

87 **Staff update on programs and events and take any action necessary.**

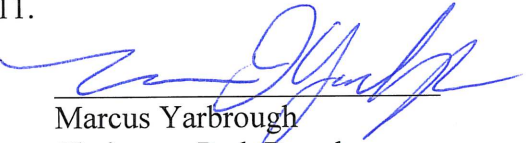
88 Mr. Hesser informed the Board that the Fall Fun Guide was made available August 1 and
89 will cover programs through December. The cover picture was taken by staff because of
90 the need to promote the Squabble Creek Mountain Bike Trail. Doggie Splash Day is
91 scheduled for August 13th at Myers Park. There will be vendors and a few business
92 representatives available. Next year staff would like to expand the program to include

usage of the Dog Park. The next Volunteer Work Day is scheduled for Saturday, August 27th at Myers Park with an additional group cleaning up the disc golf course on Sunday, August 28th. The most recent Work Day took place on July 30th at The Park at Hickory Ridge. There were about 10 volunteers that picked up trash along the greenbelt and Walnut Ridge and collected ten 50 lb bags of trash. Mr. Hesser informed the Board that the next Family Fun Friday series will take place in September on September 9th at Myers, September 16th at The Park at Hickory Ridge, September 23 at Northshore Park and September 30th at Lake Rockwall Estates.

Adjournment

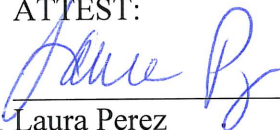
There being no further business to come before the Board at this time, the meeting was adjourned at 6:42 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 6th day of September, 2011.



Marcus Yarbrough
Chairman, Park Board

ATTEST:



Laura Perez
Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
Parks & Recreation Administration Office, 108 E. Washington, Rockwall, TX 75087
September 6, 2011
6:00 PM

Call To Order

The meeting was called to order in the Parks and Recreation Administration Office at 5:58 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brandi Patterson, Clint Brooks, Chandra Karlen, Kevin Moffatt, Bob Lewis and Michael Townsend. Also present were Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez. Park Director Brad Griggs was absent.

Consider approval of minutes from the August 2, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on August 2, 2011 was provided to the Board for their review and approval. Vice Chairman Clint Brooks made a motion to approve the minutes as written. Chandra Karlen seconded the motion which was voted on and passed 5-2 (Lewis and Townsend abstain).

Introduction of new Park Board members and take any action necessary.

Parks and Recreation Manager Andy Hesser introduced new Park Board members Bob Lewis and Michael Townsend. Both members look forward to serving on Park Board.

Update on Wallace Preserve and take any action necessary.

Mr. Hesser gave an update on the Wallace Preserve located south of I-30 at FM 549 and FM 3097. A map of the Preserve was shown. Mr. Hesser says the Wallace family is still interested in selling. Currently negotiations are in good faith and possibly by the next meeting staff will have more information to provide in Executive Session.

Staff update on programs and events and take any action necessary.

Mr. Hesser informed the Board that the next Family Fun Friday series will be this month. The series includes September 9th at Myers Park, September 16th at The Park at Hickory Ridge, September 23rd at Northshore Park and September 30th at Lake Rockwall Estates. The pre-school sports program has begun and includes Little Kickers Soccer, Lil' Dribblers and Little Sluggers T-ball. Staff has revamped the program and is receiving positive feedback based on the changes. The Rockwall Baseball Association (RBA) and Rockwall Girls Softball Association (RGSA) leagues will start their fall season September 12th (RBA) and September 19th (RGSA). RGSA will host a tournament the weekend of September 17th. Starting with this fall season the City will begin operating the concession service at Tuttle ballfields. In the past the concession was run by RBA volunteers. Since RBA and RGSA will no longer profit from the concession sales, the

47 City will line the fields for RBA and RGSA games so that the leagues do not incur that
48 expense. Park Board member Bob Lewis asked what the City's profit will be from the
49 concession and Mr. Hesser informed him it will be about 17% of gross sales.
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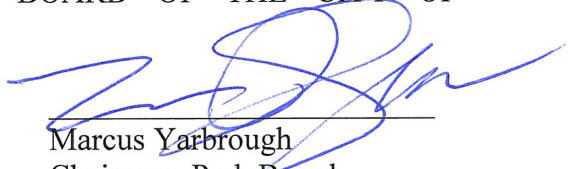
51 **Set a date for a park tour and take any action necessary.**

52 The Board decided to take a park tour at the October 4th meeting. The October meeting
53 start time was moved to 5:30 p.m. to allow for more daylight during the tour.
54

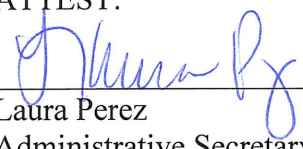
55
56 **Adjournment**

57 There being no further business to come before the Board at this time, the meeting was
58 adjourned at 6:25 p.m.
59

60 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
61 ROCKWALL, TEXAS, this 4th day of October, 2011.
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65 _____
66 Marcus Yarbrough
67 Chairman, Park Board

68 ATTEST:

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70 _____
71 Laura Perez
72 Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
October 4, 2011
5:30 PM

Call To Order

The meeting was called to order in Council Chambers at 5:39 p.m. by Chairman Marcus Yarbrough with the following Board members present: Michael Townsend, Bob Lewis and Kevin Moffatt. Board members Brandi Patterson, Clint Brooks and Chandra Karlen were absent. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the September 6, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on September 6, 2011 was provided to the Board for their review and approval. Board member Kevin Moffatt made a motion to approve the minutes as written. Michael Townsend seconded the motion which was voted on and passed 4-3 (Patterson, Brooks, Karlen absent).

Park Tour and take any action necessary.

Park Board members and staff took a park tour of Jewel Park, Shores Park, Emerald Bay, Northshore Park, Squabble Creek Mountain Bike Trail and Raymond Cameron Lake.


Park Tour discussion and comments and take any action necessary.

The Park Board members enjoyed the tour and expressed appreciation for the hard work done by staff to maintain the facilities.

Adjournment

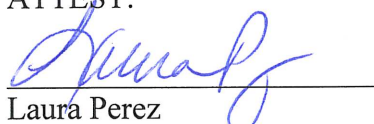
There being no further business to come before the Board at this time, the meeting was adjourned at 7:09 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 1st day of November, 2011.



Marcus Yarbrough
Chairman, Park Board

ATTEST:



Laura Perez
Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
November 1, 2011
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Michael Townsend, Bob Lewis, Kevin Moffatt, Brandi Patterson, Chandra Karlen. Board member Clint Brooks was absent. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the October 4, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on October 4, 2011 was provided to the Board for their review and approval. Board member Kevin Moffatt made a motion to approve the minutes as written. Michael Townsend seconded the motion which was voted on and passed 4-2 (Patterson, Karlen abstain / Brooks absent).

Update on Implementation of Stage 3 of the Drought Contingency and Water Emergency Response Plan and Impact on Park Operations.

Park Director Brad Griggs informed the Board that City Council took action to implement Stage 3 water restrictions. Stage 3 allows city residents to water twice a month on Saturdays. All city watering has been shut off; therefore, mulch will be put down instead of new landscaping. The Yellow Jacket ballfields will remain closed for maintenance. Tuttle ballfields will finish out the RBA and RGSA seasons and then close. Myers ballfields will remain open.

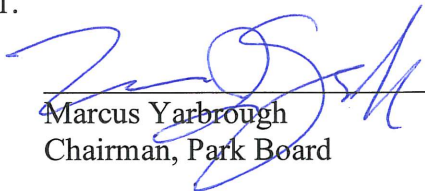
Staff update on programs and events and take any action necessary.

Parks and Recreation Manager Andy Hesser informed the Board that the Halloween at The Harbor event on October 28 went well overall. This year's event had more vendors. Mr. Hesser gave a special thanks to Board members Chandra Karlen, Clint Brooks and Bob Lewis for participating as judges for the costume contest. The Christmas Tree Lighting is scheduled for Thursday, December 1 at City Hall. This year's event will have a new layout offering more of a designated kids' area with games. There will be lots of Christmas lights and lighted yard art. Breakfast with Santa will take place Saturday morning, December 10 at The Center. The breakfast this year is an upgrade and will include pancakes and sausage.

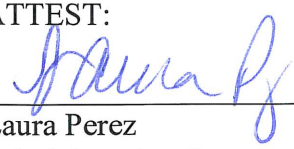
Adjournment

There being no further business to come before the Board at this time, the meeting was adjourned at 6:24 p.m.

46 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
47 ROCKWALL, TEXAS, this 6th day of December, 2011.

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51 _____
52 Marcus Yarbrough
53 Chairman, Park Board

54 ATTEST:

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56 _____
57 Laura Perez
Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
December 6, 2011
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brandi Patterson, Chandra Karlen, Kevin Moffat and Clint Brooks. Board members Michael Townsend and Bob Lewis were absent. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the November 1, 2011 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on November 1, 2011 was provided to the Board for their review and approval. Board member Chandra Karlen made a motion to approve the minutes as written. Brandi Patterson seconded the motion which was voted on and passed by a vote of 4 in favor with 1 abstaining (Brooks) and 2 being absent (Townsend and Lewis).

Staff update on the Harry Myers Park skatepark status and take any action necessary.

Park Director Brad Griggs informed the Board that the Harry Myers skatepark has been closed three weeks due to maintenance. Several years ago the skatepark was a basketball court and that was turned into a skatepark by using modular equipment. Throughout the years Park staff has dealt with vandalism and wear and tear on the equipment. The current damage includes trip hazards on the ramps and a rotted out substructure. The current state is beyond repair and therefore unsafe to operate. Repairs would cost an estimated \$20,000 to \$50,000. This repair would have to be a budget item and not something that would warrant a mid-year budget adjustment. The initial cost to open the skatepark was about \$55,000. Staff recommends closing the skatepark, removing the equipment and using the concrete slab for other recreational use such as four-square and replacing with new skate equipment when funding becomes available. Park Board member Brandi Patterson made a motion to make a recommendation to City Council to remove the existing skatepark equipment and fencing and replacing with new skate equipment when funding becomes available. Clint Brooks seconded the motion which passed 5-0 (Townsend and Lewis absent).

Staff update on the Harry Myers Park pedestrian bridge and take any action necessary.

A few months ago staff noticed the pedestrian bridge at Myers Park between the swimming pool and skatepark was in need of repair. The creek that runs underneath the bridge was no longer going through the pipes but rather the rip raft and the sidewalk was continuing to drop. Staff priced the repair and felt the work could be done in-house for

47 additional savings. Using a local new engineering firm called Verdunity, staff and the
48 firm were able to come up with a low cost design. For comparison, staff called a
49 previously used bridge vendor for pricing and was quoted \$25,000 to \$30,000 to have a
50 pre-fabricated bridge delivered. That did not include installation or abutment design.
51 The park maintenance special projects group led by Johnny Sowell built the bridge using
52 pre-cut steel, made the abutments, decking, poured the concrete and made the sidewalk.
53 A driller was hired to make the piers. The group completed the construction in about 3
54 weeks with a savings to the City of about \$15,000.

55
56 **Staff update on the TRAPS Regions 2 & 3 Annual Conference and take any action**
57 **necessary.**

58 The annual Texas Recreation and Park Society Regions 2 & 3 conference was held
59 November 18 at the Rockwall Hilton Bella Harbor. There were about 460 attendees.
60 The hotel staff and conference committee did a great job and staff received good
61 feedback from attendees. Mark Spencer with MHS Planning was a speaker and had an
62 excellent presentation. Overall the conference was a huge success.

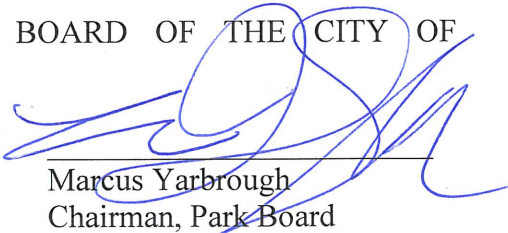
63
64 **Staff update on programs and events and take any action necessary.**

65 Mr. Hesser informed the Board that upcoming programs include Gingerbread House
66 Building on Wednesday, December 7 at The Center. Staff will use gingerbread houses
67 that are already upright making it easier for the participants to construct. Breakfast with
68 Santa will take place Saturday, December 10 at The Center. That program is sold out
69 with about 150 attendees. Staff will provide pancakes and sausage for breakfast. Santa
70 will sit in a newly constructed red, wooden throne-style chair built by Park Crewleader
71 Brian Sartain. The Daddy Daughter Dance will be Saturday, January 28 at the Hilton
72 Bella Harbor. The event will be capped at 700 attendees. Staff will be using a new
73 photographer for the event. In the past this event has been very successful and staff
74 expects the same for 2012.

75
76 **Adjournment**

77 There being no further business to come before the Board at this time, the meeting was
78 adjourned at 6:29 p.m.

79
80 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
81 ROCKWALL, TEXAS, this 3rd day of January 2012.

82
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84 
85 Marcus Yarbrough
86 Chairman, Park Board

87 ATTEST:

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89
90 Laura Perez

91 Administrative Secretary