

1
2
3 **MINUTES**
4 **PARKS AND RECREATION BOARD**
5 **Parks & Recreation Administrative Office, 108 E. Washington, Rockwall, TX 75087**
6 **January 3, 2012**
7 **6:00 PM**

8 **Call To Order**

9 The meeting was called to order at the Parks and Recreation Administrative office at 6:00
10 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brandi
11 Patterson, Kevin Moffatt, Michael Townsend and Bob Lewis. Board member Clint
12 Brooks was absent. Board Member Chandra Karlen arrived at 6:05 pm. Also present
13 were Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura
14 Perez.

15
16 **Consider approval of minutes from the December 6, 2011 Park Board meeting and**
17 **take any action necessary.**

18 The draft of minutes from the previous Park Board meeting on December 6, 2011 was
19 provided to the Board for their review and approval. Board member Kevin Moffatt
20 requested an additional letter "t" be added to his last name in line 11. With no further
21 corrections requested, Board member Kevin Moffatt made a motion to approve the
22 minutes. Brandi Patterson seconded the motion which was voted on and passed by a vote
23 of 3 in favor with 2 abstaining (Townsend and Lewis) and 2 being absent (Brooks and
24 Karlen).

25
26 **Discuss and consider proposal by Suntex Waterfront Management for dock**
27 **enhancements to Chandlers Marina boat dock facility and take any action**
28 **necessary.**

29 Parks and Recreation Manager Andy Hesser opened the discussion by providing history
30 on the Chandlers Marina. Park Board was provided a copy of the August 21, 2008
31 Special Park Board meeting minutes in which the then current owner of the marina made
32 a request to renew a 20-year lease within the takeline area. The lease renewal was
33 necessary to facilitate a loan for the improvement within the marina. All of the
34 improvements detailed in the Capital Improvement Plan were completed as of September
35 2011. One of those improvements was to cover docks E, F and G in phases at the
36 compromise of Ottis Lee of Civil Works Engineers on behalf of Marine Quest. Marine
37 Quest was not opposed to phasing the process of covering the three docks and only
38 covering the first half of the docks. In September 2011, Chandlers Marina was sold to
39 Suntex Ventures. At the time of sale, half of dock G was covered. After the purchase,
40 Suntex Ventures continued the roof construction on the remainder of dock G without
41 proper approvals because they were under the impression the construction was part of the
42 purchase agreement. Suntex Ventures was notified immediately and the work was
43 stopped until further approvals were obtained. At this time, Mr. Hesser introduced Chris
44 Petty, Justin Thompson and Bryan Walden with Suntex Waterfront Management. Mr.
45 Petty informed the board that Suntex purchased the Chandlers Marina in September
46 2011. Mr. Petty says they believe that by covering the remainder of dock G the

47 occupancy rate will increase. The condominium homeowner's board, Cutter Hill Phase I,
48 provided a letter stating they have no objection to the marina covering the rest of dock G
49 as long as it has the same appearance and look of the first part already done. Park Board
50 member Brandi Patterson asked if there was any objection to building the cover. Mr.
51 Petty replied they had not received any objections and referred back to the approval letter
52 from the condominium board. Mr. Petty also added that they have actually received
53 demand to continue with the building. Suntex believes that once approved, they can have
54 the work completed in two weeks. Park Board member Brandi Patterson made a motion
55 to recommend approval to City Council to allow Suntex Ventures to continue the
56 construction of dock G contingent upon approved structural plans and compliance with
57 all state, local, and federal permits, codes. Chandra Karlen seconded the motion which
58 passed 6-0 (Brooks absent).
59

60 **Discuss and consider proposal to operate a parasailing business from The Harbor**
61 **and take any action necessary.**

62 Mr. Hesser informed the Board that staff had been contacted by Mr. Rance Rudy
63 regarding entering into a concession agreement to operate a parasailing business from
64 The Harbor boat docks. The business would be located at the end of the break-wall and
65 would use no more than two boat slips to load and un-load passengers. Mr. Rudy's plans
66 are to start with one boat with the option to expand to two boats maximum. This would
67 be a seven day a week, weather permitting operation. At this time Mr. Hesser introduced
68 Mr. Rance Rudy to Park Board. Mr. Rudy went through a Power Point presentation to
69 discuss the benefits of having such a business at The Harbor, his target market, web and
70 marketing strategies and financials. Mr. Rudy further added he would take online
71 reservations, but would also allow patrons to pay onsite. His business would have some
72 type of kiosk to identify the location. Mr. Rudy himself would be the operator of the
73 boat. He has contacted City of Dallas and will speak to the appropriate staff members for
74 proper approvals. Mr. Rudy will follow industry standards in regards to liability and
75 insurance coverage. Park Board Member Chandra Karlen made a motion to recommend
76 approval to City Council to authorize staff to negotiate a concession agreement to operate
77 a parasailing business from The Harbor boat docks contingent upon meeting all state,
78 local and federal permits, codes and licenses, City of Dallas Water Utilities and meeting
79 satisfactory insurance requirements. Bob Lewis seconded the motion which was voted
80 on and passed 5 - 0 (Brooks absent; Townsend left the meeting at 7pm).
81

82 **Discuss and consider annual update of Neighborhood Park Land Dedication**
83 **Ordinance and take any action necessary.**

84 Mr. Hesser gave a brief overview of the mandatory park land dedication ordinance. He
85 informed the Board that staff has received a preliminary letter of valuation from an
86 independent appraiser but it is unclear as to whether there is sufficient data in the market
87 place to provide an accurate assessment, therefore, staff will be contacting a second
88 independent appraiser for a more detailed description. This item was tabled until further
89 information is available.
90
91
92


93 **Staff update on programs and events and take any action necessary.**

94 Mr. Hesser informed the Board that the Daddy Daughter Dance will be Saturday, January
95 28 at the Hilton Bella Harbor. Currently event registrations are 68% sold with about 226
96 tickets left. Staff will be using a new DJ for this year's event.
97

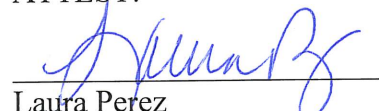
98 **Adjournment**

99 There being no further business to come before the Board at this time, the meeting was
100 adjourned at 7:42 p.m.
101

102 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
103 ROCKWALL, TEXAS, this 7th day of February 2012.
104

105 
106 _____
107 Marcus Yarbrough
108 Chairman, Park Board
109

110 ATTEST:

111 
112 _____
113 Laura Perez
114 Administrative Secretary

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
February 7, 2012
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brandi Patterson, Kevin Moffatt and Bob Lewis. Board members Michael Townsend, Chandra Karlen and Clint Brooks were absent. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the January 3, 2012 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on January 3, 2012 was provided to the Board for their review and approval. Board member Bob Lewis made a motion to approve the minutes. Board member Kevin Moffatt seconded the motion which was voted on and passed by a vote of 4 in favor with 3 being absent (Townsend, Karlen and Brooks).

Discuss and consider final plat for Caruth Lakes Phase 7A and take any action necessary.

Parks and Recreation Manager Andy Hesser opened the discussion by providing history on Caruth Lakes Subdivision generally located west of John King Blvd and north of SH 66 in Park District # 9. Phase 7A is a 4.47 acre continuation of Caruth Lakes of 20 residential lots. On June 2, 2003 City Council approved the Concept Plan for Caruth Lakes Phases 6, 7, and 8 with the following:

1. Developer will install an eight foot wide concrete trail across the flood plain from the new phases to the trail on Caruth Lane
2. Dedicate 114.434 acres of park land, primarily the northeast portion of Caruth Lake and the southern section of Phelps Lake
3. Build a trail from the trail access on Waters Edge Drive to the public park area
4. Build a private recreation amenity center for the residents of the development which is a condition of the original Planned Development (PD).
5. Pro-Rata Equipment Fees will be paid according to the Mandatory Park Land Dedication Ordinance at the time of Final Plat.

Board member Brandi Patterson made a motion to approve the final plat for Caruth Lakes Phase 7A at \$344 per lot for a total of \$6,880. Board member Kevin Moffatt seconded the motion which passed by a vote of 4 in favor with 3 being absent (Townsend, Karlen and Brooks).

Discuss and consider Annual Update of Neighborhood Park Land Dedication Ordinance and take any action necessary.

This item was tabled last month until further information was available. Each year Park Board makes a recommendation to the City Council regarding the fee structure to be used

47 when calculating the Mandatory Park Land Dedication Ordinance. The two separate fees
48 to be calculated are the Pro-Rata Equipment fee and the Cash in Lieu of Land fee. The
49 Pro-Rata Equipment fee is calculated on the cost to equip an 11-acre neighborhood park.
50 Currently, the adopted figure used is \$525,000 and that is based on assumed cost of
51 approximately \$1,050,000 to complete an 11-acre neighborhood park design. The fee is
52 based on the fact that the residents who will have the greatest advantage of the park
53 location should pay half of the construction costs and the remaining City residents shall
54 pay the remaining \$525,000. The Cash in Lieu of Land fee is based on the average value
55 of neighborhood park land within a residential development. The figure is derived from a
56 gross market study of fee simple market value of the average price per-acre of land from
57 the entire City and is not based on a particular location. Land suitable for park land
58 development is defined as: not located in the 100 year floodplain; does not include any
59 area of unusual topography or slope which renders the area unusable for organized
60 recreation activities; and must have ready access to a public street. Integra Realty
61 Resources has been asked to complete the appraisal this year. Based on the market study,
62 Integra's opinion is that the approximate value for the average price-per acre of land in
63 the City of Rockwall is \$25,000. The current adopted price per-acre is \$34,200 for 2011.
64 Board member Brandi Patterson asked if there is any resistance to keep the current
65 adopted price. Park Director Brad Griggs replied that this is a significant difference but
66 we have to be realistic should someone challenge us we would be in a weak position and
67 therefore need to make sure we are putting the city in a safe position to protect it from
68 litigation. After further discussion, Park Board member Brandi Patterson made a motion
69 to recommend to City Council to adopt by resolution to accept Integra's opinion and
70 adopt the neighborhood park land dedication price per-acre fee as \$25,000. Board
71 member Bob Lewis seconded the motion which passed by a vote of 4 in favor with 3
72 being absent (Townsend, Karlen and Brooks).

73
74 **Discuss and consider aquatic facility and program fee changes and take any action**
75 **necessary.**

76 Mr. Hesser informed the Board that each year staff reviews practices and revenue goals.
77 This year staff is recommending a fee structure change for aquatic facility and program
78 fees. The recommendation is based on market comparisons with neighboring
79 communities and increasing operating costs. A fee structure was provided to the Board
80 reflecting the fee increase. The changes include increasing the Harry Myers gate fee for
81 18 year old guests and up from \$2.50 to \$3.00. Swim lessons will increase from \$35 per
82 child to \$39 per child. The rental fee for the Myers Pool will increase from \$50 to \$60
83 hour for groups under 50 and from \$60 to \$75 an hour for groups over 50. The Gloria
84 Williams gate fee will increase to \$1.00 for anyone over 2 years old. Historically swim
85 lessons at Gloria Williams pool have been free for the surrounding neighborhood
86 residents. Board member Bob Lewis expressed concern about losing access to free swim
87 lessons. Staff emphasized that during the last two years staff noticed that other users
88 were taking advantage of the free swim lessons and not necessarily achieving the
89 intended goal. Scholarships will continue to be offered for swim lessons for those
90 residents that express challenges with the ability to pay for swim lessons or any other
91 recreation program. Swim lessons at Gloria Williams will change from free to \$39 per
92 child. Currently Gloria Williams pool is not rented to the public but the changes will

allow the pool to be rented at \$60 an hour for groups of less than 50. Park Board member Kevin Moffatt made a motion to approve the fee structure change for both Harry Myers and Gloria Williams Pools. Board member Brandi Patterson seconded the motion which passed by a vote of 4 in favor with 3 being absent (Townsend, Karlen and Brooks).

Parks and Recreation year end review presentation and take any action necessary.

Recreation Superintendent Aaron Dobson gave a presentation capturing 2011 registration numbers and revenue for facilities, aquatics and recreation fee based programs. Attendance numbers were also presented for special events such as Concert by the Lake series and Family Fun Fridays.

Staff update on programs and events and take any action necessary.

Mr. Hesser informed the Board that the Daddy Daughter Dance was held Saturday, January 28 at the Hilton Bella Harbor. The event was very successful with 800 tickets sold. ROCK Camp is scheduled March 12 through March 16. The Spring Break Camp will take participants to the Ft. Worth Stockyards, Texas Freshwater Fisheries, Dallas Zoo, The Heard Museum and Myers Park. Rockwall Baseball Association will begin its season on March 5. The Rockwall Girls Softball Association will begin their season March 26. The annual Easter Egg Hunt will take place Saturday, March 31 at Myers Park. This is the first year the hunt will take place at Myers Park so staff is looking forward to trying a different set up for the event.

Adjournment

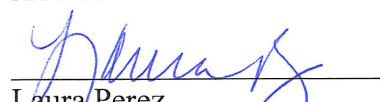
There being no further business to come before the Board at this time, the meeting was adjourned at 6:55 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 6th day of March 2012.



Marcus Yarbrough
Chairman, Park Board

ATTEST:



Laura Perez
Administrative Secretary

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
March 6, 2012
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Kevin Moffatt, Bob Lewis, Michael Townsend, Chandra Karlen and Clint Brooks. Board member Brandi Patterson was absent. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the February 7, 2012 Park Board meeting and take any action necessary.

The draft of minutes from the previous Park Board meeting on February 7, 2012 was provided to the Board for their review and approval. Board member Kevin Moffatt made a motion to approve the minutes. Board member Bob Lewis seconded the motion which was voted on and passed by a vote of 3 in favor, 3 abstain and one being absent (Townsend, Karlen and Brooks abstain, Patterson absent).

Appointment with Mark Spencer of MHS Planning to discuss the Rockwall Athletic Complex and take any action necessary.

Parks and Recreation Director Brad Griggs informed the Board that City Council approved a resolution to call the bond election for May 12. There will be five projects on the bond program including land acquisition and design and development of the Athletic Complex. The Political Action Committee supporting the bond program was in the audience to hear first hand information from the consultants. First appointment Mark Spencer of MHS Planning gave a presentation showing a design layout for the proposed athletic complex. Mr. Spencer began by saying the meeting would be informative and interactive for if any audience members had questions. Mr. Spencer said the proposed athletic complex hopes to accomplish three main points. The first point is to accommodate recreational league play for those in Rockwall, second provide an opportunity for select sports and third provide a venue for significant sports tournaments. The complex will also accommodate the projected growth in youth and adult sports as well as provide sports facilities that are comparable in quality and design to recently constructed public facilities in Rockwall. In the future, the population in Rockwall could be at 75,000 with an impact population of 100,000, therefore, the proposed complex was designed for a community of about 100,000. The design is comparable in quality to recent constructions within the last ten years such as neighborhood parks and The Harbor.

When the Master Plan was done in 2010, a lot of time and mechanisms such as citizen survey, Park Board, staff and national standards were used to establish priorities. The design committee looked at five sports facilities in the metroplex and noted likes and dislikes. The committee looked at each facility and took out the best thing about that facility and then noted what was least liked. The result of that process is the proposed

design. At that time Mr. Spencer showed a rendering of the final master plan. The master plan will have soccer, baseball and softball fields as well as park amenities. The complex will not only serve the sports community but the community as a whole by including walking trails and playground areas. The complex will include details such as drop off areas. Phase I will include the following:

Soccer Complex

2 – 90x150 U6
2 – 120x170 U8
2 – 140x240 U10
1 – 210x330 U18
1 Large soccer /
football field

Baseball Complex

2 – 160'
2 – 200'
2 – 220'
1 – 225'
1 – 250'
1 – 275'

Softball Complex

3 – 200'

Park Amenities

Sports Practice Areas
4 Tennis Courts
3 Playgrounds
3 mile Trails & Walks
Pavilions
Restrooms/Concessions
Open Lawn Area
+/- 2 Acre Pond
1,012 Parking Spaces
Maintenance Facility

PAC member Barbara Coleson asked about the location of the proposed complex. Mr. Spencer said the site being looked at is in southern Rockwall at S. Goliad and John King Blvd. PAC member Jeff McMurtrey asked if the bond passes how soon would construction begin. Mr. Spencer said about October or November 2012. Discussion continued regarding the proposed sports complex.

Appointment with Michael Black of La Terra Studio to discuss the Rockwall Heritage Park and take any action necessary.

Mr. Griggs introduced Michael Black and Chris Barkley with La Terra Studio. La Terra Studio provided the design work for the Rockwall Heritage Park, one of the propositions on the bond election package for May. Mr. Black referred to the Rockwall Heritage Park as a passive recreation park to be located on the north side of State Highway 66 before Lake Ray Hubbard east of the Neighborhood Wal-Mart. The park would expose the rock wall that gave the city its name. The wall would be protected by a clear plexi glass type material so that it could not be bothered by patrons or elements. The park would include open space, an art trail, plaza area, restrooms and parking. The goal of the accent and preserve the wall, not restore. Several questions remain as to how much of the wall can actually be exposed because the actual wall size is not known. A park presentation was shown and discussion was continued.

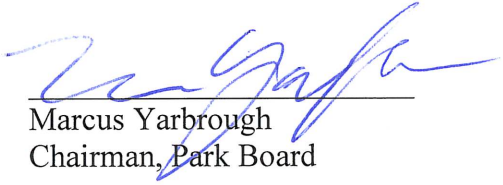
Staff update on programs and events and take any action necessary.

The 2012 Concert by the Lake series will be May 10 through July 26 at The Harbor. The schedule has been announced and consists of a variety of classic rock tribute bands. The series has secured several returning sponsors. Presenting sponsors are Rockwall Ford and Rockwall Dodge combined and supporting sponsors are AAA, Dodie's, Gloria's, Texas Health Presbyterian and new sponsor Metro PCS. Founder's Day is scheduled for Saturday, May 19. City Council took action to enter into contract with Little River Band. Little River Band played at the Sesquicentennial celebration a few years ago. Other Founder's Day performances include Jolie Holliday and Clay McClinton.

Adjournment


There being no further business to come before the Board at this time, the meeting was adjourned at 7:55 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 1st day of May 2012.



Marcus Yarbrough
Chairman, Park Board

ATTEST:



Laura Perez
Administrative Secretary

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
April 3, 2012
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:02 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brandi Patterson, Kevin Moffatt, Bob Lewis and Chandra Karlen. Board member Clint Brooks was absent. Board member Michael Townsend arrived at 6:04 p.m. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Discuss and consider final plat for Caruth Lakes Phase 7B and take any action necessary.

Parks and Recreation Manager Andy Hesser opened the discussion by providing history on Caruth Lakes Subdivision located west FM 1141 and north of SH 66 within Park District # 9. Phase 7B is proposed to contain 66 residential lots on the northeast side of the development. The developer has already met the park land dedication requirement in earlier phases, but is required by the Mandatory Park Land Dedication Ordinance to pay the pro-rata Equipment Fees in the amount of \$344 for 66 dwelling units for a total of \$22,704. The Parks and Open Space Master Plan shows a trail component along the west side of John King Blvd. Staff recommends the requirement to complete an 8' concrete trail along the west side of John King Blvd within the landscape buffer of Phase 7B identified as Lot 18, Block M on the final plat. Board member Chandra Karlen made a motion to approve the final plat for Caruth Lakes Phase 7B at \$344 per lot for a total of \$22,704. Board member Bob Lewis seconded the motion which passed by a vote of 6 in favor with 1 being absent (Brooks).

Discuss and consider Eagle Scout Project Proposal by Thomas Elliott and take any action necessary.

Mr. Hesser introduced Eagle Scout candidate Thomas Elliott. Mr. Elliott is proposing installing a flag pole at Harry Myers Park in front of the amphitheatre to the east side. Mr. Elliott gave a presentation showing what the flag pole would look like and where it would be placed. The flag would not fly 24 hours a day, 7 days a week. Park Board Chairman Marcus Yarbrough asked why this location was chosen. Mr. Elliott said that this is the location his troop uses. He did not survey other groups to find out if they use the same location. Discussion continued regarding maintenance of the flag, placement, lighting, flag code and visibility. Mr. Elliott has a personal goal to have the project completed by July 2012. The project has not yet been approved by the Troop Board but it has been approved by the Scout Master. Board member Bob Lewis made a motion to approve the proposed Eagle Scout project pending the satisfactory location of the pole, the foundation and maintenance issues being addressed. Board member Mike Townsend seconded the motion which passed by a vote of 6 in favor with 1 being absent (Brooks).

47 **Discuss and consider Harry Myers Park Amphitheatre Policy and take any action**
48 **necessary**

49 Mr. Hesser explained to Park Board that there was an incident at the Myers amphitheatre
50 in which the group that rented the amphitheatre was playing music that was profane.
51 Staff received a complaint regarding the noise. Staff assured the complainant that staff
52 would look into the issue. There is an ordinance that prohibits such profane and lewd
53 language in public places listed in the Texas Penal Code under disorderly conduct. Staff
54 provided Park Board with verbiage from the Texas Penal Code. In order to discourage or
55 prevent it from happening before the rental is executed, staff recommends implementing
56 a detailed event application form any time amplified music is planned for a rental facility
57 before the rental agreement is in place. This agreement will be similar to The Harbor
58 event application to include information such as, but not limited to: type of amplified
59 music, number of spectators expected, promotional and marketing activities, signage,
60 type of performance, content of the performance, additional restroom requirements,
61 electrical needs, and whether or not it is a ticketed event. During the review process the
62 applicant would be made aware of the disorderly conduct and noise ordinances. The
63 rental agreement would then reflect the rental policies, specific terms of the event as well
64 as the actual printed language of the applicable ordinances. Their signature on the
65 agreement would indicate that they have read and understood the requirements and codes
66 and the penalties associated for violating them. This policy could then be enforced by
67 local law enforcement agencies if a complaint is made. The police department could then
68 issue a citation for this offense. But this enforcement occurs after the offense has already
69 been committed. Park Board member Mike Townsend made a motion for staff to handle
70 administratively a Harry Myers Park amphitheater rental. Board member Brandi
71 Patterson seconded the motion which passed by a vote of 6 in favor with 1 being absent
72 (Brooks).

73
74 **Update on Myers Park Dog Park and take any action necessary.**

75 Mr. Hesser informed the Board that the large dog park at Myers Park was closed a few
76 days in response to the wet condition causing mud. Staff notified the public via the Parks
77 and Recreation website and Facebook. Signage was also placed at the dog park entrance.
78

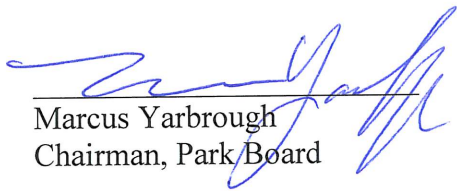
79 **Staff update on programs and events and take any action necessary.**

80 The Kid Zone Work Day took place Saturday, March 24 at Harry Myers Park and was
81 led by the Rockwall Rotary Club. The group oiled and stained the playground. Staff
82 provided the work equipment. The Easter Egg Hunt took place March 31 at Harry Myers
83 Park near the East Pavilion. There were about 1500 attendees. Staff received good
84 feedback and the aesthetics look good. Staff will work through some logistical issues for
85 next year. ROCK Camp took place during Spring Break, March 12 – 16. The kids had a
86 great time and staff received good comments from parents. The Summer Fun Guide has
87 been released and staff was very pleased with the new layout. Board member Bob Lewis
88 liked the new layout and felt the bar has been raised. Mr Hesser said staff used new
89 techniques learned at a marketing conference and a new artist was also used. Founder's
90 Day is scheduled for Saturday, May 19. Staff will provide Park Board a sign up sheet so
91 they can volunteer at the Parks and Recreation booth.
92

93 **Adjournment**

94 There being no further business to come before the Board at this time, the meeting was
95 adjourned at 7:23 p.m.

96
97 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
98 ROCKWALL, TEXAS, this 1st day of May 2012.
99

100
101
102 
103 Marcus Yarbrough
104 Chairman, Park Board

105 ATTEST:

106 
107 _____
108 Laura Perez
109 Administrative Secretary
110
111
112

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
May 1, 2012
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brandi Patterson, Kevin Moffatt, Clint Brooks, Michael Townsend. Board members Bob Lewis and Chandra Karlen were absent. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the March 6, 2012 Park Board meeting and take any action necessary.

The minutes from the March 6, 2012 Park Board meeting were provided to the Board for their review and approval. Board member Kevin Moffatt made a motion to approve the minutes. Board member Mike Townsend seconded the motion which was voted on and passed by a vote of 3 in favor, 2 abstain and 2 being absent (Patterson and Brooks abstain, Lewis and Karlen absent).

Consider approval of minutes from the April 3, 2012 Park Board meeting and take any action necessary.

The minutes from the April 3, 2012 Park Board meeting were provided to the Board for their review and approval. Board member Mike Townsend made a motion to approve the minutes. Board member Kevin Moffatt seconded the motion which was voted on and passed by a vote of 4 in favor, 1 abstain and 2 being absent (Brooks abstain, Lewis and Karlen absent).

Update on Blackland Prairie Interpretive Signage Project and take any action necessary.

Parks and Recreation Manager Andy Hesser opened the discussion by providing history on the Blackland Prairie site located at Harry Myers Park behind the Rockwall County Historical Museum. In 2006 Parks and Recreation staff began a restoration project intended to provide an educational supplement to the museum area that represented what the native prairie might have looked like prior to settlement. Now that the native plants have had time to mature and flourish, the next step is to provide interpretive signage to explain the ecological and historical significance of the Blackland Prairie in Rockwall County. The proposed signage consists of 2 panels approximately 4'x6'. One panel depicts the history of the area and the other illustrates the flora and fauna. Staff has \$8,000 budgeted for the design, installation, masonry and landscaping of the signs. There is also a fund balance of \$1,375 for the David Yarbrough Memorial Fund that is to be allocated towards a memorial plaque and the creation of the sign project. Base plant material is already at the site. Staff provided Park Board with drafts of the sign panels for input on content, appearance and location.

46 Board Member Mike Townsend suggested pinpointing cities on the map. He also
47 suggested placing a panel with a map and history at the prairie entrance and then placing
48 the flora and fauna panel in the center of the prairie so that visitors are drawn in. Board
49 Member Brandi Patterson expressed her concern with disturbing the prairie and therefore
50 prefers all signage at the entrance. Chairman Yarbrough said the area might be too steep
51 for the signage within. Further discussion continued and staff will take into consideration
52 the feedback received and can report back at a later time with updates.
53


54 **Staff update on programs and events and take any action necessary.**

55 The Volunteer Work Day took place Saturday, April 21 at Harry Myers Park. The
56 majority of the volunteers were Girl Scouts. The group planted 30 plats of annuals and
57 stained the split rail fence. The group also received our new Volunteer t-shirts. Pictures
58 from the work day were shown. The Concert by the Lake Series begins May 10 at The
59 Harbor. The concert poster was distributed to Park Board. Founder's Day Festival is
60 scheduled for Saturday, May 19. Parks and Recreation will have a booth promoting the
61 department's new Facebook fan page, raving fan club and online registration. The theme
62 of the booth is "staycation". Park Board members were provided a sign up sheet to
63 schedule a time to volunteer at the Parks and Recreation booth. The Myers and Williams
64 pools will open for the Memorial Day weekend. Family Fun Fridays will be in June and
65 will take place at a different park each week. The Myers Park Family Fun Friday will
66 take place at Wisdom Field.
67

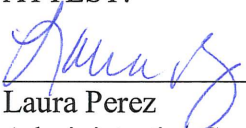
68 **Adjournment**

69 There being no further business to come before the Board at this time, the meeting was
70 adjourned at 6:36 p.m.
71

72 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
73 ROCKWALL, TEXAS, this 5th day of June 2012.
74

75
76
77 
78 Marcus Yarbrough
79 Chairman, Park Board

80 ATTEST:

81 
82
83 Laura Perez
84 Administrative Secretary
85
86

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
June 5, 2012
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brandi Patterson, Kevin Moffatt, Clint Brooks, Bob Lewis and Chandra Karlen. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the May 1, 2012 Park Board meeting and take any action necessary.

The minutes from the May 1, 2012 Park Board meeting were provided to the Board for their review and approval. Board member Kevin Moffatt made a motion to approve the minutes. Board member Brandi Patterson seconded the motion which was voted on and passed by a vote of 4 in favor, 2 abstain (Lewis and Karlen abstain).

Discuss and consider updating the Dallas Off-Road Bicycle Association (DORBA) Memorandum of Agreement (MOA) and take any action necessary.

Parks and Recreation Manager Andy Hesser opened the discussion by providing history about the trail. In 2006, the City and Dallas Off-Road Bicycle Association entered into an agreement to design and construct a system of mountain bike trails on a 43 acre parcel west of Squabble Creek and north of North Lakeshore Dr. Over the course of 2 years the trail was completed by DORBA volunteers and City staff. Since that time DORBA has approached the City about the feasibility of including Technical Trail Features (TTF's). The International Mountain Bicycling Association (IMBA) defines a Technical Trail Feature (TTF) as an object that is introduced to the trail to add technical challenge. At this time Mr. Hesser introduced Mark Brake, Assistant Trail Steward for Squabble Creek, and Jarrod King, Trail Feature Designer and Builder. Mr. Brake showed a Powerpoint presentation and explained that a TTF is a technical trail feature that includes: rocks, logs, elevated bridges, teeter-totters, jumps, drop-offs, etc. TTF's fall into the category of either a minor or major TTF. A minor TTF is one that is less than 24" in height. A major is anything that exceeds the minor TTF rules. These technical features are common throughout the United States and are designed and installed to recognized and accepted IMBA standards. City staff would like to consider modifying the current MOA to allow staff to accommodate the inclusion of technical features at the Squabble Creek Mountain Bike Trail. The revised agreement would provide opportunities for staff to review the major TTF additions to the trail. DORBA would be responsible for the upkeep of the TTF's and provide copies of quarterly inspections to the City. The City reserves the right to remove any features that may fall into a state of disrepair and to also have a third party engineer or landscape architect review the proposed features. All added technical features will be included on an alternate 'by-pass' loop where riders would have the choice to stay on the main trail in its current condition or enter the "technical feature"

loop. Signage at the beginning of the loop would communicate that the loop is for more experienced riders, not beginners. Park Board Member Chandra Karlen made a motion to recommend approval to City Council to authorize staff to update the Dallas Off-Road Bicycle Association (DORBA) Memorandum of Agreement. Clint Brooks seconded the motion which was voted on and passed 6 – 0.

Discuss and consider possible concession agreement with Big D Boat Club at The Harbor and take any action necessary.

Big D Boat Club currently operates out of the Chandlers Landing Marina where they provide private club members have access to a variety of boats for their use on Lake Ray Hubbard. They also provide daily boat and jet ski rentals. Mr. Hesser introduced owner/operator Monty Kitchen. Mr. Kitchen distributed to Park Board information about the company. Big D Boat Club currently provides services on three area lakes: Lake Lewisville, Eagle Mountain Lake and Lake Ray Hubbard. Mr. Kitchen would like to expand his services on Lake Ray Hubbard to include operations out of The Harbor. Mr. Kitchen said service at The Harbor would be a benefit to the city because of the revenue sharing. He expressed that his boats and equipment are kept in excellent condition. The boats are cleaned everyday and boats are only kept for about 2 years. Board member Brandi Patterson asked staff if there was a concern with jet ski rentals at The Harbor. Director Brad Griggs expressed concern with noise and safety issues for inexperienced drivers. Anyone wanting a jet ski rental would be taken to Chandlers. Board member Patterson also asked if Big D provides safety equipment with all rentals. Mr. Kitchen said he provides users the necessary safety equipment such as safety vests. With a concession agreement in place, Big D would keep one boat at The Harbor and all others at Chandlers Landing. The agreement would not allow: overnight stays, washing, fueling or repair of boats at The Harbor courtesy docks. The agreement would also require a concessionaire fee of 4.75% of gross revenue as is the case with similar agreements in place. Park Board Member Brandi Patterson made a motion to recommend approval to City Council to authorize staff to enter into a concession agreement with Big D Boat Club to operate a boat rental business from The Harbor boat docks. Chandra Karlen seconded the motion which was voted on and passed 6 – 0.


Staff update on programs and events and take any action necessary.

Founder's Day Festival was May 19. The Parks and Recreation booth stayed busy and displayed a new look with the theme staycation. Myers and Williams pools opened for the season over Memorial Day weekend. Myers has new pool umbrellas with the city and live music logos on them. Family Fun Fridays have started. The first one was at Hickory Ridge and there were about 400 attendees and staff gave out 700 sno cones. The next volunteer work day is scheduled for Saturday, June 16 at both the Blackland Prairie and Lofland Park. The 4th of July Fireworks show will take place July 4th at Harry Myers Park Amphitheatre. Jeanne Lay and the Loose Cannons will play from 6 – 9pm and the fireworks show will start at about 9:30pm. Staff will host the Boards and Commission Dessert Social at 8:30pm at the East Pavilion.

Adjournment

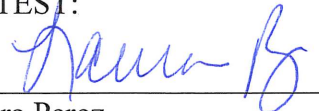
There being no further business to come before the Board at this time, the meeting was adjourned at 7:05 p.m.

94
95 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
96 ROCKWALL, TEXAS, this 3rd day of July 2012.
97
98
99



Marcus Yarbrough
Chairman, Park Board

100
101
102
103 ATTEST:

104 
105 _____
106 Laura Perez
107 Administrative Secretary
108
109

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
July 3, 2012
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:04 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brandi Patterson, Karen Coughlin, Bob Lewis, and Chandra Karlen. Board members Kevin Moffatt and Clint Brooks were absent. Also present were Park Director Brad Griggs, Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the June 5, 2012 Park Board meeting and take any action necessary.

The minutes from the June 5, 2012 Park Board meeting were provided to the Board for their review and approval. Board member Chandra Karlen made a motion to approve the minutes. Board member Brandi Patterson seconded the motion which was voted on and passed by a vote of 4 in favor, 1 abstain (Coughlin) and 2 absent (Brooks and Moffatt).

Discuss and consider final plat for Caruth Lake Phase 8A and take any action necessary.

Caruth Lakes Phase 8A is generally located west of John King Blvd and south of Quail Run Rd. This phase is 63 residential lots on 22.654 acres within park district #9. Pro Rata Equipment Fees are \$344 per lot in this district for a total of \$21,672. Park Board has the following requirements:

1. All green space located within block Q, lot 14 and block U lot 10 shall be maintained by the HOA.
2. Continue an 8' wide concrete trail along the west side of John King Blvd.
3. Provide a 6' trail along the north side of Phelps Lake Drive from John King Blvd. and connect to the existing trail along Phelps Lake. From that point westward, the remainder of the trail will be 5' wide.

Board member Chandra Karlen made a motion to approve the final plat for Caruth Lakes Phase 8A with pro-rata equipment fees at \$344 per lot for a total of \$21,672. Board member Bob Lewis seconded the motion which passed by a vote of 5 in favor with 2 being absent (Brooks and Moffatt).

Discuss and consider final plat for Stone Creek Phase III and take any action necessary.

Stone Creek Subdivision Phase III is generally located east of SH 205 and north of Quail Run Rd. It is 50 residential lots on 28.004 acres within park district #5. The pro-rata equipment fees for district #5 are \$441 per lot for a total of \$22,050. There is no park land dedication fee to be owed at this phase. Park land is to be dedicated at a later phase and will fulfill the park land dedication requirements at that time. All open space and internal trails are to be maintained by the HOA.

Board member Chandra Karlen made a motion to approve the final plat for Stone Creek Phase III with pro-rata equipment fees at \$441 per lot for a total of \$22,050. Board member Karen Coughlin seconded the motion which passed by a vote of 5 in favor with 2 being absent (Brooks and Moffatt).

Update on Blackland Prairie Interpretive Signage Project and take any action necessary.

Chairman Marcus Yarbrough provided an update on the Blackland Prairie Interpretive Signage Project. The panel literature was updated based on feedback from the last Park Board meeting. The final panels will be 4x6. The panel with the Blackland Prairie history and Texas map will be located at the entrance of the prairie near the split rail fence. The second panel is the Flora and Fauna panel with pictures and will be located within the prairie. Further discussion took place to make a few more changes. Once the revisions are complete Chairman Yarbrough will provide an update with the final draft.

Update on Leon Tuttle Ballfield Project and take any action necessary.

Park Director Brad Griggs informed the Board that City Council authorized staff to move forward with the Tuttle ballfield improvement project. Since the Athletic Complex bond did not pass staff felt the repairs were needed. Mr. Griggs said the improvements are a short term relief but it will allow the fields to be safe again for playing. The city has hired Landscapes Unlimited to do the project. The project will consist of a process called bleccavate. The renovations will increase the fields from six fields to eight fields. Some of the work will be done by city staff. The Parks department will spray the grass to kill it and they will remove all the irrigation heads. City staff will also do the fencing portion of the renovations. The cost estimate for the project is \$380,000. The Recreation Development is being amended for the improvements. The Recreation Development budget is funded by concession agreements. Tuttle ballfields will remain closed during the renovation and will open for the spring 2013 season, therefore, the fall 2012 season will be played on Myers and Yellowjacket fields.


Staff update on programs and events and take any action necessary.

Mr. Hesser informed the Board that the summer Family Fun Fridays series has ended. The series has a good following and the last event took place at Wisdom Field. The Volunteer Work Day at the Blackland Prairie and Lofland Park was Saturday, June 16. The Blackland Prairie work day was successful and included re-seeding. There were no volunteers for the Lofland Park project. The 4th of July Fireworks show will take place July 4th at Harry Myers Park Amphitheatre. Jeanne Lay and the Loose Cannons will play from 6 – 9pm, staff will host the Boards and Commission Dessert Social at 8:30pm at the East Pavilion and the fireworks show will start at 9:30pm. The next Volunteer Work Day is July 21 at Squabble Creek Mountain Bike Trail. This work day will involve clearing the trail and litter control. The DORBA Tri-Rock race will take place Sunday, July 29 so the work day will prepare the site for the race.

Adjournment

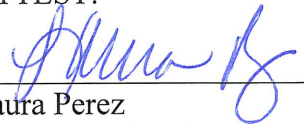
There being no further business to come before the Board at this time, the meeting was adjourned at 6:42 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
ROCKWALL, TEXAS, this 7th day of August 2012.



Marcus Yarbrough
Chairman, Park Board

ATTEST:



Laura Perez
Administrative Secretary

MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
August 7, 2012
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brad Bassett, Karen Coughlin, Bob Lewis, Chandra Karlen, Kevin Moffatt and Clint Brooks. Also present were Parks and Recreation Manager Andy Hesser and Administrative Secretary Laura Perez.

Consider approval of minutes from the July 3, 2012 Park Board meeting and take any action necessary.

The minutes from the July 3, 2012 Park Board meeting were provided to the Board for their review and approval. Board member Chandra Karlen made a motion to approve the minutes. Board member Karen Coughlin seconded the motion which was voted on and passed by a vote of 4 in favor, 3 abstain (Bassett, Brooks and Moffatt).

Discuss and consider rental fees for portable restroom and stage and take any action necessary.

In 2012, City Council authorized the purchase of a 19' portable, air conditioned restroom to be used for special events and programs. The purchase of the restroom unit significantly reduced the need of renting portable restrooms for these types of events. The City also has a 16'x16' portable stage for programs such as the Annual Christmas Tree Lighting and Grand Openings. These two City assets are frequently requested to be used at non-City events. There are costs to provide these services such as staff time for delivery set-up, take-down, cleaning and operating. Currently there is no set fee schedule to provide to the public in order to rent these items. In an effort to cover the operational costs as well as provide a source of revenue, staff is recommending charging rental fees for the restroom unit and stage. Staff inquired with various vendors for price comparisons. The fee schedule recommended by staff is as follows:

Restroom Unit

- \$2,000 for a full day (greater than 6 hour rental)
- \$1,200 for a half day (less than 6 hour rental)
- Fee includes: delivery and setup; on site attendant during the event to clean and stock trailer every 30 minutes; pickup and dumping
- Additional Waste Tank Dumping fee: \$400 (required on large events or multi-day events)

Portable Stage

- Rental Fee: \$350 per day
- Fee Includes: delivery, setup and pickup

Staff would also include a mileage fee of \$3 a mile. Board member Kevin Moffatt expressed the need to charge a damage deposit in order to better preserve the City's assets. After continued discussion Board member Bob Lewis made a motion to approve the proposed rates with the addition of a damage deposit to be determined by staff. Board member Clint Brooks seconded the motion which passed by unanimous vote.

Discuss and consider appointing a subcommittee for the purpose of naming of the north community park and and take any action necessary.

Mr. Hesser provided the Board with some history on the north community park. The park land was purchased in 2005 when voters approved approximately \$1.25 million for the purpose of purchasing a 50 acre north community park as well as \$1.25 million for a 50 acre south community park. In 2007, the north community park land was purchased east of FM 1141 and south North Country Lane. The park land was reduced to 47 acres because of the water tower being built on the land. There is currently no funding to develop the park but according to the Park Naming Ordinance a subcommittee can be formed to determine a park name. Board member Chandra Karlen made a motion to appoint a subcommittee for the naming of the north community park. Board member Brad Bassett seconded the motion which passed by unanimous vote. Park Board determined the subcommittee to be composed of board members Karen Coughlin, Kevin Moffatt and Clint Brooks.

Update on Tuttle Athletic Complex Project and take any action necessary.

On July 2, 2012 City Council approved \$380,000 from the Recreation Development fund for renovations to Tuttle Sports Complex. Mr. Hesser informed the board that construction has begun and is on schedule. Pictures of the project in the current stage were shown. Along with field improvements, the project will also include improved signage and rules. Board member Brad Bassett asked if additional parking would be added. Mr. Hesser said there was not an opportunity for additional parking because there is no more land available. One option being considered to alleviate parking is to have the west gate open for those parking on Industrial Blvd. Tuttle will remain closed until the Spring 2013 ball season.

Consider alternate September Park Board Meeting Date due to Labor Day Holiday and take any action necessary.

Due to the Labor Day holiday on Monday, September 3, City Council will meet on Tuesday instead of Monday. Park Board was asked if they would like to move the September Park Board meeting to Wednesday because of the schedule conflict with the Council meeting. Park Board agreed to keep the meeting as scheduled for Tuesday, September 4. The meeting will take place at the Parks and Recreation Administrative office located at 108 E. Washington.

Staff update on programs and events and take any action necessary.

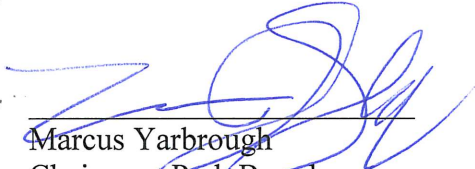
Mr. Hesser informed the Board that the Concert by the Lake Summer Concert series has ended. Recreation Superintendent Aaron Dobson gave a presentation showing pictures from the last concert series. Doggie Splash Day is scheduled for Saturday, September 8 at Myers Pool. Event activities will include a bathing suit contest. Several vendors will

91 be onsite for the event. Family Fun Fridays returns in September and will take place at
92 parks Northshore, Fox Chase, Hickory Ridge and Myers.

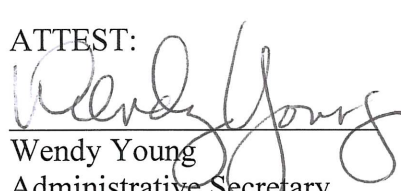
93
94 **Adjournment**

95 There being no further business to come before the Board at this time, the meeting was
96 adjourned at 7:04 p.m.

97
98 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
99 ROCKWALL, TEXAS, this 4th day of September 2012.

100
101
102
103 
104 Marcus Yarbrough
105 Chairman, Park Board

106 ATTEST:

107 
108 Wendy Young
109 Administrative Secretary
110

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

MINUTES
PARKS AND RECREATION BOARD
Parks & Rec Administrative Office, 108 E. Washington, Rockwall, TX 75087
Tuesday, September 4, 2012
6:00 PM

Call To Order

The meeting was called to order in Parks & Recreation Administrative Conference Room at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brad Bassett, Karen Coughlin, Bob Lewis, Chandra Karlen, Kevin Moffatt and Clint Brooks. Also present were Parks and Recreation Manager Andy Hesser, Executive Secretary Laura Perez, Recreation Superintendent Aaron Dobson and Administrative Secretary Wendy Young. Board member Chandra Karlen left the meeting at 7:40 p.m.

Consider approval of minutes from the August 7, 2012 Park Board meeting and take any action necessary.

The minutes from the August 7, 2012 Park Board meeting were provided to the Board for their review and approval. Board member Chandra Karlen made a motion to approve the minutes. Board member Clint Brooks seconded the motion which was voted on and passed by a vote of 7 in favor.

Discuss and consider concession agreements for Leon Tuttle Park and take any action necessary.

Parks and Recreation Manager Andy Hesser opened the discussion by providing history about the concessions at Leon Tuttle Park. Mr. Hesser stated that in the past RBA has operated concessions at Tuttle in which they provide food and beverages during all game activities. In 2011, RBA decided not to operate the concession stand. In September 2011, the City entered a contract with Pop's Concessions, copy provided for Board review. The City has chosen not to renew the contract and entertain other proposals and advertised in the newspaper. Leo Rodriguez with Legends Batting Cages submitted a proposal as well as Barry Lewis with Goldwater Concessions & Catering. The base bid for the contract starts at a minimum of 17% of gross revenue paid to the City. Each proposal includes sample menu with pricing and other items. References have been requested by each party which we will make contact with prior to entering any contracts. At this time, Mr. Hesser introduced Mr. Rodriguez to the Park Board. Mr. Rodriguez with Legends Batting Cages informed the Board that he is well known in the community as he owns the batting cages and employs kids from the local high schools and will do so with the concessions and will always have an adult present when they are working. He stated that his prices are reasonable and his equipment is accessible to take credit cards. Barry Lewis with Goldwater Concessions and Catering provided a handout that included his rates and stated that he runs other city's concession operations including City of Wylie and UT Dallas. Mr. Lewis stated that he has a concession trailer he would like to use onsite. Mr. Lewis is proposing a 5 year commitment with the City and at any time he be given a 90 day notice of termination. After much discussion among the Board it was recommended that after staff selects a concessionaire they must provide additional specialty items. Park Board was not comfortable with Goldwater Concessions &

Catering's lack of consistent adult supervision in concession stand. Park Board also was not comfortable with the 5 year agreement with Goldwater Concessions & Catering.

Discuss and consider amending City Ordinance sec. 30-2, Regulated Activities in Parks, regarding use of public park lands by organized sports teams.

Parks and Recreation Manager Andy Hesser stated that according to our current adopted Parks and Open Space Master Plan, we should strive to deliver a variety of recreational features in an efficient manner, by establishing some type of planning and design guidelines that define use and priorities among those spaces used for recreation. Guidelines and standards recommended by the National Parks and Recreation Association (NRPA) have been followed by Cities for many years to define a hierarchy of use for their park systems. The NRPA has established a classification system that defines the types of parks and open spaces. The Master Plan identifies and describes 12 classifications of parks, their description, location criteria and recommended size and use. The categories are as follows:

1. Mini-park
2. Neighborhood-oriented Park
3. Neighborhood Park
4. Park/school
5. Community Park
6. Regional Park
7. Natural Resource areas
8. Greenways
9. Sports Complexes
10. Special Use Parks
11. Private Park/Recreational Facility
12. Trails and Pathways

Since the construction and expansion of many of our neighborhood parks beginning in 2006, we began experiencing use of the neighborhood parks by organized sports teams. With this type of activity, we have received a number of complaints and concerns regarding the traffic, parking, noise and wear-and-tear associated with organized sports teams. We have received complaints specifically from the following neighborhoods regarding organized teams: Foxchase, Shores, Hickory Ridge and Emerald Bay.

During the public hearings prior to the design and construction of the neighborhood parks, residents specifically requested that the park not be designed to accommodate organized sports teams. For this reason each park was designed with an open play area that does not include backstops, soccer or football goals. Open play areas are intended to facilitate casual unorganized play primarily for the residents served in that park district. Neighborhood parks built between 2005 and 2012 do not have parking or restroom facilities to accommodate the user load associated with sports teams. After much discussion, Board Member Kevin Moffatt made a motion to amend Ordinance 30-2 in regards to regulated activity to include prohibiting any organized sports team activities including practices and games at any park that is identified as a neighborhood park and to include any organization or large group of people desiring to use a designated athletic

93 facility or other park shall be required to sign a Facility Use Agreement that outlines the
94 duties and responsibilities of both parties. Board member Karen Coughlin Board
95 seconded the motion which was voted on and passed by a vote of 7 in favor.

96
97 **Discuss and consider amending City Ordinance sec. 30-2, Regulated Activities in**
98 **Parks, regarding use of public park lands by non-City entities conducting revenue**
99 **generating programs.**

100 Mr. Hesser informed the Board that over the last couple of years, the city has seen an
101 increase of private groups using public parks to conduct fee-based or revenue generating
102 programs, such as Boot Camps, Yoga Classes or Stroller-Strides etc. This raises two
103 questions. First, what happens if someone in the class gets injured? Secondly, should
104 private entities have the ability to make a profit on public property? In consultation with
105 the City Attorney, there could be reduced exposure to liability if we had a facility use
106 agreement in place with each organization that requires valid insurance to cover the City
107 as well as a hold harmless agreement. This type of agreement would also give us the
108 ability to coordinate scheduling of these groups so as not to interfere with other programs
109 and special events as well as determine where they are allowed to operate. Park Board
110 asked staff to look at the recurrence of these programs and to take into consideration a
111 permit fee of \$100 per calendar year if more than 5 people were participating in such
112 program.

113
114 **Staff update on programs and events and take any action necessary.**

115 Mr. Hesser updated the Board on the status of Tuttle Athletic Field. He stated that the
116 grass is growing on the seeded areas and some of the grading and sod work is complete.
117 Recreation Superintendent Aaron Dobson stated that a survey was taken during the
118 Concert by the Lake series and presented the results to the Board. Mr. Dobson updated
119 the Board on Aquatic Program Overview to include Learn to Swim, Open Swim, Pool
120 Rentals. He stated that over 51% of people heard about the aquatic programs through the
121 Fun Guide and the rest being word of mouth. Mr. Dobson informed the Board that the
122 next Family Fun Friday series will be this month. The series includes September 7th at
123 Northshore Park, September 14th at The Park at Fox Chase, September 21st at The Park at
124 Hickory Ridge and September 28th at Myers Park.

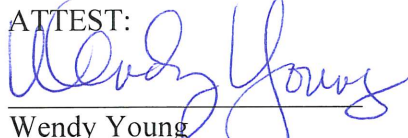
125
126 **Adjournment**

127 There being no further business to come before the Board at this time, the meeting was
128 adjourned at 8:43 p.m.

140 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
141 ROCKWALL, TEXAS, this 25th day of September 2012.

142
143
144
145
146
147
148

149
150
151
152
153
Marcus Yarbrough
Chairman, Park Board

149 ATTEST:
150
151
152
153

Wendy Young
Administrative Secretary

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

MINUTES

PARKS AND RECREATION BOARD

Special Meeting

Parks & Recreation Administrative Office, 108 E. Washington, Rockwall, TX 75087

Tuesday, September 25, 2012

6:00 PM

Call To Order

The meeting was called to order in Parks & Recreation Administrative Conference Room at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brad Bassett, Karen Coughlin, Bob Lewis, Kevin Moffatt and Clint Brooks. Board Member Chandra Karlen was absent. Also present were Parks and Recreation Manager Andy Hesser and Administrative Secretary Wendy Young.

Consider approval of minutes from the September 4, 2012 Park Board meeting and take any action necessary.

The minutes from the September 4, 2012 Park Board meeting were provided to the Board for their review and approval. Board member Karen Coughlin made a motion to approve the minutes. Board member Bob Lewis seconded the motion which was voted on and passed by a vote of 6 in favor.

Discuss and consider Breezy Hill Master Plat, Preliminary Plat and Open Space Master Plat and take any action necessary.

Parks and Recreation Manager Andy Hesser explained that Breezy Hill is a 345.784 acre tract with 691 residential lots generally located within park district #7 east of John King Blvd, and north of FM 552. The applicant is submitting the Master Plat, Preliminary Plat, and Open Space Master Plan concurrently. The developer is required to provide a 10' concrete trail along the eastern edge of John King Blvd in lieu of providing sidewalks within the neighborhood. The developer will be providing a "rural street section" as an alternative to the traditional sidewalk section. The Master Plat includes only the residential section of 691 homes on 345.784 acres. The retail section will be platted separately. Board Member Bob Lewis made a motion to accept the Breezy Hill Master Plat and open Space Master Plat as presented. Board Member, Kevin Moffatt seconded the motion which was voted on and passed by a vote of 6 in favor. Board Member Bob Lewis made a motion to accept the Preliminary Plat as presented. Board Member Clint Brooks seconded the motion which was voted on and passed by a vote of 6 in favor.

Discuss and consider authorizing staff to enter into a concession agreement with Big D Boat Club, LLC located within Chandlers Landing Marina and take any action necessary.

Parks and Recreation Manager Andy Hesser stated Big D Boat Club currently operates a boat club and watercraft rental business from Chandlers Landing Marina. According to the Interlocal Agreement and lease with the City of Dallas, all commercial activities within the takeline lease area must enter into a concession agreement. The service provider, Big D Boat Club, LLC, shall be required to pay 4.75% of their gross revenue to the City of Rockwall. Any revenue collected greater than \$100,000 but less than

47 \$200,000, the City of Rockwall is required to share 1.5% of that revenue to City of
48 Dallas. Any amount over \$200,000, the City is required to share 2.5% with the City of
49 Dallas. Monty Kitchen with Big D Boat Club, LLC is also requesting permission to
50 operate from the public boat docks located at the Harbor. The terms of the agreement
51 prohibit any boat repair, cleaning or fueling at The Harbor. City staff will designate
52 which boat slips are permitted for use by Big D Boat Club. The operation of personal
53 watercraft such as 'jet skis' will be prohibited. All signage proposed must comply with
54 City ordinances and be approved by the Parks Department. With no further questions,
55 Brad Bassett made a motion to make a recommendation to City Council to accept the
56 concession agreement as presented. Kevin Moffatt seconded the motion which was voted
57 on and passed 5-1 (Bob Lewis abstain).

58
59 **Discuss and consider status report from park naming subcommittee and take any**
60 **action necessary.**

61 Board Member Karen Coughlin explained that the subcommittee was not ready to present
62 anything at this time. The subcommittee will be ready for the meeting on November 6.

63
64
65 **Discuss and consider amending City Ordinance sec. 30-2, Regulated Activities in**
66 **Parks, regarding use of public park lands by organized sports teams and take any**
67 **action necessary.**

68 Mr. Hesser explained that staff presented the Park Board recommendation to City
69 Council on September 17th. There was much discussion very similar to the discussion
70 that Park Board had on September 4th. Before approving the ordinance Council asked
71 that the issue be revisited by staff and Park Board to clarify what options are available to
72 redirect anyone requesting practice space for organized sports teams. Staff met with the
73 Director of Facilities Planning and Construction with RISD to discuss what their current
74 policy allows on school property. RISD allows the public to use the following open grass
75 or ball field areas on a first-come-first-serve basis: Cullins Elementary, Jones
76 Elementary, Hartman Elementary, Nebbie Williams Elementary and Williams Middle
77 School (the non-competition fields between the tennis courts and the track). Use of
78 competition fields requires a facility use agreement with RISD. In addition, there are
79 City owned joint-use facilities with RISD that are suitable for sports team activities
80 located adjacent to the following schools: Fontana Ranch Park at Shannon Elementary,
81 Northshore Park at Reinhardt Elementary, Dalton Ranch Park at Hays Elementary,
82 Lofland Park and Chandlers Landing Park. Because these are City owned facilities, staff
83 would have the ability to enter into a facility use agreement upon request that determines
84 the use guidelines such as: times, dates, season, insurance requirements, litter control,
85 group size, etc. Mr. Hesser stated that another option is to establish 8-10 acres located
86 east of FM 1141 on N Country Lane next to the water tower. This location has a water
87 source nearby for irrigation and has relatively flat terrain. Temporary gravel off-street
88 parking could be provided near the turf area. Board Member Bob Lewis made a motion
89 that organized sports team activities as well as large groups desiring to use a designated
90 athletic facility or any park shall be required to sign a facility use agreement that outlines
91 the conditions and terms of use. The Parks & Recreation Manager or his/her designee
92 shall have the discretion to determine which park facility shall be available for use by

such organized sports team or group. Board Member Kevin Moffatt seconded the motion which was voted on and passed by a vote of 6 in favor.

Discuss and consider setting a date for Blackland Prairie signage dedication event and take any action necessary.

Mr. Hesser presented the Blackland Prairie signage and a photo of the dedication plaque for Park Board to view. After a brief discussion, it was decided that the Blackland Prairie dedication ceremony would be held on Sunday, October 14th at 2:00pm. The rainout date would be Saturday, October 20th at 2:00pm.

Staff update on programs and events and take any action necessary.

Mr. Hesser informed the Board that the Boards and Commissions Banquet is Thursday, September 27; Senior Health Fair is Wednesday, October 3 at The Center; Fishing Derby is Saturday, October 13 at Myers Park; Not So Scary Hayride is on Friday, October 19; Halloween Extravaganza is Saturday, October 27 at the Harbor.

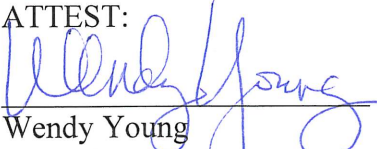
Adjournment

There being no further business to come before the Board at this time, the meeting was adjourned at 8:15 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 25th day of September 2012.


Marcus Yarbrough
Chairman, Park Board

ATTEST:


Wendy Young
Administrative Secretary