



"This budget will raise the same amount of revenue from property taxes as last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$504,957."

Ayes:	Nays:	Absent:
Pruitt	None	None
Townsend		
Fowler		
Hohenshelt		
Milder		
Townsend		
White		

	Fiscal Year 2016	Fiscal Year 2017
Adopted Rate	.4853 / 100 assessed value	.454345 / 100 assessed value
Effective Tax Rate	.4853 / 100 assessed value	.454345 / 100 assessed value
Effective Maintenance and Operations Rate	.3392 / 100 assessed value	.358154 / 100 assessed value
Debt Rate	.2511 / 100 assessed value	.215711 / 100 assessed value
Rollback Tax Rate	.4938 / 100 assessed value	.454373 / 100 assessed value

Total City Debt Obligations Secured by a Tax Rate: \$102,100,000



City of Rockwall
The New Horizon

MEMORANDUM

TO: Mayor and City Council
FROM: Rick Crowley, City Manager
DATE: August 18, 2016
SUBJECT: FY17 Budget

The proposed budget for FY17 is hereby transmitted to the City Council for consideration. As directed by the City Council, the FY17 proposed budget has been prepared assuming adoption of the Effective Tax Rate (that rate which results in the City collecting the same amount from Ad Valorem taxation for maintenance and operations as was the case in the previous tax year and as calculated by the formulas prescribed in the Truth In Taxation laws of the State.) Several factors combine to establish the Effective Tax Rate for FY17 at 45.43 cents (per \$100 of valuation) at its level for this coming tax year. These factors include:

- Increased taxable values due to new construction in the City of 2.58%;
- Increased taxable values due to reappraisals in the City of 7.13%;
- Reductions in debt service requirements due to refinancing of existing debt at a lower interest rate and paying off of certain short-term debt obligations.

The total certified assessed value is \$4,714,674,107 and includes senior citizen values of \$430,007,654 and \$111,139,458 in new value. For FY17, one penny on the Tax Rate generates \$420,698.

The FY17 Effective Tax Rate of **45.43** cents is a **3.1 cent decrease** from the 48.53 cents adopted Tax Rate for FY16. With the Effective Tax Rate for FY15 having been 49.55 cents, the total rate decrease since FY15 is 4.12 cents. Also related to the factors contributing to the calculation of the FY17 Effective Tax Rate, the calculated Rollback Rate is .0028 cents above the Effective Rate. (An increase in the Tax Rate to the Rollback Rate would only increase revenue from Ad Valorem taxation about \$1,000)

Sales Tax revenue continues to indicate an even stronger than anticipated local retail economy with total collections for FY16 projected to be about 3.6% above the estimated increases in the FY16 budget. A continuation of strong retail sales has been assumed for FY17 with a projected

increase for that fiscal year of 2%. This produces a projected increase from sales tax revenue of about \$310,200 for FY17.

Franchise payments by public utilities and the garbage collection company are projected to increase by about \$98,000 for the coming year. "Other" fees (including park and recreation, code enforcement, zoning, construction inspection and several other fees generating smaller amounts of revenue) have been projected to decline for FY17 by about \$149,000 the coming year. These fees are contingent upon facility usage and new development work which is beyond the control of the City. Building permit revenue for FY17 is estimated slightly below the level produced by building activity in FY16, but is based on a continued strong building environment for the coming year. Court fees are projected to remain at about the same level as has been seen over the last two years. Revenue from the various interlocal government agreements is increased for FY17 based on increased costs of services provided and related planned adjustments in those contracts.

It should be noted that no transfer from the Water and Sewer Fund is proposed in the FY17 budget to continue to help facilitate the financial recovery of that fund from the previous drought and watering restriction conditions. This will be the third consecutive year that no such transfer has been made; however, you will note that, for the second consecutive year, this fund has recovered such that no assistance with CO debt to the Water and Sewer Fund has been required. In FY18, it is possible that transfer to the General Fund may be recommended if the condition of that fund continues to improve.

In summary, total revenue budgeted to the FY16 General Fund was \$31,589,000, and the actual fund revenue to be produced is estimated at \$32,628,200. Total General Fund Revenue for FY17 budget is estimated at \$34,044,150.

Strategic Planning

Over the course of the last several months the Council and Staff have been working on an updated Strategic Plan for the City. As a result, each department has developed and presented proposed strategic planning recommendations to the Council (with the Fire Subcommittee, Staff, and Council continuing to work on completion of strategic planning recommendations for the Fire Department).

Presentation of these plans has indicated that some of the initiatives associated with them require additional funding while others do not. The assumption throughout this process has been that initiatives that do not require funding will be implemented by the various departments while those that do require additional funding are contingent upon funding made available through the budget process.

Upon adoption of the FY17 Annual Operating Budget, funded strategies (and those which do not require additional funding) will be included in a final strategic plan document that will be brought before the Council for consideration for final adoption of the strategic plan. Those items which require funding for implementation but are not funded by the FY17 budget will be noted as requiring future consideration in future budget deliberations prior to their implementation.

While the majority of the funding provided in the proposed FY17 budget relates to the “day-to-day” operations of the City, please note several strategic items included in the proposed budget which are shown in the strategic planning sheets following this memorandum.

Compensation Administration

As a service organization, expenditures for personnel who provide services to our citizens continue to be a large percentage of the total operating costs in the proposed FY17 budget. A complete survey of like positions in the eight “market cities” selected by the Council has again been conducted as a part of the preparation for the proposed FY17 budget. The adopted compensation target is that the City of Rockwall should maintain employee pay ranges that are within 5% of the maximum of the maximum compensation range of the selected market cities. In addition, the City compensation decisions should also maintain internal equity between the numerous job types within the City organization.

The survey indicated the need to increase the maximum compensation in many of the job categories in order to continue to meet the targets for compensation and, thereby, remain in a competitive position to retain and attract quality employees. In fact, pay ranges need to be adjusted in 38 of the city’s 86 job categories in order to continue to remain within the “5% of maximum” and to continue to achieve internal equity between jobs. The total cost of these market adjustments is \$310,393 in the General Fund and \$30,750 in the Water and Sewer Fund and is included in the proposed FY17 budget.

Non-sworn positions in the City are eligible for step adjustments based on “merit” within the applicable designated pay grade – with 2% between steps. Employees who have “topped out” in their pay grade are eligible for a lump sum payment of 4% annually which does not otherwise change their rate of pay. Sworn employees receive step adjustments of 5% annually with satisfactory performance. The cost of these “merit step increases” is \$665,184 in the General Fund and \$64,643 in the Water and Sewer Fund and is included in the proposed FY17 budget. *(Additional information related to employee compensation is provided in a supplementary memorandum included in your packet.)*

EXPENDITURES

Personnel Additions

The proposed budget includes the addition of six new positions proposed for funding in the General Fund:

- Fire Department - 3 Drivers
As was indicated in workshop discussion, it is understood that there may be discussion at the budget work session on several matters related to the strategic direction of the Fire Department including staffing. These positions have been included in the proposed budget based on my assessment of the strategic goals which have been put forth for Council consideration by the Subcommittee. Recognizing that additional discussion related to staffing may occur; an additional appropriation would be required to increase the minimum staffing level at that station. If approved as currently provided in the

proposed budget, the addition of these positions would address, in part, the issue of one driver per shift at Station 3. As such, it would provide two drivers at this Station 296 days of the year. Should additional discussions result in finding that Station 3 minimum staffing levels should be increased, an increase in appropriation would be needed. Given the significant work of the subcommittee (and my assessment of their findings and thoughts thus far in the progression of the work), the proposed budget has been developed to ensure that options remain open as the budget is considered and strategic planning discussions continue. No funding for a change in the department's current status with regard to responding to medical calls has been included. This subject may/may not be discussed at the workshop. Varying degrees of funding might be required depending on levels of response added, if any.

- **Police Department - 1 Patrol Officer, 1 Captain**
Recent developments in the challenges of policing were a factor in the addition of budget requests by the Chief of Police to add two patrol positions in the Police Department budget in order to ensure that officers continue to have the "discretionary time" to actively engage citizens and businesses to build relationships in the interest of community safety. The proposed budget includes the addition of one of the two positions requested. In addition, a Police Captain position has been created to assist in the areas of community outreach to continue to build relationships, crime prevention, internal affairs, and general administration. By consolidation of these functions under the Police Captain, the Lieutenants would have more time working "in the field" with the Patrol, CID, Communications, and other departmental divisions increasing field supervision.
- **Street Department - 1 Field Supervisor**
Over the course of the past several years as the City has sought to address additional street maintenance improvements through significant increases in street maintenance activities - primarily by contract - there have been no increases in departmental staffing. In addition to the proposed increase of \$400,000 designated for maintenance and repair included in the proposed budget, a Field Supervisor position has been proposed. (The department requested additional employees which are not included in the proposed budget.) An added field supervisor will provide for better coordination of activities in street and drainage maintenance. This will provide additional time for management and oversight of the contract work performed for the City.
- **Vehicles and Equipment**
Throughout the departmental proposed budget pages there are a significant number of requests for vehicles and equipment. Some of those requests have been included in the proposed budget for FY17, and some have not. There are several funding sources for the various items included in the proposed budget: current General Fund Revenue, General Fund Reserve, and, in the case of the Police Department, the Police Seizures Fund. Within each department budget document for new vehicles and equipment lists the funding source.

Please note that regardless of source(s) of funding, all vehicles and equipment are included in the budget for the respective departments. In the event that funding source(s) are other than the General Fund, corresponding transfers from those other applicable funding sources will be shown as "Transfer(s) In" to current General Fund Revenue.

While there are descriptions of each of these items within each of the departmental budget pages, there will certainly be time during the budget workshop to discuss any/all of these items.

General Fund Reserve

For the last several fiscal years, the City has been fortunate to see significant increases in the General Fund Balance (Reserve) at the end of each year. End of year financials have indicated "better than expected" Fund Balance in each of these years despite increased expenditures from Reserve for non-reoccurring, non-operating expenses. This has allowed the City, for example, to secure major vehicle and equipment purchases without issuance of short-term debt which had been the practice in the past. The management goal has been to continue to make these major purchases without short term debt issuance through use of a combination of current revenue and reserve.

Furthermore, the goal has included working toward the implementation of a Vehicle Replacement Fund to be ultimately funded by annual deposits into the fund, so that issuance of short term debt may be avoided – even in years when the economy may contribute minimal or no increases in reserve funds. The proposed FY17 budget includes initial deposits from current revenue to an Equipment Replacement Fund - \$100,000 from the General Fund and \$25,000 from the Water and Sewer Fund. Significant additional funding for the Equipment Replacement Fund will be required to establish it as a workable fund. The strategies and policies for development of this fund will be pursued during the course of the coming year as we continue to work toward development of a fund which can provide the resource for acquisitions in the future.

The City's adopted policy for Reserve Funds is:

The City shall strive to maintain a General Fund balance reserve of not less than 3 months of recurring operating appropriations. Should the audited fund balance at the end of a fiscal year exceed 3.5 months, the City Council may elect to transfer a portion of the fund balance to a capital projects fund to pay for future capital projects.

The proposed budget provides for compliance with the adopted Reserve policy.

In the adopted FY16 Operating Budget, a total of \$1,203,000 was proposed for expenditure from the General Fund Reserve. Several additional major expenditures were authorized from Reserve during the course of the fiscal year including Lake Forest drainage and the replacement of two weekend patrol cars. Even with these additional expenditures, the General Fund Reserve is expected to end FY16 at \$10,709,878, or \$1,916,884 better than expected. With the Reserve expenditures proposed in the FY17 budget of \$2,091,150, the General Fund Reserve is expected to end FY17 at \$8,647,828. The amount is well within the guidelines established by the City's Financial Policies.

Proposed Reserve Expenditures

<u>Description</u>	<u>Cost</u>
Radio System	\$ 481,000
Service Center Roof Repairs	93,500
Armoring Police Building	250,000
Police Admin Vehicle	27,500
Police Cars & equipment	316,040
Traffic Motorcycle	29,100
Bearcat SWAT (1/2 cost)	179,000
NIS pickup	23,000
Building Inspec pickup	24,300
11' Mower	65,000
Harbor crewleader truck	28,000
Animal Services Educational Trailer	25,000
Animal Services Truck	50,350
Engineering pickup	26,650
Mims/Steger Traffic Signal	273,000
Loader	64,753
5 yd dump truck	68,220
6 yd dump truck	<u>77,700</u>
Total Reserves	\$ 2,091,150

Other Noteworthy Aspects of the Proposed Budget

Item	Cost	Fund
Implementing audio/video streaming of City Council meetings	\$71,750	General Fund
Increase in grounds maintenance costs	\$165,000	General Fund
Drainage/erosion repair (City Hall, Shores Park, Lofland Park)	\$31,000	General Fund
Increase street material/contract repair & sidewalk repair	\$400,000	General Fund
Asset Management Software	\$120,000	Water and Sewer Fund
Lift Station Generator	\$580,000	Water and Sewer Fund

Water and Sewer Fund

Several years of drought and water restrictions along with increasing costs for treated water and increasing costs for sewer collection and treatment related to regulatory requirements have taken their toll on the financial position of the Water and Sewer Fund.

To recap the financial impact of conservation water restrictions and increasing costs, after continued decline in water sales and the related revenue loss for sewer services, it was

necessary to discontinue the annual \$600,000 transfer to the General Fund which reimburses the General Fund for expenses associated with water and sewer system operations. Furthermore, the \$700,000 of principal and interest payments were required to meet Certificate of Obligation requirements.

As was the case in FY16, the FY17 proposed budget includes no transfer to the General Fund from the Water and Sewer Fund, but it does include all debt service payments from utility revenues. The fund continues to improve; however, even though sales (and availability) of treated water have improved, sales did not climb to the level of the established minimum take-or-pay.

The costs for treated water and regulatory requirements for sewer continue to drive costs upward. The North Texas Municipal Water District will once again increase costs for treated water by 10.5%. This increase is primarily associated with new debt that NTMWD has taken for capital projects – plant expansions, raw water supply enhancement, and planning, land acquisition, design, and permitting to begin construction of a new lake. There are also additional current operating expenses associated with the rate increase.

To facilitate continued financial recovery of the fund, which essentially had no working capital two years ago, the FY17 budget proposal anticipates a rate increase of 10%.

While the department proposed the addition of numerous new positions, there are a total of three new positions proposed in the fund – one in water and two in sewer.

The financial condition of the fund discussed earlier led to several years of deferred equipment replacement which has produced substantial current need for these items. In FY16 the fund was able to begin purchase of several deferred items, and several are included in the proposed budget.

The preparation of the proposed annual budget involves the work of many. I would like to thank the departmental directors and their employees who prepared and presented recommended departmental budgets. As always, the dedication and expertise of Assistant City Manager/Finance Director Mary Smith is greatly appreciated as is the work by other members of her staff who make the presentation possible and assisted in the preparation of the proposed FY17 budget for submission to the City Council. Finally, I appreciate the work of the Mayor and City Council in reviewing the proposal and contributing to its finalization as we prepare for your consideration for adoption.

Administrative Services/Human Resources Department

Summary of Strategic Proposals Requiring Additional Budget Funds

Talent Development

1. City needs to develop a comprehensive program for professional development of the unskilled entry level positions

Summary of Funding for Strategic Items Above

A total of \$11,400 is provided to meet the obligations of 1, as outlined in the strategic initiatives presented by the department.

Finance Department

Summary of Strategic Proposals Requiring Additional Budget Funds

Fleet Management

1. Develop a fleet management program which addresses the long range needs of the City with regards to fleet replacement and routine maintenance programs

Summary of Funding for Strategic Items Above

A total of \$100,000 from the General Fund and \$25,000 from the Water/Sewer Fund is included in the budget to begin to advance fund equipment acquisition.

Internal Operations Department

Summary of Strategic Proposals Requiring Additional Budget Funds

City Facilities Initiatives

1. Develop Comprehensive Facilities Evaluation & Maintenance Plan including replacement of major systems - \$93,500 for Service Center roof

Information Technology Initiatives

2. Review the current configuration, sizing, capabilities, tools, and support structure of the IT Department. \$9,450

Public Safety Radio System Initiatives

3. Prepare for and acquire equipment and services necessary for transition to the new County-wide system. \$481,000

Summary of Funding for Strategic Items Above

A total of \$583,950 is provided to meet the obligations of 1, 2, and 3, as outlined in the strategic initiatives presented by the department.

Fire Marshal Division

Summary of Strategic Proposals Presented Requiring Additional Budgeted Funds

Employ technology and communications solutions that provide efficiencies and improve services

1. Implement technology applications to automate inspection process to improve efficiency
2. Improve efficiency of plan submittal and review process
3. Improve permit payment processing

Summary of Funding for Strategic Items Above

A total of \$8,000 is provided to meet the obligations of 1, 2, and 3, as outlined in the strategic initiatives presented by the department.

Police Department

Summary of Strategic Proposals Requiring Additional Budget Funds

Safety and Security Initiatives

1. Maintain “uncommitted time” at a level not less than 60% to allow officers time to focus on self-initiated activities such as crime prevention, traffic issues, Park Walk and Talk, and direct patrol to reduce property crime. - 1 new officer funded
2. Coordinate directed traffic enforcement and other methods of enforcement selecting custom-tailored tactics based on statistical data and conditions at each selected hotspot. May include traffic assignment to hotspot areas, radar trailer deployment, and others. Two officers from the patrol division will be assigned to the traffic unit to support this departmental initiative. - 1 motorcycle unit added

Summary of Funding for Strategic Items Above

A total of \$108,150 is provided to meet the obligations of 1 and 2 as outlined in the strategic initiatives presented by the department.

Planning and Zoning Department

Summary of Strategic Proposals Presented Requiring Additional Budgeted Funds

Balance & Maintain Residential/Non-Residential Land Uses

1. Amend the Comprehensive Plan to incorporate policies targeted at maintaining the current ratio of residential to non-residential assessed value

Summary of Funding for Strategic Items Above

A total of \$10,000 consulting is provided to meet the obligations of 1 as outlined in the strategic initiatives presented by the department.

Building Inspection Department

Summary of Strategic Proposals Requiring Additional Budget Funds

Enhance Customer Satisfaction Experience

1. Improve Plan Review Process - \$6,050 in Planning budget
2. Offer a more convenient permit payment process - \$6,000

Summary of Funding for Strategic Items Above

A total of \$12,050 is provided to meet the obligations of 1, and 2, as outlined in the strategic initiatives presented by the department.

Animal Control Department

Summary of Strategic Proposals Requiring Additional Budgeted Funds

Public Safety Services

1. Increase pet vaccination by 20% by September 30, 2017

Service Delivery

2. Reduce number of pets dropped off at adoption center by 10% by September 30, 2017
3. Implement education and recreation based programs to educate residents to minimize negative wildlife interactions

Summary of Funding for Strategic Items Above

A total of \$25k is provided to meet the obligations of 1, 2, and 3, as outlined in the strategic initiatives presented by the department.



City of Rockwall
The New Horizon

MEMORANDUM

TO: Rick Crowley, City Manager
FROM: Cheryl Dunlop - Director, Administrative Services
Cc: Mary Smith, Asst. City Manager
DATE: August 15, 2016
SUBJECT: Annual Employee Compensation Survey

The City's adopted pay plan calls for an annual compensation survey to be conducted of our market cities (Allen, Burleson, Coppell, Grapevine, Lewisville, Richardson, Rowlett and Wylie), selected and designated by the City Council in 2012. The pay plan also calls for our pay ranges to keep within 5% of the maximum average of our *benchmark job positions*. The *benchmarking of jobs* refers to our ability to match specific jobs to comparable jobs in our labor market. A *benchmark job* is one that has a standard and consistent set of responsibilities from one organization to another and for which data is available in valid and reliable salary surveys.

Human Resources conducted a survey of our designated market cities comparing the average of the maximum salary of those positions to our maximum pay for the same positions. In addition, each position was evaluated in terms of its placement within the organization. As an example, the City's non-sworn pay plan consists of a total of 32 *pay grades*; each *grade* includes a group of jobs that are classified together utilizing factors common to those jobs in the organization ensuring internal equity: *Grade 8 includes lead custodian, maintenance workers in parks, streets, water, and wastewater; Grade 11 includes customer service representatives, records clerks, administrative secretary-HR, administrative secretary/tech-Fire, and meter technicians.*

After several years of very slow growth in salaries, many of our market cities are now making significant adjustments to their pay plans. In the last couple of years, we've seen substantial increases primarily in *public safety* positions. Accordingly, in last year's budget, we adjusted the *police* and *fire* salaries within the adopted 5% range, and made a very limited number of adjustments to non-sworn positions which included *communication specialist* (dispatchers), *customer service representatives*, *building inspectors* and *construction inspectors*.

As a result of this year's survey, we found that our market has made additional adjustments to non-sworn positions which were effective October 1, 2015 (or subsequent dates within their fiscal year). These market adjustments and increases have caused many of our non-sworn positions to fall well under the 5% range of the maximum average of their position. The majority of the positions affected are positions at the entry-level, non-skilled and skilled/technical, and para-professional positions that have not been adjusted in some time. Within the 32 pay grades of the City's non-sworn pay plan, there are approximately 86 job positions. Thirty-eight (38) of these job positions require adjustments to bring them within the adopted ranges and to maintain the appropriate internal equity.

Market adjustments based on the survey data for police and fire include a .52% increase for *police officers*, 3.9% increase for *sergeants*, 3.5% increase for *lieutenantents*, .48% increase for *fire-drivers* and 3.95% increase for *captains*. An average 4% increase in salaries for *assistant city managers* and *director level positions* are necessary to keep these positions competitive with the market.

The following market cities have indicated proposed increases in their FY '16-'17 budgets: Coppell - 7% market increase in *police/fire* and 4% increase in *general employees* pay plans; Grapevine - 4% increase (2% to min-2% max) to *general employees* and *public safety* pay plans; Lewisville - 2% market increases for *professional/administrative* and 3% for *trades* pay plans; Rowlett - expecting *across the board* changes and expansions to pay plan with 25% receiving salary adjustments.

SUMMARY OF OPERATIONS

Fund

01 General

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	31,022,838	31,589,800	32,628,200	34,019,150
Total Operating Expenditures	26,358,333	28,810,600	28,346,200	31,283,550
Capital Reserve Expenditures	900,921	1,203,000	2,029,750	2,091,150
Excess Revenues Over (Under) Expenditures	3,763,584	1,576,200	2,252,250	644,450
Net Other Financing Sources (Uses)	(2,591,500)	(2,816,500)	(3,080,100)	(2,833,500)
Net Gain (Loss)	1,172,084	(1,240,300)	(827,850)	(2,189,050)
Fund Balance - Beginning	10,305,644	10,033,294	11,477,728	10,649,878
Fund Balance - Ending	11,477,728	8,792,994	10,649,878	8,460,828

SUMMARY OF REVENUES

Fund

01 General

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4100	Current Taxes	8,692,937	9,588,000	9,710,000	10,689,500
4105	Delinquent Taxes	90,779	60,000	60,000	60,000
4110	Penalty & Interest	39,378	60,000	60,000	60,000
Total Property Taxes		8,823,094	9,708,000	9,830,000	10,809,500
4150	Sales Taxes	14,302,831	14,941,000	15,481,000	15,791,200
4155	Beverage Taxes	242,541	210,000	234,000	245,000
Total Sales Taxes		14,545,372	15,151,000	15,715,000	16,036,200
4201	Electrical Franchise	2,191,743	1,725,000	1,775,000	1,795,000
4203	Telephone Franchise	174,095	150,000	150,000	150,000
4205	Gas Franchise	538,099	440,000	437,000	450,000
4207	Cable TV Franchise	805,110	600,000	675,000	775,000
4209	Garbage Franchise	218,454	218,000	225,000	235,000
Total Franchise		3,927,501	3,133,000	3,262,000	3,405,000
4250	Park & Recreation Fees	29,558	35,000	35,000	35,000
4251	Municipal Pool Fees	16,060	17,000	28,000	22,000
4253	Center Rentals	47,499	38,000	39,500	39,500
4255	Harbor Rentals	1,760	10,000	10,000	10,000
4260	Tax Certificate Fees	1,232	250	250	250
4270	Code Enforcement Fees	20,220	5,000	45,000	5,000
4280	Zoning Request Fees	49,106	35,000	40,000	35,000
4283	Construction Inspection	264,468	280,000	400,000	300,000
4295	Fire - Plans	15,115	20,000	13,000	15,000
Total Fees		445,017	440,250	610,750	461,750

Summary of Revenues, Cont'd.

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Proposed 16-17
4300	Building Permits	984,598	775,000	815,000	800,000
4302	Fence Permits	19,230	20,000	24,000	20,000
4304	Electrical Permits	25,500	30,000	26,000	30,000
4306	Plumbing Permits	42,732	38,000	43,000	40,000
4308	Mechanical Permits	43,207	39,000	45,000	39,000
4310	Daycare Center Permits	2,515	2,000	3,000	3,000
4312	Health Permits	83,645	88,000	88,000	89,550
4314	Sign Permits	20,550	26,000	17,000	26,000
4288	Beverage Permits	6,480	10,000	10,000	10,000
4320	Miscellaneous Permits	47,543	41,000	51,000	45,000
Total Permits		1,276,000	1,069,000	1,122,000	1,102,550
4400	Court Fines	514,590	500,000	500,000	500,000
4402	Court Fees	147,408	165,000	165,000	165,000
4404	Warrant Fees	88,164	90,000	90,000	90,000
4406	Court Deferral Fees	308,552	285,000	285,000	285,000
4408	Animal Registration Fees	6,116	7,000	7,000	7,000
4414	Alarm Fees and Fines	53,601	45,000	45,000	45,000
Total Municipal Court		1,118,431	1,092,000	1,092,000	1,092,000
4001	Interest Earnings	44,697	25,000	35,500	35,500
4007	Sale of Supplies	888	500	900	500
4010	Auction/Scrap Proceeds	42,508	40,000	40,000	40,000
4019	Miscellaneous	26,623	20,000	28,000	20,000
4480	Tower Leases	45,760	70,000	51,000	51,000
4680	Developer Contributions	-	77,000	77,000	79,000
Total Miscellaneous		160,476	232,500	232,400	226,000
4500	Grant Proceeds	76,841	66,000	66,000	86,000
4510	School Patrol	328,436	346,850	346,850	405,000
4520	County Contracts	1,680	1,000	1,000	1,000
4530	City Contracts	319,990	350,200	350,200	394,150
Total Intergovernmental		726,947	764,050	764,050	886,150
Total Revenues		31,022,838	31,589,800	32,628,200	34,019,150

SUMMARY OF OPERATING TRANSFERS

Fund

01 General

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Other Financing Sources				
Operating Transfers In:				
From Water & Sewer	-	-	-	-
From Recreational Development	60,000	60,000	-	-
From Court Security/Tech Fees	30,500	30,500	30,500	25,000
From Recycling Fund	-	-	-	33,000
From Seized Funds	-	-	-	208,500
From Siren Fund	-	-	-	25,000
Total Other Financing Sources	90,500	90,500	30,500	291,500
Other Financing Uses				
Operating Transfers Out:				
To Rec. Dev. Fund	-	-	168,600	-
To Radio Fund	160,000	160,000	160,000	640,000
To Airport Fund	15,000	15,000	15,000	30,000
To Employee Benefit Fund (Ins.)	2,300,000	2,500,000	2,500,000	2,500,000
To Workers Compensation Fund	50,000	75,000	110,000	150,000
To Vehicle Replacement Fund	-	-	-	100,000
To Tech. Replacement Fund	157,000	157,000	157,000	175,000
Total Other Financing Uses	2,682,000	2,907,000	3,110,600	3,595,000
Less Capital Reserve	-	-	-	470,000
Net Other Financing Sources (Uses)	(2,591,500)	(2,816,500)	(3,080,100)	(2,833,500)

SUMMARY OF EXPENDITURES

Fund

01 General

Dept.	Div.		Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
10	01	Mayor/Council	116,569	117,450	118,950	124,450
10	05	Administration	1,729,290	1,811,150	1,811,150	1,883,350
10	06	Administrative Services	546,866	555,100	480,100	563,150
10	09	Internal Operations	1,726,056	1,829,650	1,814,650	2,103,000
15	11	Finance	623,300	734,700	655,700	745,100
15	15	Municipal Court	396,406	437,600	418,600	468,400
20	25	Fire Operations	2,738,689	3,355,300	3,322,300	3,371,800
20	29	Fire Marshal	506,482	443,750	442,650	519,200
30	31	Police Administration	1,143,087	996,700	995,700	1,440,650
30	32	Communications	1,079,794	1,196,150	1,151,150	1,215,550
30	33	Patrol	5,119,082	5,598,750	5,597,900	6,138,700
30	34	CID	1,152,703	1,167,450	1,278,450	1,281,450
30	35	Community Services	781,682	950,600	970,600	940,900
30	36	Warrants	189,636	231,250	233,500	237,050
30	37	Records	305,097	426,550	444,550	455,150
40	41	Planning	636,101	606,750	584,850	733,150
40	42	Neighborhood Improv.	410,194	517,850	518,050	532,950
40	43	Building Inspections	678,365	727,650	735,650	749,600
45	45	Parks	2,059,737	2,000,050	2,036,900	2,540,800
45	46	Harbor O&M	398,557	395,650	434,150	499,900
45	47	Recreation	785,010	831,850	859,850	914,200
45	48	Animal Services	610,914	632,650	633,900	712,550
50	53	Engineering	1,067,620	1,122,350	1,130,350	1,138,450
50	59	Streets	2,458,017	3,326,650	3,706,300	3,595,200
			27,259,254	30,013,600	30,375,950	32,904,700
Less Capital Reserve			900,921	1,203,000	2,029,750	1,621,150
Total Operating Expenditures			26,358,333	28,810,600	28,346,200	31,283,550

DIVISION SUMMARY

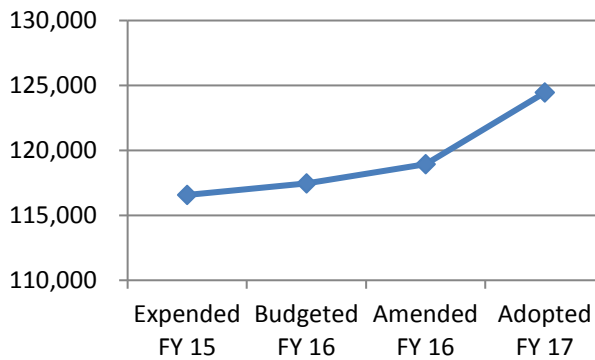
Fund	Department	Division
01 General	10 General Government	01 Mayor/Council

Expenditure Summary

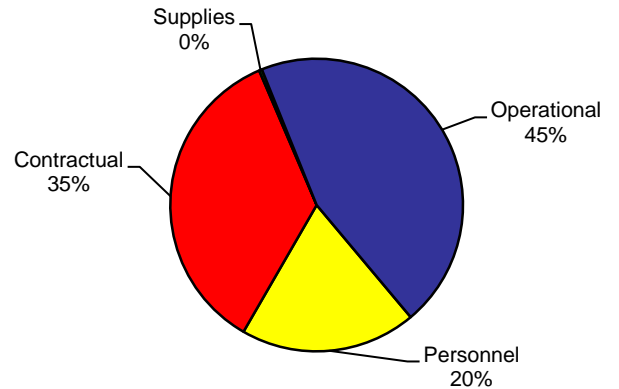
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	-	24,200	24,200	24,200
Contractual	35,840	38,350	48,850	43,850
Supplies	402	400	400	400
Operational	80,327	54,500	45,500	56,000
Total	116,569	117,450	118,950	124,450

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	10 Administration	01 Mayor/Council

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>PERSONNEL SERVICES</i>				
101 SALARIES & WAGES-SUPERVISOR	-	22,500	22,500	22,500
120 FICA & MEDICARE EXPENSE	-	1,700	1,700	1,700
<i>PERSONNEL SERVICES Totals</i>	-	24,200	24,200	24,200
<i>CONTRACTUAL</i>				
221 INSURANCE-PUBLIC OFFICIAL	32,782	35,000	45,500	40,500
231 SERVICE MAINTENANCE CONTRACTS	3,058	3,350	3,350	3,350
<i>CONTRACTUAL Totals</i>	35,840	38,350	48,850	43,850
<i>SUPPLIES</i>				
310 PRINTING & BINDING	402	300	300	300
347 GENERAL MAINTENANCE SUPPLIES	-	100	100	100
<i>SUPPLIES Totals</i>	402	400	400	400
<i>OPERATIONS</i>				
401 COUNCIL COMPENSATION	22,500	-	-	-
402 YOUTH ADVISORY COUNCIL	2,496	3,000	3,000	3,000
404 ELECTION EXPENSES	8,611	9,000	-	10,500
410 DUES & SUBSCRIPTIONS	12,314	12,500	12,500	12,500
420 AWARDS	10,531	10,000	10,000	10,000
428 MEETING EXPENSES	2,658	3,000	3,000	3,000
430 TUITION & TRAINING	3,170	3,000	3,000	3,000
436 TRAVEL	18,046	14,000	14,000	14,000
<i>OPERATIONS Totals</i>	80,327	54,500	45,500	56,000
MAYOR/COUNCIL Totals	116,569	117,450	118,950	124,450

DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	05 Administration

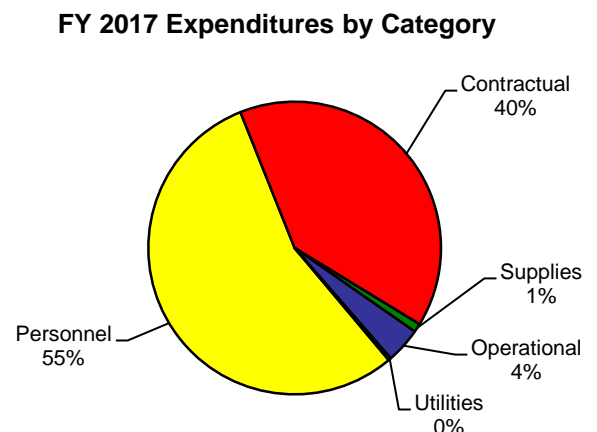
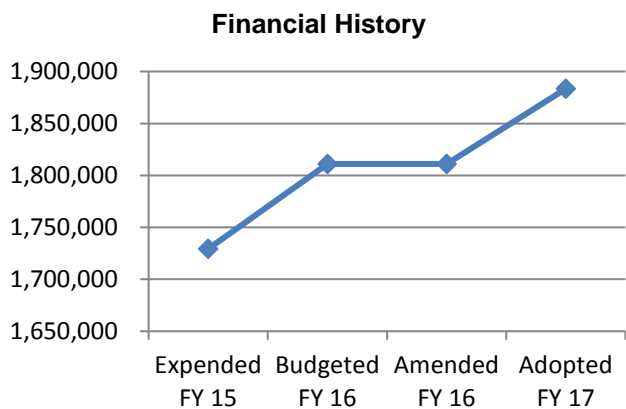
Expenditure Summary

	Actual 14-15	Budgeted 15-16	Amended 15-16	Proposed 16-17
Personnel	929,756	966,350	966,350	1,037,200
Contractual	717,866	761,400	761,400	748,800
Supplies	19,937	18,050	18,050	18,000
Operational	57,202	59,750	59,750	73,750
Utilities	4,529	5,600	5,600	5,600
Total	1,729,290	1,811,150	1,811,150	1,883,350

Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>FY 16 Approved</u>	<u>FY 17 Approved</u>
City Manager	-	1	1
Assistant City Manager	-	2	2
City Secretary / Assistant to the City Manager	28	1	1
Main Street / Community Relations Manager	22	1	1
Executive Secretary	15	1	1
Assistant to the City Secretary	14	1	1

Activity Trends



Fund	Department	Division
01 General Fund	10 Administration	05 Administration

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>PERSONNEL SERVICES</i>				
101 SALARIES & WAGES-SUPERVISOR	500,889	528,150	528,150	551,350
104 SALARIES & WAGES-CLERICAL	239,859	241,400	241,400	264,900
109 SALARIES & WAGES-OVERTIME	-	300	300	300
113 EDUCATION/CERTIFICATE PAY	600	600	600	600
114 LONGEVITY PAY	5,280	5,750	5,750	6,150
120 FICA & MEDICARE EXPENSE	47,414	50,050	50,050	52,150
122 T.M.R.S. RETIREMENT EXPENSE	135,714	140,100	140,100	161,750
<i>PERSONNEL SERVICES Totals</i>	929,756	966,350	966,350	1,037,200
<i>CONTRACTUAL</i>				
207 APPRAISAL & COLLECTION	224,127	243,500	243,500	250,000
208 EMERGENCY SERVICES CORP	207,726	184,250	184,250	170,150
211 LEGAL	137,077	140,000	140,000	140,000
213 CONSULTING FEES	46,605	42,700	42,700	42,700
231 SERVICEMAINTENANCE CONTRACTS	22,784	23,500	23,500	23,500
233 ADVERTISING	7,943	6,000	6,000	6,000
236 COMMUNITY SERVICES	31,207	86,450	86,450	86,450
240 EQUIPMENT REPAIRS	95	500	500	500
242 EQUIPMENT RENTAL & LEASE	4,761	5,000	5,000	5,000
243 BUILDING LEASE	31,000	25,500	25,500	20,500
254 RECORDING FEES	4,541	4,000	4,000	4,000
<i>CONTRACTUAL Totals</i>	717,866	761,400	761,400	748,800
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	2,143	3,050	3,050	3,000
310 PRINTING & BINDING	17,600	14,500	14,500	14,500
347 GENERAL MAINTENANCE SUPPLIES	194	500	500	500
<i>SUPPLIES Totals</i>	19,937	18,050	18,050	18,000
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	21,027	20,000	20,000	20,000
422 EMPLOYEE ACTIVITIES	-	-	-	14,000
428 MEETING EXPENSES	10,709	9,500	9,500	9,500
430 TUITION & TRAINING	6,368	8,450	8,450	8,450
436 TRAVEL	19,097	21,800	21,800	21,800
<i>OPERATIONS Totals</i>	57,202	59,750	59,750	73,750

Fund	Department	Division
01 General Fund	10 Administration	05 Administration

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	4,529	5,600	5,600	5,600
<i>UTILITIES Totals</i>	4,529	5,600	5,600	5,600
ADMINISTRATION Totals	1,729,290	1,811,150	1,811,150	1,883,350

DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	06 Admin. Services

Expenditure Summary

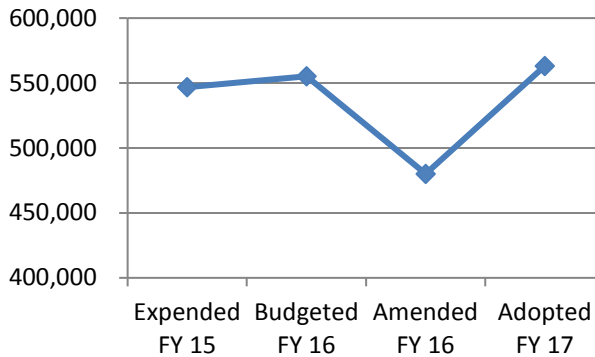
	Actual 14-15	Budgeted 15-16	Amended 15-16	Proposed 16-17
Personnel	492,611	490,700	415,700	502,600
Contractual	437	6,000	6,000	7,050
Supplies	1,762	2,500	2,500	2,500
Operational	49,730	53,100	53,100	48,200
Utilities	2,326	2,800	2,800	2,800
Total	546,866	555,100	480,100	563,150

Personnel Schedule

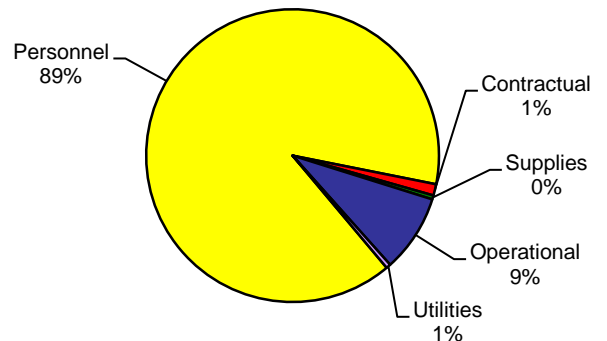
<u>Position</u>	<u>Classification</u>	FY 16 <u>Approved</u>	FY 17 <u>Approved</u>
Administrative Services Director	-	1	1
HR Supervisor	22	1	1
HR Analyst	18	2	2
Administrative Secretary	11	1	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	10 Administration	06 Administrative Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERV	135,762	140,650	140,650	146,300
104 SALARIES & WAGES-CLERICAL	211,516	238,950	178,950	242,950
112 INCENTIVE PAY	13,176	10,000	10,000	10,000
113 EDUCATION/CERTIFICATE PAY	1,500	1,800	1,800	1,800
114 LONGEVITY PAY	3,808	3,700	3,700	4,200
120 FICA & MEDICARE EXPENSE	25,845	28,300	23,300	28,650
122 T.M.R.S. RETIREMENT EXPENSE	58,506	62,300	52,300	63,700
128 UNEMPLOYMENT INS.	42,498	5,000	5,000	5,000

PERSONNEL SERVICES Totals 492,611 490,700 415,700 502,600

CONTRACTUAL

213 CONSULTING FEES	-	2,000	2,000	-
231 SERVICEMAINTENANCE CONTRACTS	437	4,000	4,000	7,050

CONTRACTUAL Totals 437 6,000 6,000 7,050

SUPPLIES

301 OFFICE SUPPLIES	966	1,000	1,000	1,000
---------------------	-----	-------	-------	-------

Notes:	HR-Sliding Cubical Doors
Sliding Cubical Doors (similar to CID) to assist in added privacy and confidentiality of employee information. HR Staff does not always have access to the conference rooms on the 3rd floor; they do not always have the ability to anticipate what conversation they will be engaged in on the phone or as employees come to their cubical; and employees have expressed concern that they don't have privacy when they come to speak to an HR staff member. They have expressed concerns on a number of occasions and asked for a remedy.	
CITY MANAGER'S COMMENTS: Disapproved	

310 PRINTING & BINDING	797	1,000	1,000	1,000
347 GENERAL MAINTENANCE SUPPLIES	-	500	500	500

SUPPLIES Totals 1,762 2,500 2,500 2,500

OPERATIONS

410 DUES & SUBSCRIPTIONS	1,903	2,600	2,600	2,600
420 AWARDS	6,375	7,000	7,000	7,500
422 EMPLOYEE ACTIVITIES	10,039	14,000	14,000	1,000
430 TUITION & TRAINING	4,298	3,500	3,500	3,500

Fund	Department	Division
01 General Fund	10 Administration	06 Administrative Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved																				
432 EDUCATION REIMBURSEMENT	3,650	3,800	3,800	11,400																				
<table border="1"> <tr> <td>Notes:</td> <td colspan="4">Tuition Reimbursement Program</td> </tr> <tr> <td colspan="5">This budget item was reduced dramatically in 2008 during the recession. There are currently 4 employees that have been on the waiting list since the 2011-2013 timeframe.</td> </tr> <tr> <td colspan="5">Employees selected into the program are able to be reimbursed for up to \$950 per course in tuition, fees and materials and 2 courses per semester. Our Tuition Reimbursement Program is currently the only succession planning tool we have.</td> </tr> <tr> <td colspan="5">CITY MANAGER'S COMMENTS: Increase to allow another participant is approved</td> </tr> </table>					Notes:	Tuition Reimbursement Program				This budget item was reduced dramatically in 2008 during the recession. There are currently 4 employees that have been on the waiting list since the 2011-2013 timeframe.					Employees selected into the program are able to be reimbursed for up to \$950 per course in tuition, fees and materials and 2 courses per semester. Our Tuition Reimbursement Program is currently the only succession planning tool we have.					CITY MANAGER'S COMMENTS: Increase to allow another participant is approved				
Notes:	Tuition Reimbursement Program																							
This budget item was reduced dramatically in 2008 during the recession. There are currently 4 employees that have been on the waiting list since the 2011-2013 timeframe.																								
Employees selected into the program are able to be reimbursed for up to \$950 per course in tuition, fees and materials and 2 courses per semester. Our Tuition Reimbursement Program is currently the only succession planning tool we have.																								
CITY MANAGER'S COMMENTS: Increase to allow another participant is approved																								
435 EMPLOYEE DEVELOPMENT	14,401	14,200	14,200	14,200																				
436 TRAVEL	9,065	8,000	8,000	8,000																				
<i>OPERATIONS Totals</i>	49,730	53,100	53,100	48,200																				
<i>UTILITIES</i>																								
507 CELLULAR TELEPHONE	2,326	2,800	2,800	2,800																				
<i>UTILITIES Totals</i>	2,326	2,800	2,800	2,800																				
ADMINISTRATIVE SERVICES Totals	546,866	555,100	480,100	563,150																				

DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	09 Internal Operations

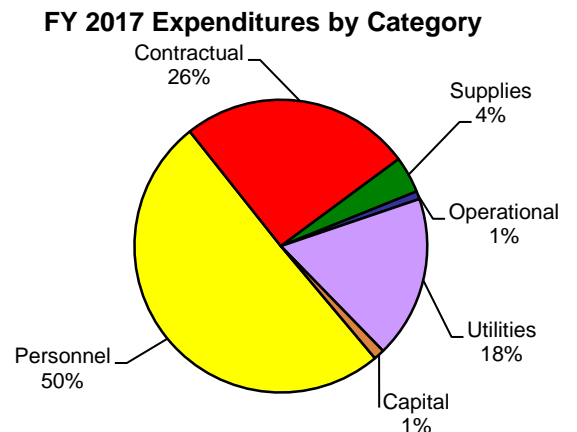
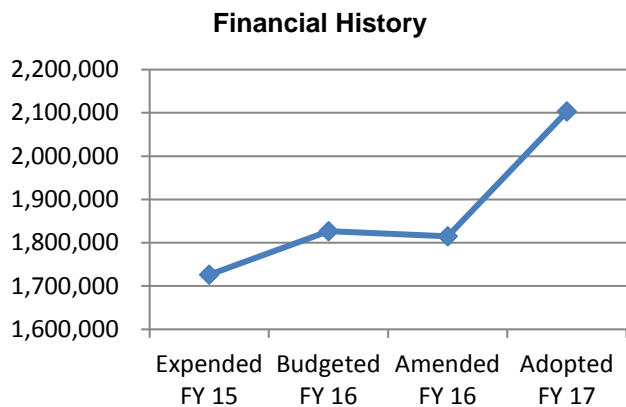
Expenditure Summary

	Actual 14-15	Budgeted 15-16	Amended 15-16	Proposed 16-17
Personnel	891,357	991,400	914,100	1,060,500
Contractual	340,639	393,400	435,400	537,300
Supplies	75,076	87,400	90,400	84,900
Operational	3,026	7,000	7,000	18,500
Utilities	391,542	343,400	363,400	376,800
Capital	24,415	4,350	4,350	25,000
Total	1,726,056	1,826,950	1,814,650	2,103,000

Personnel Schedule

<u>Position</u>	<u>Classification</u>	FY 16 <u>Approved</u>	FY 17 <u>Approved</u>
Director of Internal Operations	-	1	1
Facilities Superintendent	25	1	1
Network Administrator	25	1	1
PIO/Marketing Manager	22	-	1
Network Technician	19	1	1
Internal Operations Coordinator	15	1	1
Building Maintenance Technician	11	3	3
Lead Custodian	10	1	2
Custodian	7	5	4

Activity Trends



Fund 01 General Fund	Department 10 Administration	Division 09 Internal Operations
--------------------------------	--	---

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>PERSONNEL SERVICES</i>				
101 SALARIES & WAGES-SUPERVISOR	185,004	201,300	201,300	216,100
104 SALARIES & WAGES-CLERICAL	196,825	257,600	192,600	274,050
107 SALARIES & WAGES-LABOR	320,008	326,300	326,300	349,900
109 SALARIES & WAGES-OVERTIME	4,234	7,500	7,500	6,000
113 EDUCATION/CERTIFICATE PAY	600	600	600	600
114 LONGEVITY PAY	11,040	11,450	11,450	12,350
120 FICA & MEDICARE EXPENSE	53,981	60,200	55,200	64,100
122 T.M.R.S. RETIREMENT EXPENSE	119,666	129,150	119,150	137,400
<i>PERSONNEL SERVICES Totals</i>	891,357	991,400	914,100	1,060,500

CONTRACTUAL

217 IT SERVICE	74,451	127,500	167,500	189,500
----------------	--------	---------	---------	---------

Notes:	IT Service
<p>STRATEGIC - Information Technology Plan Update</p> <p>This request is to engage Datamax to conduct an investigation into technology initiatives that should be considered for implementation within the City. The previous Technology Plan was completed in 2007. The plan will involve all departments of the City. The findings of the study will be provided in the form of an Implementation Roadmap and projected technology initiatives to be considered for approximately the next three years. The roadmap will identify the suggested chronology of those recommendations. The study would specifically focus on the overall network, hardware and software needs, network security, redundancy, and disaster recovery.</p> <p>Budget Request - \$9,485.</p>	
<p>STRATEGIC - Swagit – Live Streaming of City Council and Board Meetings</p> <p>Swagit’s EASE™ streaming video solution allows the City to stream its public content live and on-demand through the City’s website. Its compatibility makes getting to the content even easier and more convenient as viewers are able to access all of the video content via their computer, smart phone or tablet. Archived meetings are indexed and broken up into clips per each agenda item for a greater end-user experience. Swagit’s broadcast solution is comprised of four cameras and pro-video switching equipment that allows Swagit engineers to control the cameras remotely. This solution allows for the City to be able to outsource all of the production and video streaming/indexing to Swagit Productions, LLC for a completely end-to-end, hands-free solution. The Swagit network stretches across North America guaranteeing that the City and its constituents are always connected.</p> <p>One-time upfront cost for hardware and installation: \$54,046 Recurring annual costs for 50 meeting / year and 120 hours Of additional programming: \$17,700 Total investment and budget request: \$71,746</p> <p>Total IT Service Request: \$228,126</p>	
<p>CITY MANAGER'S COMMENTS: Cloud</p>	

Approved

Fund 01 General Fund	Department 10 Administration	Division 09 Internal Operations
--------------------------------	--	---

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
231 SERVICEMAINTENANCE CONTRACTS	146,750	141,800	141,800	141,800
237 UNIFORM SERVICE	2,060	2,800	4,800	4,100
240 EQUIPMENT REPAIRS	8,214	8,000	8,000	8,000
242 EQUIPMENT RENTAL & LEASE	500	500	500	500
244 BUILDING REPAIRS	90,727	95,800	95,800	176,400

Notes: Increase in Building Maintenance

The City provides the Internal Operations Department a budget of \$50,000 to maintain more than 127,000 square feet of city owned facilities. The requested increase in this line item is to address specific needs identified above the normal repair and maintenance throughout the fiscal year. The additional funds are for the following:

Resurface the walkways at City Hall – the bridges at City Hall were surfaced with a non-slip surface when the building opened in May 2002. Over this period of time, the weather has worn the surface down and needs to be replaced.
Budget Request: \$10,860.

Security Lighting at the PD - replace parking lot pole lights and wall pack lights \$7,470.

New round and rectangle tables, storage carts and chairs for Harry Myers Community Center. Also new card tables for The Center. \$14,552

Counter top and cabinet replacement – Over time, the laminate counter tops and cabinets have become worn due to normal use at FS 1 and The Center.
The Center (kitchen and restrooms countertops) \$15,452.
Fire Station #1 (kitchen cabinets and countertops) \$7,051.
Reface Development Services and UB counters \$3,200.
Budget Request: 25,703.

New Chairs for Development Services and Finance Conference Rooms \$10,000
These chairs are 14 years old, the fabric is worn and some are torn. Arms are loose, chairs lean, and some will not rise up or down. 20 chairs at \$500 each

Reconfiguration of cubicles for Planning and Engineering \$4,800

CITY MANAGER'S COMMENTS: Walkway resurfacing, Security lighting and tables and chairs for Community Center are approved. Counter tops, Cube Configurations and Conference Chairs are Disapproved.

Notes: STRATEGIC - Roof Restoration

Fire Station 3 Roof Restoration - \$54,000
Fire Station 4 Roof Restoration - \$54,000
Police Department – Roof Replacement - \$212,500
Service Center – Roof Restoration - \$93,500
Total: \$414,000

Written evaluations and budget estimates are available.

CITY MANAGER'S COMMENTS: Service Center roof replacement is Approved from General Fund Reserves, other buildings will be evaluated for funding in future budgets.

Fund 01 General Fund	Department 10 Administration	Division 09 Internal Operations
--------------------------------	--	---

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
246 VEHICLE REPAIRS	5,659	5,000	7,000	5,000
272 JANITORIAL SERVICES	12,277	12,000	10,000	12,000
<i>CONTRACTUAL Totals</i>	340,639	393,400	435,400	537,300

SUPPLIES

301 OFFICE SUPPLIES	462	400	400	400
303 COMPUTER SUPPLIES	17,060	20,000	25,000	20,000
323 SMALL TOOLS	1,823	1,500	1,500	1,500
331 FUEL & LUBRICANTS	12,194	12,500	10,500	11,000
345 CLEANING SUPPLIES	19,319	23,000	23,000	22,000
347 GENERAL MAINTENANCE SUPPLIES	24,218	30,000	30,000	30,000
<i>SUPPLIES Totals</i>	75,076	87,400	90,400	84,900

OPERATIONS

415 RECRUITING EXPENSES	65	-	-	-
430 TUITION & TRAINING	570	4,000	4,000	4,000
436 TRAVEL	2,391	3,000	3,000	14,500

Notes: Radio System Training Trips
 The City's radio system administrator will need to travel multiple times to Harris' corporate training facility in Virginia for training. The County is paying for the training but we will need to cover travel.
CITY MANAGER'S COMMENTS: Approved

<i>OPERATIONS Totals</i>	3,026	7,000	7,000	18,500
--------------------------	-------	-------	-------	--------

UTILITIES

501 ELECTRICITY	228,453	202,000	202,000	202,000
507 CELLULAR TELEPHONE	5,234	10,900	10,900	10,900
508 TELEPHONE SERVICE	93,791	85,000	85,000	94,400
510 NATURAL GAS SERVICE	17,216	17,500	17,500	17,500
513 WATER	46,848	28,000	48,000	52,000
<i>UTILITIES Totals</i>	391,542	343,400	363,400	376,800

CAPITAL

610 FURNITURE & FIXTURES	24,415	-	-	-
612 COMPUTER EQUIPMENT	-	1,800	1,800	-
617 RADIO EQUIPMENT	-	2,550	2,550	-

Fund 01 General Fund	Department 10 Administration	Division 09 Internal Operations
--------------------------------	--	---

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
621 FIELD MACHINERY & EQUIPMENT	-	-	-	25,000

Notes: New Outdoor Emergency Siren

The City currently has 13 outdoor emergency warning sirens throughout the city. These sirens are intended to warn citizens that an imminent threat of severe weather is approaching and to take cover inside a building. The request is to address an area with inadequate coverage in the north section of the city. The preferred siren location is in the vicinity of the Park at Breezy Hill and has a 5500 foot radius. A Map showing the coverage area of the entire system is available. \$25,000

CITY MANAGER'S COMMENTS: Approved with funding from Developer Contributions for sirens.

<i>CAPITAL Totals</i>	24,415	4,350	4,350	25,000
-----------------------	--------	-------	-------	--------

INTERNAL OPERATIONS Totals	1,726,056	1,826,950	1,814,650	2,103,000
-----------------------------------	------------------	------------------	------------------	------------------

DIVISION SUMMARY

Fund	Department	Division
01 General	15 Finance	11 Fiscal Services

Expenditure Summary

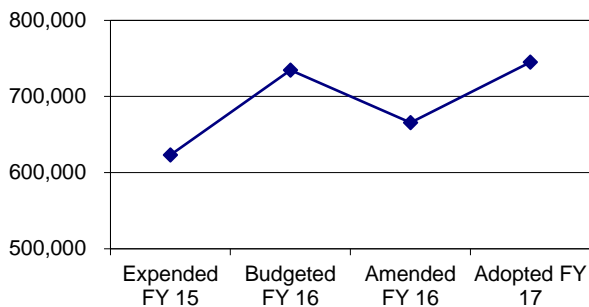
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	312,136	403,850	330,850	408,450
Contractual	246,748	245,100	249,100	256,150
Supplies	56,869	76,750	76,750	70,250
Operational	7,547	9,000	9,000	9,000
Utilities	-	-	-	1,250
Total	623,300	734,700	665,700	745,100

Personnel Schedule

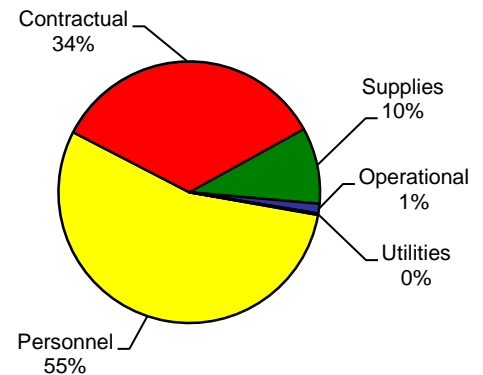
<u>Position</u>	<u>Classification</u>	<u>FY 16 Approved</u>	<u>FY 17 Approved</u>
Senior Accountant	24	1	1
Purchasing Agent	24	1	1
Finance Clerk - Payroll	18	1	1
Inventory Clerk	14	1	1
Finance Clerk - A/P	13	1	1.5

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	15 Finance	11 Fiscal Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>PERSONNEL SERVICES</i>				
104 SALARIES & WAGES-CLERICAL	239,718	320,750	260,750	323,950
109 SALARIES & WAGES-OVERTIME	299	300	300	300
113 EDUCATION/CERTIFICATE PAY	138	-	-	-
114 LONGEVITY PAY	3,775	4,050	4,050	4,450
120 FICA & MEDICARE EXPENSE	27,524	25,050	22,050	25,400
122 T.M.R.S. RETIREMENT EXPENSE	40,682	53,700	43,700	54,350
<i>PERSONNEL SERVICES Totals</i>	312,136	403,850	330,850	408,450
<i>CONTRACTUAL</i>				
210 AUDITING	28,000	31,000	31,000	31,000
223 INSURANCE-SURETY BONDS	500	400	400	400
225 INSURANCE-AUTOMOBILES	38,152	35,000	40,000	41,000
227 INSURANCE-REAL PROPERTY	35,278	45,000	37,000	38,800
228 INSURANCE-CLAIMS & DEDUCTIBLES	52,324	30,000	30,000	30,000
229 INSURANCE-LIABILITY	33,276	35,000	42,000	43,050
231 SERVICE MAINTENANCE CONTRACTS	57,260	65,000	65,000	68,200
233 ADVERTISING	460	1,000	1,000	1,000
242 EQUIPMENT RENTAL & LEASE	1,497	2,700	2,700	2,700
<i>CONTRACTUAL Totals</i>	246,748	245,100	249,100	256,150
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	1,984	2,000	2,000	2,000
305 COPY MACHINE SUPPLIES	30,117	33,000	33,000	28,000
307 POSTAGE	22,668	39,000	39,000	37,500
310 PRINTING & BINDING	1,415	2,000	2,000	2,000
347 GENERAL MAINTENANCE SUPPLIES	685	750	750	750
<i>SUPPLIES Totals</i>	56,869	76,750	76,750	70,250
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	1,704	2,500	2,500	2,500
430 TUITION & TRAINING	1,896	2,500	2,500	2,500
436 TRAVEL	3,948	4,000	4,000	4,000
<i>OPERATIONS Totals</i>	7,547	9,000	9,000	9,000

DIVISION SUMMARY

Fund	Department	Division
01 General	15 Finance	15 Municipal Court

Expenditure Summary

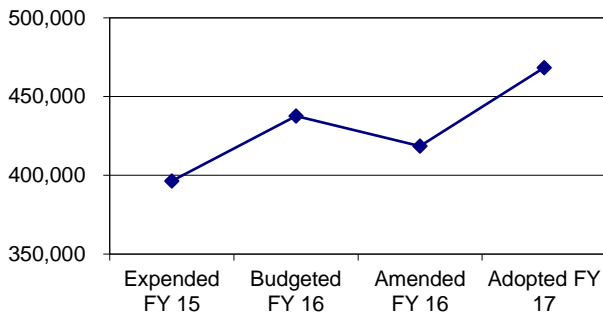
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	306,454	339,450	319,450	361,750
Contractual	80,382	83,900	87,900	93,900
Supplies	5,351	9,250	6,250	7,250
Operational	4,220	5,000	5,000	5,500
Total	396,406	437,600	418,600	468,400

Personnel Schedule

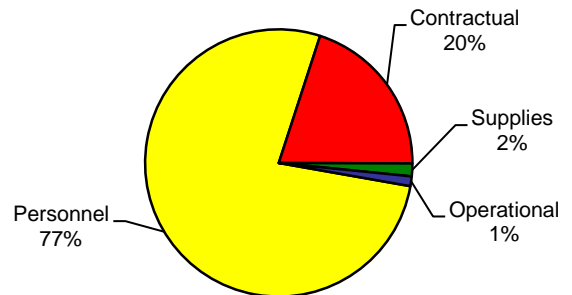
<u>Position</u>	<u>Classification</u>	<u>FY 16 Approved</u>	<u>FY 17 Approved</u>
Municipal Court Clerk Supervisor	20	1	1
Deputy Municipal Court Clerk II	14	4	4

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	15 Finance	15 Municipal Court

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>PERSONNEL SERVICES</i>				
101 SALARIES & WAGES-SUPERVISOR	77,852	79,850	79,850	79,850
104 SALARIES & WAGES-CLERICAL	166,089	186,750	166,750	204,700
109 SALARIES & WAGES-OVERTIME	1,074	3,000	3,000	3,000
113 EDUCATION/CERTIFICATE PAY	600	900	900	900
114 LONGEVITY PAY	4,485	4,800	4,800	5,100
120 FICA & MEDICARE EXPENSE	18,986	20,400	20,400	21,700
122 T.M.R.S. RETIREMENT EXPENSE	37,367	43,750	43,750	46,500
<i>PERSONNEL SERVICES Totals</i>	306,454	339,450	319,450	361,750
<i>CONTRACTUAL</i>				
211 LEGAL	75,370	78,000	82,000	88,000
231 SERVICE MAINTENANCE CONTRACTS	150	-	-	-
240 EQUIPMENT REPAIRS	-	500	500	500
242 EQUIPMENT RENTAL & LEASE	4,862	5,400	5,400	5,400
<i>CONTRACTUAL Totals</i>	80,382	83,900	87,900	93,900
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	1,343	1,500	1,500	1,500
310 PRINTING & BINDING	4,008	7,000	4,000	5,000
347 GENERAL MAINTENANCE SUPPLIES	-	750	750	750
<i>SUPPLIES Totals</i>	5,351	9,250	6,250	7,250
<i>OPERATIONS</i>				
407 JURY EXPENSE	940	1,500	1,500	1,500
410 DUES & SUBSCRIPTIONS	480	500	500	500
415 RECRUITING EXPENSES	23	-	-	-
430 TUITION & TRAINING	983	1,000	1,000	1,000
436 TRAVEL	1,795	2,000	2,000	2,500
<i>OPERATIONS Totals</i>	4,220	5,000	5,000	5,500
MUNICIPAL COURT Totals	396,406	437,600	418,600	468,400

DIVISION SUMMARY

Fund	Department	Division
01 General	20 Fire	25 Fire Operations

Expenditure Summary

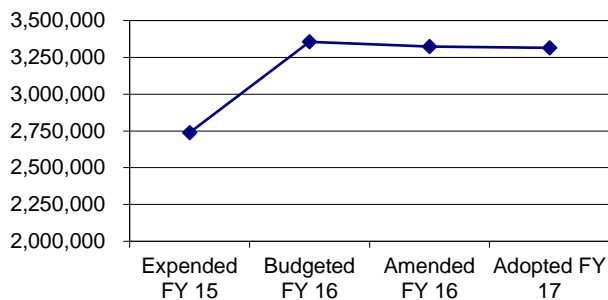
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	2,496,090	2,685,150	2,664,150	2,954,600
Contractual	155,575	204,850	208,850	220,000
Supplies	60,501	83,900	83,900	105,400
Operational	17,436	38,600	22,600	32,000
Utilities	2,201	2,800	2,800	2,800
Capital	6,886	340,000	340,000	-
Total	2,738,689	3,355,300	3,322,300	3,314,800

Personnel Schedule

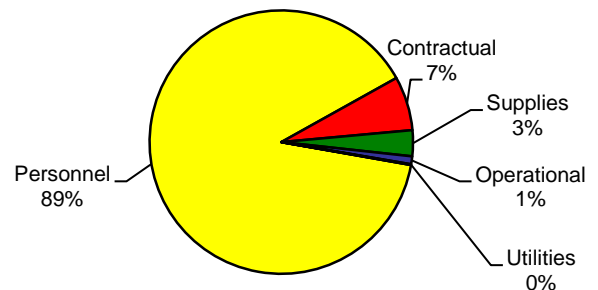
<u>Position</u>	<u>Classification</u>	<u>2016 Approved</u>	<u>2017 Approved</u>
Fire Chief	-	1	1
Assistant Fire Chief	31	-	1
Battalion Chief	F8	1	-
Captain/Drivers	F7	3	3
Firefighter/Driver/Operator	F6	15	18
Administrative Assistant	15	1	1
Administrative Technician	11	1	-
Volunteer Firefighters/PT Drivers	-	49	49

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	---------------------------	----------------------------	----------------------------	----------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	148,375	152,500	152,500	152,500
104 SALARIES & WAGES-CLERICAL	89,904	90,500	90,500	54,050
107 SALARIES & WAGES-LABOR	1,390,136	1,638,950	1,563,950	1,782,700

Notes:	3 New Driver Positions
<p>By hiring these three drivers, we will be increasing the number of driver/firefighters available for structure fires, extraction calls, haz-mat calls major incidents, mass casualty calls, large scale disasters and increase safety on fire scenes. This program improves safety and effectiveness when responding to calls by having two people on the apparatus. This second person can assist the driver by watching for blind spots, acting as a spotter while apparatus is backing, operating radio, help with directions, looking for address and watching officer side of apparatus on crowded streets while responding to calls. This also provides someone to assist the driver in establishing a water supply line at the fire scene. It also improves safety at the station when working on and around the equipment.</p> <p>With the addition of these three positions we will have two driver/firefighters in each of the four stations. It will also aid in reducing the time period it takes to get proper manpower to the scene to begin mitigating the incident. With this increase of personnel it will allow us to achieve the “Two In / Two Out” Required Mandate as soon as three stations arrive. It will give us a total of three Captains and eighteen Drivers which work full time twenty-four shifts. We would be asking to increase our minimum staffing level from 7 to 8 per shift. We have been tracking how long it takes to get a 4 men crew, 8 men crew and full alarm assignment crew (12 men) to structure fires from 2009 to date. It is taking us an average of 6.73 minutes to achieve 4 men, 10.0 minutes to achieve 8 men and 13.22 minutes to achieve full alarm assignment (12 men) on structure fires. The national standard is 4 minutes to arrive with four (4) men and 8 minutes to arrive with full alarm assignment (12 men).</p> <p>In years 2009 through 2015 we fell short of our goal of having 24 firefighters on these type calls. We averaged 22.4 firefighters in 2015; therefore we fell short of meeting our target by 1.6 firefighters. Even though the total number of firefighters responding to major incidents is up, it is taking 25 to 35 minutes to achieve these numbers in most cases.</p> <p>Total cost for 3 positions: \$225,495 Salary and Benefits 19,441 Overtime 3,600 Certification and degree pay 1,650 Uniforms and cleaning 250 Recruiting 3,000 Training 14,070 Bunker gear, PASS device, gate openers \$269,756 Total</p> <p>CITY MANAGER'S COMMENTS: Approved without change to minimum staffing at Station 3</p>	

Notes:	Reclassify Battalion Chief
<p>The Battalion Chief position needs to be reclassified as Assistant Chief of Fire Operations. With the duties and responsibilities as currently assigned to the Battalion Chief, which are compared to the job duties of the 8 cities we currently are using for salary comparison, his duties very closes mirrors those cities Assistant Chief's job description.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
109 SALARIES & WAGES-OVERTIME	212,346	200,000	240,000	297,000
113 EDUCATION/CERTIFICATE PAY	38,384	41,000	41,000	55,000
114 LONGEVITY PAY	35,933	39,600	39,600	43,200
115 VOLUNTEER-INCENTIVE PAY	75,907	85,000	85,000	99,500

Notes:	Incentive Programs
<p>\$ 5,000 Certification Incentive: This incentive program enhances and promotes recruitment and retention.</p> <p>\$ 85,000 Incentive (Per-Call): We are requesting this line item to be increased by 10,000. We are combining smaller incentives focused on the number of volunteers and using those dollars to focus on the volunteers who show up to calls.</p> <p>\$ 9,500 Everyone Get One Program Recruiting Incentive: This incentive provides enhancement to any Rockwall Fire Department member who recruits a new certified or non-certified volunteer into the department.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

120 FICA & MEDICARE EXPENSE	188,601	123,300	106,300	148,150
122 T.M.R.S. RETIREMENT EXPENSE	262,909	258,150	279,150	293,000
125 VOLUNTEER WATER DISCOUNT	3,070	4,150	4,150	-
126 VOLUNTEER PENSION	50,525	52,000	62,000	86,500

Notes:	Volunteer Pensions
<p>The volunteers have been covered under a State pension program for many years and most recently \$125 per month per volunteer has been contributed to the system. With recent changes in eligibility guidelines we will not be able to continue participation for any volunteer who also works part-time driver shifts. We will continue to allow those volunteers who do not work drive to be in the program.</p> <p>In order to mirror this benefit for those who work driver shifts we will begin contributing \$125 per month to each part-timer drivers deferred compensation account established for this purpose.</p> <p>The budget calculation is based on the current number of volunteers following our successful recruiting program.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

<i>PERSONNEL SERVICES Totals</i>	2,496,090	2,685,150	2,664,150	2,954,600
----------------------------------	-----------	-----------	-----------	-----------

Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	---------------------------	----------------------------	----------------------------	----------------------

CONTRACTUAL

222 DISABILITY INSURANCE	32,942	35,000	42,000	49,000
--------------------------	--------	--------	--------	--------

Notes:	Disability Insurance
<p>The city has an insurance policy through VFIS, which provides a death benefit, total disability benefit and partial disability benefit on the volunteer firemen. By providing this insurance, it allows us to retain good quality firefighters by ensuring them that they will be taken care of in the event of an accident. The premium cost for 2015-16 budget was \$41,000. Due to the increase in volunteer / part-time members (16 in 16) and our goal to add 10 new volunteer / part-time members in 2016-17 the premiums will increase to \$49,000.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

231 SERVICE MAINTENANCE CONTRACTS	33,310	45,050	45,050	45,050
237 UNIFORM SERVICE	2,227	3,000	3,000	4,150
238 TRAINING REIMBURSEMENT	550	5,000	2,000	5,000
240 EQUIPMENT REPAIRS	13,585	16,500	16,500	16,500
242 EQUIPMENT RENTAL & LEASE	5,080	5,300	5,300	5,300
246 VEHICLE REPAIRS	67,882	95,000	95,000	95,000

<i>CONTRACTUAL Totals</i>	155,575	204,850	208,850	220,000
---------------------------	---------	---------	---------	---------

SUPPLIES

301 OFFICE SUPPLIES	1,046	1,500	1,500	1,500
310 PRINTING & BINDING	68	500	500	500
321 UNIFORMS	7,324	10,000	10,000	15,500
323 SMALL TOOLS	-	1,000	1,000	3,000
331 FUEL & LUBRICANTS	28,257	30,000	30,000	30,000
347 GENERAL MAINTENANCE SUPPLIES	8,009	9,900	9,900	9,900
378 FIRE PREVENTION SUPPLIES	272	1,000	1,000	1,000
379 FIRE FIGHTING SUPPLIES	15,525	30,000	30,000	44,000

<i>SUPPLIES Totals</i>	60,501	83,900	83,900	105,400
------------------------	--------	--------	--------	---------

OPERATIONS

410 DUES & SUBSCRIPTIONS	5,605	5,600	5,600	9,000
415 RECRUITING EXPENSES	3,391	4,000	4,000	4,000
430 TUITION & TRAINING	2,806	15,000	7,000	9,000
436 TRAVEL	5,633	14,000	6,000	10,000

<i>OPERATIONS Totals</i>	17,436	38,600	22,600	32,000
--------------------------	--------	--------	--------	--------

UTILITIES

507 CELLULAR TELEPHONE	2,201	2,800	2,800	2,800
------------------------	-------	-------	-------	-------

<i>UTILITIES Totals</i>	2,201	2,800	2,800	2,800
-------------------------	-------	-------	-------	-------

Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CAPITAL</i>				
610 FURNITURE & FIXTURES	-	-	-	-
617 RADIO EQUIPMENT	6,886	-	-	-
621 FIELD MACHINERY & EQUIPMENT	-	340,000	340,000	-
	<u>-</u>	<u>340,000</u>	<u>340,000</u>	<u>-</u>
<i>CAPITAL Totals</i>	6,886	340,000	340,000	-
FIRE OPERATIONS Totals	2,738,689	3,355,300	3,322,300	3,314,800

DIVISION SUMMARY

Fund	Department	Division
01 General	20 Fire	29 Fire Marshal

Expenditure Summary

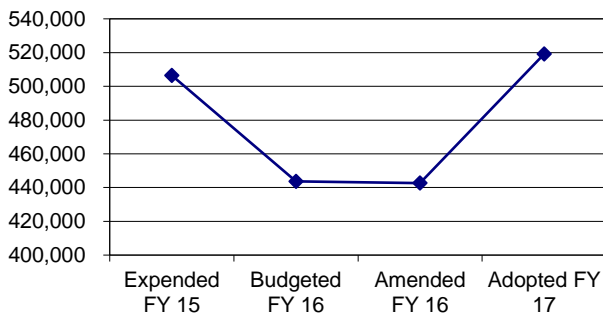
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	359,239	370,100	368,400	433,500
Contractual	6,741	10,800	13,000	17,200
Supplies	33,153	43,100	39,700	38,500
Operational	11,715	16,750	17,350	17,000
Utilities	3,362	3,000	4,200	5,000
Capital	92,273	-	-	8,000
Total	506,482	443,750	442,650	519,200

Personnel Schedule

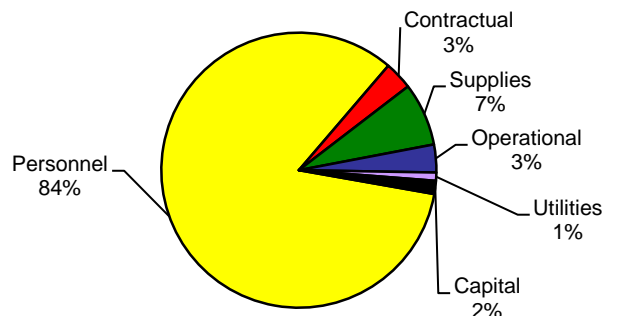
<u>Position</u>	<u>Classification</u>	2016 <u>Approved</u>	2017 <u>Approved</u>
Fire Marshal	30	1	-
Senior Fire Inspector-Captain	F7	-	1
Fire Inspector/Investigator/Educator	F6	2	2
Fire Marshal's Office Coordinator	12	-	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	20 Fire	29 Fire Marshal

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	98,008	101,900	108,200	112,350
104 SALARIES & WAGES-CLERICAL	-	-	-	37,550
107 SALARIES & WAGES-LABOR	182,893	187,050	179,050	189,500
109 SALARIES & WAGES-OVERTIME	4,047	7,000	7,000	7,000
113 EDUCATION/CERTIFICATE PAY	3,161	2,800	2,800	3,600
114 LONGEVITY PAY	1,460	1,750	1,750	2,000
120 FICA & MEDICARE EXPENSE	21,645	22,100	22,100	25,950
122 T.M.R.S. RETIREMENT EXPENSE	48,025	47,500	47,500	55,550

PERSONNEL SERVICES Totals 359,239 370,100 368,400 433,500

CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	1,790	2,800	2,800	3,500
237 UNIFORM SERVICE	2,166	2,000	2,700	3,500
240 EQUIPMENT REPAIRS	77	500	500	500
242 EQUIPMENT RENTAL & LEASE	-	-	1,500	4,200

Notes:	New copier
Copier/printer/scanner at station 3 due to the relocation of the Fire Marshal's Division	
CITY MANAGER'S COMMENTS: Approved	

246 VEHICLE REPAIRS	2,707	5,000	5,000	5,000
261 CRIME SCENE SERVICES	-	500	500	500

CONTRACTUAL Totals 6,741 10,800 13,000 17,200

SUPPLIES

301 OFFICE SUPPLIES	842	1,500	1,500	1,500
310 PRINTING & BINDING	624	2,000	2,000	2,000
321 UNIFORMS	3,529	6,400	6,400	4,000
331 FUEL & LUBRICANTS	9,261	9,500	7,300	7,300
347 GENERAL MAINTENANCE SUPPLIES	660	500	500	500
373 INVESTIGATION SUPPLIES	1,395	3,000	3,000	3,000
378 FIRE PREVENTION SUPPLIES	12,887	16,000	14,800	16,000
379 FIRE FIGHTING SUPPLIES	3,956	4,200	4,200	4,200

SUPPLIES Totals 33,153 43,100 39,700 38,500

Fund	Department	Division
01 General Fund	20 Fire	29 Fire Marshal

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	3,026	2,750	2,750	3,000
415 RECRUITING EXPENSES	-	-	600	-
430 TUITION & TRAINING	2,948	5,000	5,000	5,000
436 TRAVEL	5,741	9,000	9,000	9,000
<i>OPERATIONS Totals</i>	11,715	16,750	17,350	17,000
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	3,362	3,000	4,200	5,000
<i>UTILITIES Totals</i>	3,362	3,000	4,200	5,000
<i>CAPITAL</i>				
612 COMPUTER EQUIPMENT	-	-	-	8,000
623 VEHICLES	92,273	-	-	-
<i>CAPITAL Totals</i>	92,273	-	-	8,000
FIRE MARSHAL Totals				
	506,482	443,750	442,650	519,200

Notes:	New Tablets
4 Microsoft based tablets to accommodate the New World/Ageis Mobile inspection software to improve efficiency of fire inspections. Pricing is based on Surface Pro 3 \$8,000	
CITY MANAGER'S COMMENTS: Approved	

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	31 Administration

Expenditure Summary

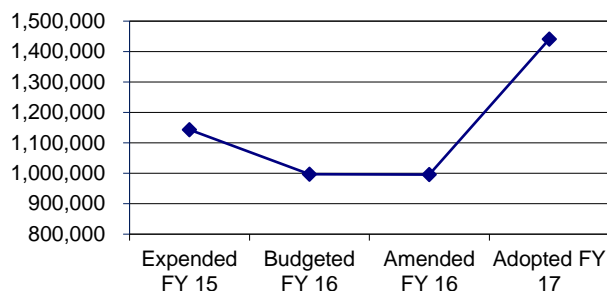
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	1,054,608	860,000	860,000	1,002,750
Contractual	49,442	96,050	95,050	101,050
Supplies	10,272	12,600	12,600	12,600
Operational	22,252	20,650	20,650	32,150
Utilities	6,512	7,400	7,400	8,600
Capital	-	-	-	283,500
Total	1,143,087	996,700	995,700	1,440,650

Personnel Schedule

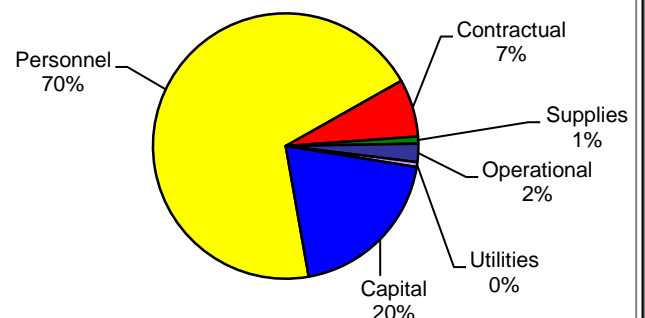
<u>Position</u>	<u>Classification</u>	2016 <u>Approved</u>	2017 <u>Approved</u>
Police Chief	-	1	1
Assistant Police Chief	32	1	1
Captain	-	-	1
Lieutenant	-	4	4
Executive Secretary	15	1	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	31 Administration

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	196,538	146,150	146,150	152,500
104 SALARIES & WAGES-CLERICAL	54,237	54,000	54,000	54,000
107 SALARIES & WAGES-LABOR	538,999	497,500	497,500	582,150

Notes:	STRATEGIC - Captain Position
<p>A Support Services Captain position is requested to remove some administrative duties from the CID and Administrative Lieutenants. The position would allow mid-management more discretionary time to have a direct impact in two crucial areas of our Strategic Plan. First, the enhancement of safety and security through crime prevention and crime reduction and secondly, the building of public trust and transparency. The position will help us achieve these goals by allowing us to consolidate many of the administrative duties the current Lieutenants share into one position. This would provide them discretionary time to be in the field, mentor, and work more closely with staff on cases and day to day operations. The Captain would also be assigned additional duties to include; Crime Prevention through Environmental Design (CPTED), Grants, and manage Internal Affairs. This will benefit the department and the citizens of Rockwall by having an additional level of supervision and experience in the field to handle critical incidents as they arise.</p> <p>Our management level is very flat compared to other police departments our size. This position is vital to manage the growth of the department, especially since most of the growth has created more administrative duties.</p> <p>Position Cost for salary and benefits would be \$136,500.</p> <p>Uniforms \$1,000 Cell Phone 1,200</p> <p>CITY MANAGER'S COMMENTS: Approved for April 1, 2017.</p>	

109 SALARIES & WAGES-OVERTIME	47,712	16,000	16,000	12,000
113 EDUCATION/CERTIFICATE PAY	6,599	5,250	5,250	5,250
114 LONGEVITY PAY	8,313	8,400	8,400	9,000
120 FICA & MEDICARE EXPENSE	60,452	42,200	42,200	58,850
122 T.M.R.S. RETIREMENT EXPENSE	141,759	90,500	90,500	129,000

<i>PERSONNEL SERVICES Totals</i>	1,054,608	860,000	860,000	1,002,750
----------------------------------	-----------	---------	---------	-----------

CONTRACTUAL

226 INSURANCE-LAW ENFORCEMENT	32,238	32,000	35,000	36,500
231 SERVICE MAINTENANCE CONTRACTS	-	40,550	40,550	40,550
237 UNIFORM SERVICE	1,200	1,500	1,500	2,000
240 EQUIPMENT REPAIRS	-	500	500	500
246 VEHICLE REPAIRS	1,970	3,000	3,000	3,000
263 COUNTY JAIL CONTRACT	13,677	18,000	13,000	18,000
265 MEDICAL SERVICE-PRISONER	357	500	1,500	500

<i>CONTRACTUAL Totals</i>	49,442	96,050	95,050	101,050
---------------------------	--------	--------	--------	---------

Fund	Department	Division
01 General Fund	30 Police	31 Administration

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved								
<i>SUPPLIES</i>												
301 OFFICE SUPPLIES	794	1,000	1,000	1,000								
310 PRINTING & BINDING	1,495	1,500	1,500	1,500								
321 UNIFORMS	1,536	1,600	1,600	1,600								
331 FUEL & LUBRICANTS	5,690	7,000	7,000	7,000								
347 GENERAL MAINTENANCE SUPPLIES	757	1,500	1,500	1,500								
<i>SUPPLIES Totals</i>	10,272	12,600	12,600	12,600								
<i>OPERATIONS</i>												
410 DUES & SUBSCRIPTIONS	4,680	4,400	4,400	4,400								
415 RECRUITING EXPENSES	2,700	-	-	-								
420 AWARDS	2,977	3,500	3,500	5,000								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Notes:</td> <td>Awards</td> </tr> <tr> <td colspan="2">An additional \$1,500 is requested to this line item, due to the increase meal cost, attendance and awards.</td> </tr> <tr> <td colspan="2" style="color: green;">CITY MANAGER'S COMMENTS: Approved</td> </tr> </table>					Notes:	Awards	An additional \$1,500 is requested to this line item, due to the increase meal cost, attendance and awards.		CITY MANAGER'S COMMENTS: Approved			
Notes:	Awards											
An additional \$1,500 is requested to this line item, due to the increase meal cost, attendance and awards.												
CITY MANAGER'S COMMENTS: Approved												
430 TUITION & TRAINING	2,657	4,000	4,000	11,000								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Notes:</td> <td>Tuition and Training</td> </tr> <tr> <td colspan="2">A \$7,000 increase is requested in an effort to continue to broaden our leadership training for Command Staff to include the FBI National Academy (FBINA) and Police Executive Research Forum (PERF), which are two of the most prestigious leadership programs offered throughout the country. Our goal is for each Command Staff member to attend one of these programs within the next five-years.</td> </tr> <tr> <td colspan="2">Additional travel dollars will be needed as well.</td> </tr> <tr> <td colspan="2" style="color: green;">CITY MANAGER'S COMMENTS: Approved</td> </tr> </table>					Notes:	Tuition and Training	A \$7,000 increase is requested in an effort to continue to broaden our leadership training for Command Staff to include the FBI National Academy (FBINA) and Police Executive Research Forum (PERF), which are two of the most prestigious leadership programs offered throughout the country. Our goal is for each Command Staff member to attend one of these programs within the next five-years.		Additional travel dollars will be needed as well.		CITY MANAGER'S COMMENTS: Approved	
Notes:	Tuition and Training											
A \$7,000 increase is requested in an effort to continue to broaden our leadership training for Command Staff to include the FBI National Academy (FBINA) and Police Executive Research Forum (PERF), which are two of the most prestigious leadership programs offered throughout the country. Our goal is for each Command Staff member to attend one of these programs within the next five-years.												
Additional travel dollars will be needed as well.												
CITY MANAGER'S COMMENTS: Approved												
436 TRAVEL	9,238	8,750	8,750	11,750								
<i>OPERATIONS Totals</i>	22,252	20,650	20,650	32,150								
<i>UTILITIES</i>												
507 CELLULAR TELEPHONE	6,512	7,400	7,400	8,600								
<i>UTILITIES Totals</i>	6,512	7,400	7,400	8,600								

Fund	Department	Division
01 General Fund	30 Police	31 Administration

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

CAPITAL

603 BUILDINGS	-	-	-	250,000
---------------	---	---	---	---------

Notes:	Armoring of Police Building
<p>With the recent events unfolding in Dallas and Baton Rouge, it once again demonstrates the profound danger law enforcement faces and witnesses on a daily basis. Law enforcement officers along with non-sworn personnel are under attack. Just last year, Dallas Police Headquarters was attacked by a mentally ill assailant with a high powered rifle. McKinney Police Headquarters was also targeted by a man with an assault rifle, who shot up their police building. In order to protect the staff of the Rockwall Police Department, I am requesting \$250,000 to make our facility bullet resistant and install some type of concrete barrier to the front of our building. Understanding these recent challenges, we call on community leaders to work with the law enforcement community to address issues of mutual concern, identify solutions, modify rhetoric, and ensure safer communities for our citizens and police staff.</p> <p><i>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</i></p>	

610 FURNITURE & FIXTURES	-	-	-	6,000
--------------------------	---	---	---	-------

Notes:	New Office Furniture
<p>If the Captains position is funded, we will need to convert a storage room into an office and request \$6,000 for furniture and carpeting.</p> <p><i>CITY MANAGER'S COMMENTS: Approved</i></p>	

623 VEHICLES	-	-	-	27,500
--------------	---	---	---	--------

Notes:	New Admin Vehicle
<p>Replace an existing administrative vehicle. The vehicle is approaching 100,000 miles and the vehicle evaluation indicates that the existing mechanical problems outweigh the value of the vehicle. Cost is \$27,500.</p> <p><i>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</i></p>	

<i>CAPITAL Totals</i>	-	-	-	283,500
-----------------------	---	---	---	---------

POLICE ADMINISTRATION Totals	1,143,087	996,700	995,700	1,440,650
-------------------------------------	------------------	----------------	----------------	------------------

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	32 Communications

Expenditure Summary

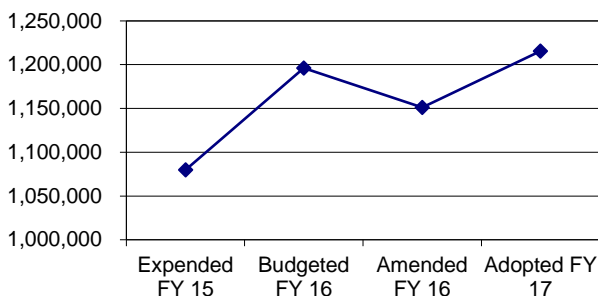
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	891,393	987,850	942,850	1,009,850
Contractual	176,638	180,800	180,800	184,500
Supplies	4,980	5,950	5,950	5,950
Operational	5,353	11,550	11,550	11,550
Utilities	1,430	3,700	3,700	3,700
Capital	-	6,300	6,300	-
Total	1,079,794	1,196,150	1,151,150	1,215,550

Personnel Schedule

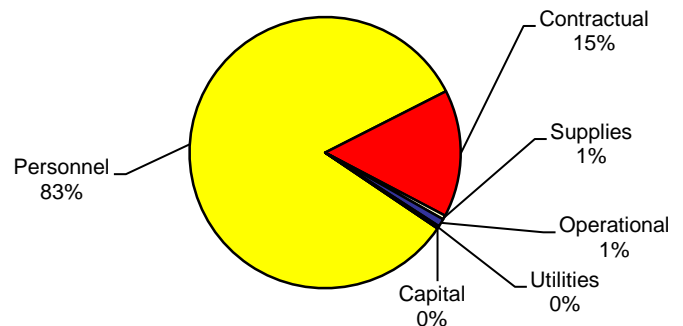
<u>Position</u>	Classification	<u>2016 Approved</u>	<u>2017 Approved</u>
Communications Manager	22	1	1
Communications Supervisor	18	2	2
Communications Specialist	14	12	12

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	32 Communications

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	163,260	190,600	190,600	198,850
104 SALARIES & WAGES-CLERICAL	464,077	552,100	407,100	561,150
109 SALARIES & WAGES-OVERTIME	90,563	60,000	160,000	60,000
113 EDUCATION/CERTIFICATE PAY	600	1,200	1,200	1,200
114 LONGEVITY PAY	4,276	5,250	5,250	6,150
120 FICA & MEDICARE EXPENSE	53,076	56,800	56,800	58,150
122 T.M.R.S. RETIREMENT EXPENSE	115,542	121,900	121,900	124,350

PERSONNEL SERVICES Totals 891,393 987,850 942,850 1,009,850

CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	176,638	180,800	180,800	184,500
-----------------------------------	---------	---------	---------	---------

Notes:	Maintenance Agreements
Tyler \$90,000 Voice Recorder \$5,000 Air Cards \$26,000 Netmotion \$5,100 E Ticket \$9,800 Crime Reports \$2,500 Coban \$12,000 Cable TV \$1,000 Smart 911 \$11,000 Phone Surveillance \$1,000 Crash Data \$2,500 Covert Track \$600 Adore \$4,000 ZETX \$2,000 Scheduling software maintenance agreement \$12,000 - added in 2016 through seized funds but ongoing service will need to be budgeted here. CITY MANAGER'S COMMENTS: Approved	

CONTRACTUAL Totals 176,638 180,800 180,800 184,500

Fund	Department	Division
01 General Fund	30 Police	32 Communications

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	850	900	900	900
310 PRINTING & BINDING	100	100	100	100
321 UNIFORMS	2,934	3,250	3,250	3,250
347 GENERAL MAINTENANCE SUPPLIES	1,096	1,700	1,700	1,700
<i>SUPPLIES Totals</i>	4,980	5,950	5,950	5,950
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	902	2,000	2,000	2,000
415 RECRUITING EXPENSES	1,893	3,300	3,300	3,300
430 TUITION & TRAINING	630	4,250	4,250	4,250
436 TRAVEL	1,928	2,000	2,000	2,000
<i>OPERATIONS Totals</i>	5,353	11,550	11,550	11,550
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	1,430	3,700	3,700	3,700
<i>UTILITIES Totals</i>	1,430	3,700	3,700	3,700
<i>CAPITAL</i>				
615 OFFICE MACHINERY & EQUIPMENT	-	6,300	6,300	-
<i>CAPITAL Totals</i>	-	6,300	6,300	-
COMMUNICATIONS Totals	1,079,794	1,196,150	1,151,150	1,215,550

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	33 Patrol

Expenditure Summary

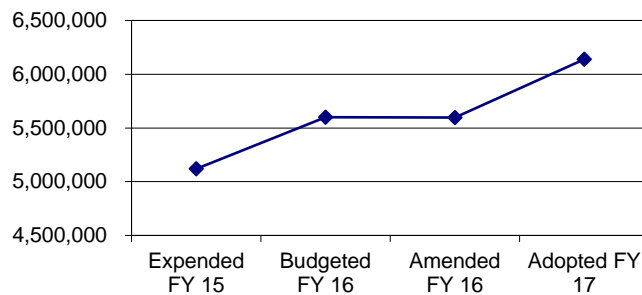
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	4,719,695	4,926,600	4,789,600	4,944,550
Contractual	94,630	73,600	98,600	77,800
Supplies	241,705	301,950	398,150	281,300
Operational	25,953	36,800	36,800	36,800
Utilities	6,778	9,000	9,000	9,000
Capital	30,321	250,800	265,750	789,250
Total	5,119,082	5,598,750	5,597,900	6,138,700

Personnel Schedule

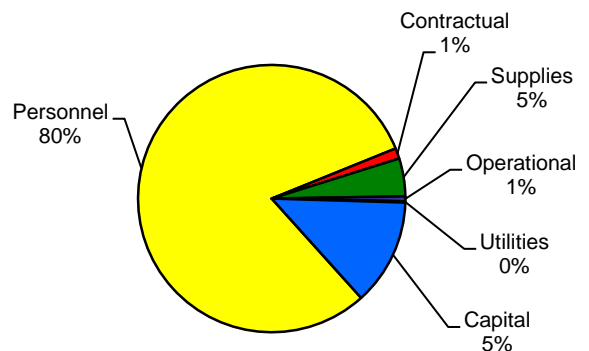
<u>Position</u>	Classification	2016 <u>Approved</u>	2017 <u>Approved</u>
Patrol Sergeant	-	7	7
Traffic Sergeant	-	1	1
Patrol Officer	-	42	43

Activity Trends

Financial History



FY 2007 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	---------------------------	----------------------------	----------------------------	----------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	538,421	598,950	673,950	693,600
107 SALARIES & WAGES-LABOR	2,753,645	3,030,350	2,760,350	2,963,200

Notes:	Additional Patrol Officers
<p>In order to meet one of our strategic initiatives, we requested moving two officers from the Patrol Division to the Traffic Division. However, due to the recent events that have targeted law enforcement officers, we are requesting to keep those positions in our patrol division and add two additional positions. The reason for this change is to implement at least one two-person unit on the street 24/7, which will allow officers to work safer and more efficiently. If approved, the two additional traffic officers will be utilized to enforcement selecting custom-tailored tactics based on statistical data and conditions at each selected hotspot. Selected tactics may include traffic assignment to hotspot areas, deployment of the radar trailer, and others.</p> <p>Salary and Benefits per Officer \$74,060</p> <p>CITY MANAGER'S COMMENTS: One new officer is Approved.</p>	

108 OVERTIME-STEP	63,049	80,000	80,000	80,000
109 SALARIES & WAGES-OVERTIME	395,955	260,000	297,000	260,000
113 EDUCATION/CERTIFICATE PAY	39,202	39,000	39,000	39,000
114 LONGEVITY PAY	23,771	27,600	24,600	30,750
120 FICA & MEDICARE EXPENSE	279,459	283,150	283,150	279,750
122 T.M.R.S. RETIREMENT EXPENSE	626,193	607,550	631,550	598,250

PERSONNEL SERVICES Totals 4,719,695 4,926,600 4,789,600 4,944,550

CONTRACTUAL

240 EQUIPMENT REPAIRS	2,697	6,000	6,000	6,000
242 EQUIPMENT RENTAL & LEASE	1,489	2,600	2,600	6,800

Notes:	Upgrade Copier
<p>\$4,200 New copier lease. Replaced copier that was 8 plus years old. Obsolete equipment and parts were not available.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

246 VEHICLE REPAIRS	90,443	65,000	90,000	65,000
---------------------	--------	--------	--------	--------

CONTRACTUAL Totals 94,630 73,600 98,600 77,800

Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	983	1,000	1,000	1,000
310 PRINTING & BINDING	3,398	3,900	3,900	3,900
315 TRAINING SUPPLIES	21,158	30,000	30,000	30,000
321 UNIFORMS	73,566	62,650	183,850	67,000
331 FUEL & LUBRICANTS	121,956	175,000	150,000	150,000
347 GENERAL MAINTENANCE SUPPLIES	14,334	13,400	13,400	13,400
374 POLICE EXPLORER PROGRAM	-	10,000	10,000	10,000
376 POLICE CANINE EXPENSE	6,309	6,000	6,000	6,000
	<u>241,705</u>	<u>301,950</u>	<u>398,150</u>	<u>281,300</u>
<i>SUPPLIES Totals</i>				
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	350	400	400	400
415 RECRUITING EXPENSES	2,502	10,400	10,400	10,400
430 TUITION & TRAINING	16,175	20,000	20,000	20,000
436 TRAVEL	6,926	6,000	6,000	6,000
	<u>25,953</u>	<u>36,800</u>	<u>36,800</u>	<u>36,800</u>
<i>OPERATIONS Totals</i>				
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	6,778	9,000	9,000	9,000
	<u>6,778</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
<i>UTILITIES Totals</i>				
<i>CAPITAL</i>				
623 VEHICLES	30,321	250,800	265,750	374,000

Notes:	New Vehicles
<p>We request funds to replace 6 patrol vehicles in the fleet. The majority of these vehicles will be approaching 80,000 miles and a few of these vehicles were out of service for extended periods due to mechanical problems. \$194,040</p> <p>In addition, \$122,000 will be needed for the equipment to outfit 6 new patrol vehicles. The funds will pay for the equipment, installation of, and decals for the new vehicles.</p> <p>We also request funds for two new motorcycles with the transfer of two patrol officers to the Traffic Unit. We have had a 60% increase in the past 5 years in non-injury accidents and one of our number one complaints by the citizens are traffic related. Cost \$39,882. In addition, \$18,066 will be needed for the equipment to outfit these two motorcycles. The funds will pay for the equipment, installation of, and decals for the new motorcycles.</p> <p>CITY MANAGER'S COMMENTS: Six vehicles and one motorcycle including equipment are approved from General Fund Reserves.</p>	

Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

624 SWAT EQUIPMENT	-	-	-	415,250
--------------------	---	---	---	---------

Notes:	Infrared Lighting System
<p>The SWAT Team currently utilizes night vision goggles (NVG) on high risk operations at night or in areas where there is little or no light. The night vision goggles must have ambient light or an infrared lighting source to be effective. The SWAT Team does not currently have an infrared flashlight system that will illuminate a large area for the night vision goggles to be effective during no light situations, such as barricaded persons, high risk warrant services or hostage rescues. An increase of \$7,250 is requested to provide infrared flashlights to the SWAT Team.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	Lenco Bearcat G-2
<p>The Police Department is requesting a new armored vehicle to be used during high risk operations to reduce the risk of injury or death to officers and civilians. These operations include barricaded persons, hostage rescues, active shooter events, high risk DEA, ATF and local warrant services, breaching operations and rescue operations during times of natural disasters. The current armored vehicle, a 1987 Brinks International armored bank car with 416,000 miles, was donated by the Grand Prairie Police Department and was never designed for law enforcement activities. The vehicle does not have air conditioning or heating and has suffered mechanical issues and failures during actual tactical operations. In October 2015, while responding to a barricaded person with a gun, the armored car suffered mechanical failure, breaking down on the police department parking lot and was not available to protect officers at the scene. The vehicle is not fully armored and does not provide full ballistic protection for the driver or passengers and the ballistic glass and armor panels were never designed to defeat rifle rounds. These issues expose officers to health risks, safety risks and the reduction of operational capabilities. In light of recent events and evolving military style tactics utilized by suspects and exposure to increased risks, we request \$359,000 to purchase a new Lenco Bearcat G-2 Armored Vehicle.</p> <p>CITY MANAGER'S COMMENTS: Approved, with 1/2 of funding from General Fund Reserves and 1/2 from Seized Funds</p>	

Notes:	Tactical Robot
<p>The police department was awarded a grant in the amount of \$20,000 for purchase of a tactical robot system. The robot will provide officers with the ability to remotely enter, view, gather intelligence and communicate, which will provide overall safer operations and will substantially reduce the risk of injury or death to officers, suspects and third parties. A onetime increase of \$29,000 is requested to complete the purchase of \$49,000 for the tactical robot.</p> <p>CITY MANAGER'S COMMENTS: Approved, grant match is funded with Seized funds.</p>	

<i>CAPITAL Totals</i>	30,321	250,800	265,750	789,250
-----------------------	--------	---------	---------	---------

PATROL Totals	5,119,082	5,598,750	5,597,900	6,138,700
----------------------	------------------	------------------	------------------	------------------

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	34 CID

Expenditure Summary

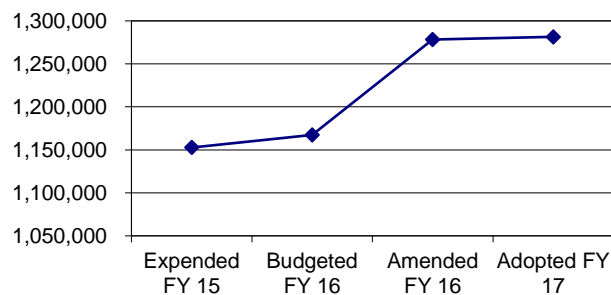
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	1,057,371	1,081,400	1,192,400	1,192,900
Contractual	18,991	22,800	22,800	25,300
Supplies	30,598	34,500	34,500	34,500
Operational	8,956	13,700	13,700	13,700
Utilities	10,747	15,050	15,050	15,050
Capital	26,040	-	-	-
Total	1,152,703	1,167,450	1,278,450	1,281,450

Personnel Schedule

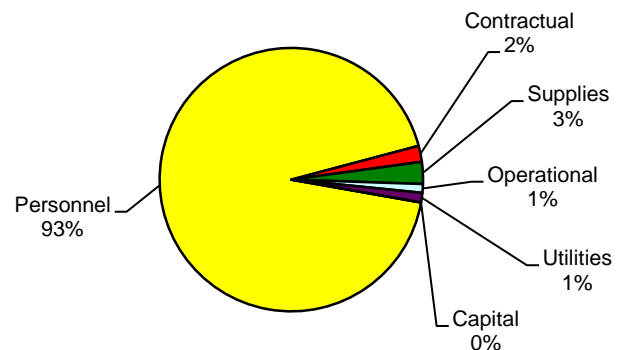
<u>Position</u>	Classification	2016 <u>Approved</u>	2017 <u>Approved</u>
Sergeant	-	2	2
Investigator	-	6	6
Investigator - Narcotics	-	2	2
Public Safety Officer/Crime Scene Tech.	14	1	1
Property and Evidence Technician	13	1	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	34 Criminal Investigation

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	---------------------------	----------------------------	----------------------------	----------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	160,062	171,250	171,250	178,250
104 SALARIES & WAGES-CLERICAL	43,007	44,400	44,400	46,200
107 SALARIES & WAGES-LABOR	603,307	627,150	700,150	704,900

Notes:	Budget Amendment
In 2011 a patrol officer was transferred to the narcotics unit, however, the position was never adjusted in the budget. Requesting the funds to be transferred to CID to reflect manpower accurately in both divisions.	

109 SALARIES & WAGES-OVERTIME	23,348	18,000	44,000	22,000
-------------------------------	--------	--------	--------	--------

Notes:	Budget Amendment
There has been a direct increase in the number of calls that required a detective to respond or work outside of after normal business hours. In the past 4 years the overtime budget has been exceeded each year and Fiscal Year 2015's overtime budget has been exceeded by 23%. The current overtime budget is on track to exceed this figure due to needs of the City and department. An increase of \$4,000 is requested to help support the overtime needs of the Criminal Investigation Division.	

113 EDUCATION/CERTIFICATE PAY	9,229	8,400	8,400	8,400
114 LONGEVITY PAY	9,786	9,350	9,350	10,000
120 FICA & MEDICARE EXPENSE	64,335	64,500	66,500	71,100
122 T.M.R.S. RETIREMENT EXPENSE	<u>144,297</u>	<u>138,350</u>	<u>148,350</u>	<u>152,050</u>

PERSONNEL SERVICES Totals 1,057,371 1,081,400 1,192,400 1,192,900

CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	2,343	3,600	3,600	3,600
237 UNIFORM SERVICE	4,100	4,200	4,200	4,200
240 EQUIPMENT REPAIRS	-	500	500	500
246 VEHICLE REPAIRS	8,136	8,500	8,500	11,000

Notes:	Vehicle Repair Increase
In the past five fiscal years the vehicle maintenance expenditures continually exceed the allotted budget. In addition, the majority of the vehicles assigned to the Criminal Investigation Division are eight to nine years in age and based upon the past 5 year trend there is a clear indication that maintenance requirements and expenses will continue to increase. An increase of \$2,500 to the Vehicle Repair budget is requested to help offset increasing maintenance costs.	
CITY MANAGER'S COMMENTS: Approved	

261 CRIME SCENE SERVICES	<u>4,412</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
--------------------------	--------------	--------------	--------------	--------------

CONTRACTUAL Totals 18,991 22,800 22,800 25,300

Fund	Department	Division
01 General Fund	30 Police	34 Criminal Investigation

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	1,459	2,000	2,000	2,000
310 PRINTING & BINDING	425	500	500	500
321 UNIFORMS	1,056	1,500	1,500	1,500
331 FUEL & LUBRICANTS	18,146	20,000	20,000	20,000
347 GENERAL MAINTENANCE SUPPLIES	451	500	500	500
373 INVESTIGATION SUPPLIES	9,060	10,000	10,000	10,000
<i>SUPPLIES Totals</i>	30,598	34,500	34,500	34,500
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	106	200	200	200
415 RECRUITING EXPENSES	220	-	-	-
430 TUITION & TRAINING	4,061	5,000	5,000	5,000
436 TRAVEL	4,569	8,000	8,000	8,000
447 DRUG TESTING	-	500	500	500
<i>OPERATIONS Totals</i>	8,956	13,700	13,700	13,700
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	10,747	15,050	15,050	15,050
<i>UTILITIES Totals</i>	10,747	15,050	15,050	15,050
<i>CAPITAL</i>				
623 VEHICLES	26,040	-	-	-

Notes:	Replace PSO Vehicle
---------------	---------------------

As the City has grown so have the number of criminal and traffic related offenses that required crime scene processing to properly investigate and prosecute a case. The vehicle currently used by the Public Safety Officer (PSO) has mileage of 95,800 miles and will exceed 100,000 shortly and a replacement vehicle is requested. Officers have found that a truck platform does not support or afford the flexibility to carry crime scene equipment, traffic investigatory equipment or tactical equipment. A van with a storage system would provide the police department with necessary room to keep and store all crime scene, traffic and tactical related equipment to responded to a scene and fully process it in a timely and efficient manner. The vehicle would also be utilized to transport and deploy the Police Department's Skywatch and enclosed trailer. We request \$43,500 for the purchase of the vehicle and equipment.

Ford Sprinter Van: \$32,000
 Equipment Cost*: \$13,500
 Striping Package: \$ 3,500
 Total Cost: \$49,500

CITY MANAGER'S COMMENTS: Disapproved

CAPITAL Totals 26,040 - - -

CRIMINAL INVESTIGATIONS Totals	1,152,703	1,167,450	1,278,450	1,281,450
---------------------------------------	-----------	-----------	-----------	-----------

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	35 Community Services

Expenditure Summary

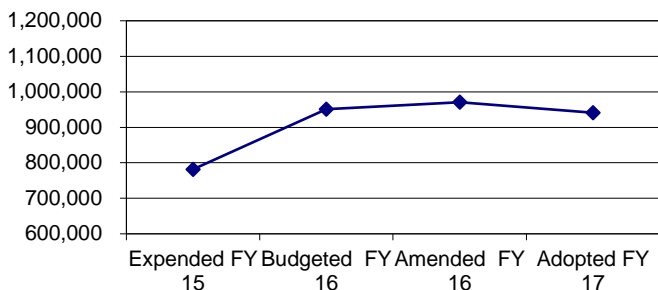
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	692,915	848,600	868,600	859,450
Contractual	23,929	28,150	29,650	29,650
Supplies	25,102	31,500	30,200	38,200
Operational	9,725	9,900	9,900	9,900
Utilities	840	2,450	3,750	3,700
Capital	29,171	30,000	28,500	-
Total	781,682	950,600	970,600	940,900

Personnel Schedule

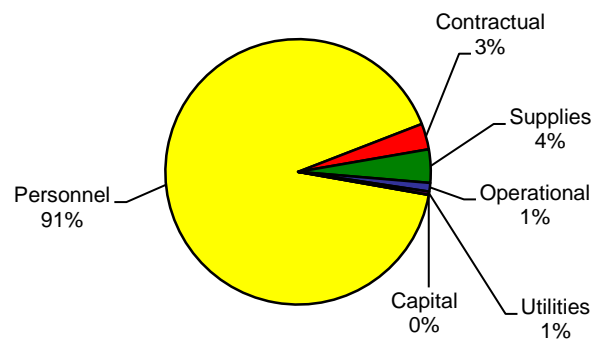
<u>Position</u>	Classification	<u>2016 Approved</u>	<u>2017 Approved</u>
Sergeant - Juvenile/Crime Prevention	-	1	1
School Resource Officer	-	6	6
Crime Prevention Officer	-	2	2

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	35 Community Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	---------------------------	----------------------------	----------------------------	----------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	78,735	85,600	85,600	89,100
107 SALARIES & WAGES-LABOR	442,735	575,700	575,700	580,800
109 SALARIES & WAGES-OVERTIME	20,263	15,000	35,000	15,000
113 EDUCATION/CERTIFICATE PAY	6,554	6,600	6,600	6,600
114 LONGEVITY PAY	5,763	6,550	6,550	7,100
120 FICA & MEDICARE EXPENSE	42,769	50,600	50,600	51,250
122 T.M.R.S. RETIREMENT EXPENSE	96,096	108,550	108,550	109,600

PERSONNEL SERVICES Totals 692,915 848,600 868,600 859,450

CONTRACTUAL

240 EQUIPMENT REPAIRS	-	500	500	500
242 EQUIPMENT RENTAL & LEASE	60	150	1,650	1,650
243 BUILDING LEASE	18,250	22,500	22,500	22,500
246 VEHICLE REPAIRS	5,620	5,000	5,000	5,000

CONTRACTUAL Totals 23,929 28,150 29,650 29,650

SUPPLIES

301 OFFICE SUPPLIES	396	1,000	1,000	1,000
310 PRINTING & BINDING	68	600	600	600
321 UNIFORMS	5,024	5,600	5,600	5,600
331 FUEL & LUBRICANTS	8,230	8,500	7,200	7,200
347 GENERAL MAINTENANCE SUPPLIES	111	2,800	2,800	2,800
370 COP PROGRAM SUPPLIES	3,355	4,500	4,500	7,500

Notes:	COP Program Supplies
<p>An increase of \$3,000 for this line item is being requested to allow for advanced training and networking among our Police Volunteers. Specifically, the additional money will cover registration, hotel and per diem costs associated with sending three COP Board Members to annual Police Volunteer Training Conferences held in different Texas Metropolitan Cities.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

Fund	Department	Division
01 General Fund	30 Police	35 Community Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
371 CRIME PREVENTION SUPPLIES	7,154	7,700	7,700	12,700

Notes:	Crime Prevention Supplies
An increase of \$5,000 for this line item is being requested to offset the rising cost of branded items distributed at community events such as stickers, tattoos and pamphlets. The increase will also fund equipment and supplies necessary for implementation of two new programs that are directly related to our strategic plan initiatives. The Property Identification Program, and the Rockwall Clergy and Police Partnership (RCAPP).	
CITY MANAGER'S COMMENTS: Approved	

372 CPA PROGRAM SUPPLIES	<u>763</u>	<u>800</u>	<u>800</u>	<u>800</u>
<i>SUPPLIES Totals</i>	25,102	31,500	30,200	38,200
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	305	900	900	900
430 TUITION & TRAINING	2,163	4,000	4,000	4,000
436 TRAVEL	<u>7,257</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<i>OPERATIONS Totals</i>	9,725	9,900	9,900	9,900
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	<u>840</u>	<u>2,450</u>	<u>3,750</u>	<u>3,700</u>
<i>UTILITIES Totals</i>	840	2,450	3,750	3,700
<i>CAPITAL</i>				
610 FURNITURE & FIXTURES	14,137	-	-	-
623 VEHICLES	-	30,000	28,500	-
624 POLICE EQUIPMENT	<u>15,034</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>CAPITAL Totals</i>	29,171	30,000	28,500	-
COMMUNITY SERVICES Totals	781,682	950,600	970,600	940,900

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	36 Warrants

Expenditure Summary

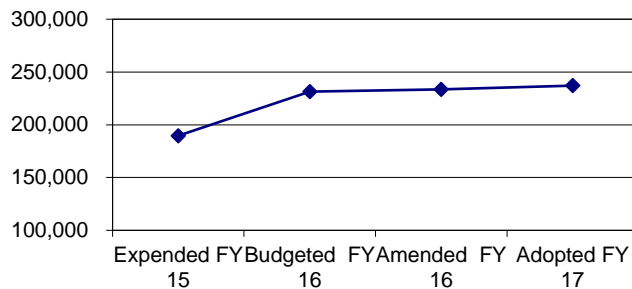
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	175,213	224,300	227,300	230,850
Contractual	1,517	2,600	2,600	2,600
Supplies	1,708	3,450	2,700	2,700
Utilities	-	900	900	900
Capital	11,199	-	-	-
Total	189,636	231,250	233,500	237,050

Personnel Schedule

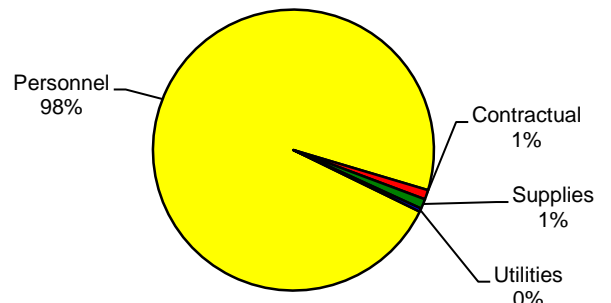
<u>Position</u>	Classification	2016	2017
		<u>Approved</u>	<u>Approved</u>
Warrant Officer	-	1	1
Warrant Clerk	12	1	1
Bailiff	-	1	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	36 Warrants

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>PERSONNEL SERVICES</i>				
104 SALARIES & WAGES-CLERICAL	42,490	42,500	42,500	46,400
107 SALARIES & WAGES-LABOR	98,233	143,950	143,950	145,200
109 SALARIES & WAGES-OVERTIME	823	1,500	4,500	1,500
113 EDUCATION/CERTIFICATE PAY	1,200	1,200	1,200	1,200
114 LONGEVITY PAY	1,965	2,150	2,150	2,400
120 FICA & MEDICARE EXPENSE	10,970	14,250	14,250	14,650
122 T.M.R.S. RETIREMENT EXP.	19,531	18,750	18,750	19,500
<i>PERSONNEL SERVICES Totals</i>	175,213	224,300	227,300	230,850
<i>CONTRACTUAL</i>				
231 SERVICE-MAINTENANCE CONTRACTS	935	900	900	900
240 EQUIPMENT REPAIRS	-	200	200	200
246 VEHICLE REPAIRS	582	1,500	1,500	1,500
<i>CONTRACTUAL Totals</i>	1,517	2,600	2,600	2,600
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	-	150	150	150
310 PRINTING & BINDING	-	300	300	300
321 UNIFORMS	291	1,000	1,000	1,000
331 FUEL & LUBRICANTS	1,417	2,000	1,250	1,250
<i>SUPPLIES Totals</i>	1,708	3,450	2,700	2,700
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	-	900	900	900
<i>UTILITIES Totals</i>	-	900	900	900
<i>CAPITAL</i>				
624 POLICE EQUIPMENT	11,199	-	-	-
<i>CAPITAL Totals</i>	11,199	-	-	-
WARRANTS Totals	189,636	231,250	234,250	237,050

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	37 Records

Expenditure Summary

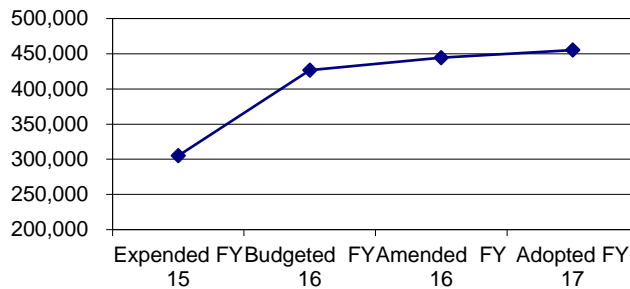
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	298,404	414,600	431,600	436,300
Contractual	1,662	3,150	4,150	7,350
Supplies	1,128	1,450	1,450	1,450
Operational	2,792	4,900	4,900	7,600
Utilities	1,110	2,450	2,450	2,450
Total	305,097	426,550	444,550	455,150

Personnel Schedule

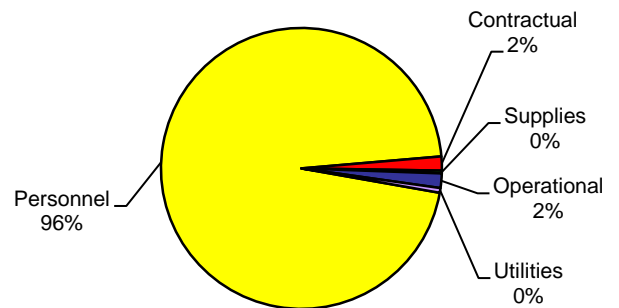
<u>Position</u>	Classification	<u>2016 Approved</u>	<u>2017 Approved</u>
Personnel Sergeant	-	1	1
Public Safety Computer Manager	25	1	1
Network Technician	19	1	1
Records Clerk	11	3	3

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	36 Warrants

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	84,134	169,450	169,450	172,000
104 SALARIES & WAGES-CLERICAL	150,259	175,150	175,150	185,600
109 SALARIES & WAGES-OVERTIME	151	500	5,500	5,500

Notes:	Overtime
With the transfer of the Personnel Sergeant to this division last fiscal year, we request an increase of \$5,000 for overtime. These funds will also be utilized for our bi-lingual Record Clerk, who has been assisting us with outreach programs in LRE.	
CITY MANAGER'S COMMENTS: Approved	

113 EDUCATION/CERTIFICATE PAY	900	2,250	2,250	2,250
114 LONGEVITY PAY	4,575	4,950	4,950	5,300
120 FICA & MEDICARE EXPENSE	18,200	19,800	22,800	20,900
122 T.M.R.S. RETIREMENT EXPENSE	40,184	42,500	51,500	44,750
<i>PERSONNEL SERVICES Totals</i>	298,404	414,600	431,600	436,300

CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	1,328	2,400	2,400	2,400
240 EQUIPMENT REPAIRS	335	500	500	500
242 EQUIPMENT RENTAL & LEASE	-	-	1,000	4,200

Notes:	New copier lease
\$4,200 Replaced copier that was 8 plus years old. Obsolete equipment and parts were not available.	
CITY MANAGER'S COMMENTS: Approved	

246 VEHICLE REPAIRS	-	250	250	250
<i>CONTRACTUAL Totals</i>	1,662	3,150	4,150	7,350

SUPPLIES

301 OFFICE SUPPLIES	877	750	750	750
310 PRINTING & BINDING	-	200	200	200
331 FUEL & LUBRICANTS	252	500	500	500
<i>SUPPLIES Totals</i>	1,128	1,450	1,450	1,450

Fund	Department	Division
01 General Fund	30 Police	36 Warrants

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	-----------------------------------	------------------------------------	------------------------------------	--------------------------

OPERATIONS

410 DUES & SUBSCRIPTIONS	71	100	100	100
415 RECRUITING EXPENSES	60	-	-	-
430 TUITION & TRAINING	1,190	2,300	2,300	4,000

Notes:	Supervisor Tuition & Training
An increase of \$1,700 is being requested to cover the cost of certification and on-going training necessary for the Records Division Supervisor. Areas of training will be, open records, applicant background investigations and TCOLE training coordination.	
CITY MANAGER'S COMMENTS: Approved	

436 TRAVEL	<u>1,471</u>	<u>2,500</u>	<u>2,500</u>	<u>3,500</u>
------------	--------------	--------------	--------------	--------------

<i>OPERATIONS Totals</i>	2,792	4,900	4,900	7,600
--------------------------	-------	-------	-------	-------

UTILITIES

507 CELLULAR TELEPHONE	<u>1,110</u>	<u>2,450</u>	<u>2,450</u>	<u>2,450</u>
------------------------	--------------	--------------	--------------	--------------

<i>UTILITIES Totals</i>	1,110	2,450	2,450	2,450
-------------------------	-------	-------	-------	-------

POLICE RECORDS Totals	305,097	426,550	444,550	455,150
------------------------------	----------------	----------------	----------------	----------------

DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	41 Planning

Expenditure Summary

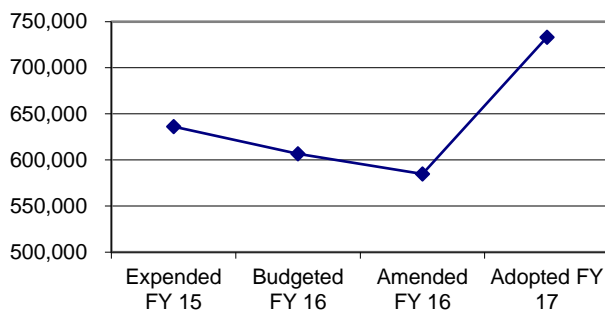
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	593,797	541,050	519,050	647,800
Contractual	22,402	38,500	38,500	60,650
Supplies	1,554	1,950	1,950	2,150
Operational	17,281	18,000	18,100	21,200
Utilities	1,068	1,350	1,350	1,350
Capital	-	5,900	5,900	-
Total	636,101	606,750	584,850	733,150

Personnel Schedule

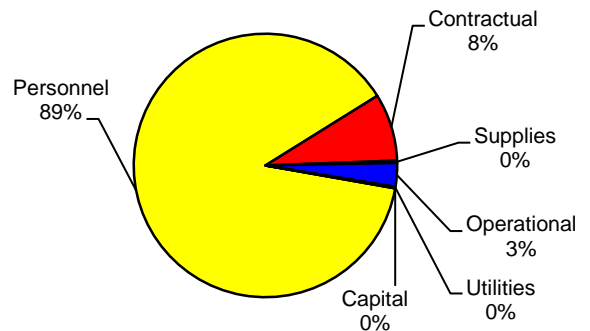
<u>Position</u>	<u>Classification</u>	FY 16 <u>Approved</u>	FY 17 <u>Approved</u>
Planning and Zoning Director	-	1	1
GIS Supervisor	23	1	1
Senior Planner	23	1	1
Planner	20	1	1
GIS Technician	18	1	2
Planning Coordinator	15	1	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	40 Development Services	41 Planning & Zoning

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	187,389	125,000	125,000	130,000
104 SALARIES & WAGES-CLERICAL	287,402	306,150	284,150	386,800

Adopted

Notes:	Transfer Position
The majority of the Senior Engineering Technician's responsibilities fall under the purview of the GIS Division. As a result, the City Engineer and Director are requesting to move this position from under the Engineering Department to the GIS Division, and change the title of the position to GIS Technician.	
CITY MANAGER'S COMMENTS: Approved	

109 SALARIES & WAGES-OVERTIME	823	1,000	1,000	1,000
113 EDUCATION/CERTIFICATE PAY	1,789	2,400	2,400	1,800
114 LONGEVITY PAY	3,120	2,750	2,750	4,150
120 FICA & MEDICARE EXPENSE	33,640	33,050	33,050	39,500
122 T.M.R.S. RETIREMENT EXPENSE	79,634	70,700	70,700	84,550

<i>PERSONNEL SERVICES Totals</i>	593,797	541,050	519,050	647,800
----------------------------------	---------	---------	---------	---------

CONTRACTUAL

213 CONSULTING FEES	-	5,000	5,000	21,500
---------------------	---	-------	-------	--------

Approved

Notes:	Consulting Fees
\$10,000 Miscellaneous Consulting Fees	
6,500 GIS Checkup	
5,000 Small Matching Grant Program	
CITY MANAGER'S COMMENTS: Approved	

231 SERVICEMAINTENANCE CONTRACTS	17,845	28,500	28,500	34,150
----------------------------------	--------	--------	--------	--------

Fund	Department	Division
01 General Fund	40 Development Services	41 Planning & Zoning

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<p>Notes: New Aviation GIS Software</p> <p>The ArcGIS Extension for Aviation and Airports offers specialized tools and information products that can be utilized for collecting, managing and performing automated quality control of our airport operations infrastructure data. These capabilities will allow us the ability to collect and submit standard-compliant data required by FAA AC 150/5300-18B regulations more easily saving staff the time of converting and reformatting current data sets. In addition, the extension also includes a suite of analysis tools that support terrain and obstacle management with certification and planning workflows that can be used with the City's existing LIDAR data to evaluate flight path obstructions and development requests. This is a \$5,000 one-time expense with a \$500/year maintenance renewal.</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>				
<p>Notes: Next Gen 911 Software</p> <p>This will be the final phase of data cleanup for the implementation of the Police Department's Next Generation 911 software. The City's chosen contractor, Geocomm, is a nationwide leader in 911 mapping data. Geocomm will be responsible for taking the City's current GIS data, comparing it to the State 911 ALI & MSAG database, and ensuring the map locations correspond to a 911 callers' location. \$8,610</p> <p>CITY MANAGER'S COMMENTS: Approved</p>				
<p>Notes: STRATEGIC - Plan Review Software</p> <p>Bluebeam Plan Review Software \$6,000 Bluebeam Revu for iPad \$50</p> <p>CITY MANAGER'S COMMENTS: Approved</p>				
233 ADVERTISING	4,557	5,000	5,000	5,000
<i>CONTRACTUAL Totals</i>	22,402	38,500	38,500	60,650
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	468	950	950	950
310 PRINTING & BINDING	450	500	500	700
347 GENERAL MAINTENANCE SUPPLIES	636	500	500	500
<i>SUPPLIES Totals</i>	1,554	1,950	1,950	2,150
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	2,395	2,500	2,500	2,200
415 RECRUITING EXPENSES	65	-	100	-
428 MEETING EXPENSES	-	-	-	1,500

Notes:	PZ Meals
Additional funds for the P&Z meal budget are being requested as follows: \$60./Meal @ 2 Meetings/Month @ 12 Months \$1,440.	
CITY MANAGER'S COMMENTS: Approved	

Fund	Department	Division
01 General Fund	40 Development Services	41 Planning & Zoning

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
430 TUITION & TRAINING	6,721	7,000	7,000	9,000

Notes:	Tuition & Training
SCAUG Conference added in lieu of the ESRI National Conference in San Diego. In addition, training for one (1) on CommunityVIZ and two (2) on Adobe Creative Cloud has been added to the budget.	
CITY MANAGER'S COMMENTS: Approved	

436 TRAVEL	8,099	8,500	8,500	8,500
<i>OPERATIONS Totals</i>	17,281	18,000	18,100	21,200

UTILITIES

507 CELLULAR TELEPHONE	1,068	1,350	1,350	1,350
<i>UTILITIES Totals</i>	1,068	1,350	1,350	1,350

CAPITAL

612 COMPUTER EQUIPMENT	-	5,900	5,900	-
------------------------	---	-------	-------	---

Notes:	New Tablets
2 each iPad, Keyboard, iPen and WaCom Intuos Pro Digitizing Tablets for the purpose of allowing the Senior Planner and Planner the flexibility to work in the field and at home. These iPads will allow the planners to pull up useful case information and plan sets while in the field. In addition, using the camera they will be able to document all on-site findings. The iPads are also useful in public hearings and other development meetings for reading agendas, taking notes and confirming code requirements. The requested cellular packages will also allow the planners the ability to work from home after typical business hours. This is sometimes necessary during large submittal cycles. Purchase Price is \$3,150	
CITY MANAGER'S COMMENTS: Disapproved	

<i>CAPITAL Totals</i>	-	5,900	5,900	-
-----------------------	---	-------	-------	---

PLANNING Totals	636,101	606,750	584,850	733,150
------------------------	----------------	----------------	----------------	----------------

DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	42 Neighborhood Improvement

Expenditure Summary

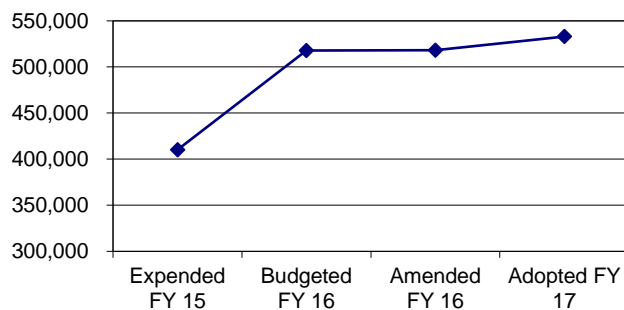
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	294,970	343,400	343,400	348,050
Contractual	90,617	117,650	117,650	129,750
Supplies	13,904	19,550	18,550	19,550
Operational	8,191	9,650	9,850	9,650
Utilities	2,511	2,950	3,950	2,950
Capital	-	24,650	24,650	23,000
Total	410,194	517,850	518,050	532,950

Personnel Schedule

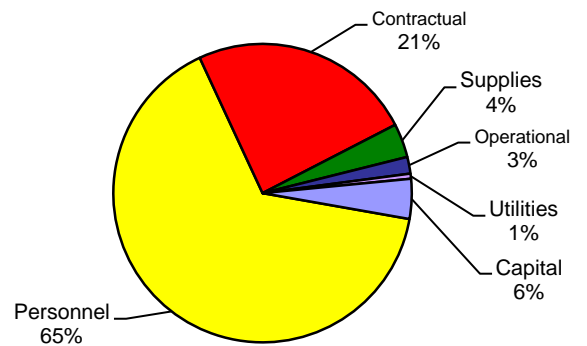
<u>Position</u>	<u>Classification</u>	<u>FY 16 Approved</u>	<u>FY 17 Approved</u>
Neighborhood Improv. Serv. Supv.	21	1	1
Neighborhood Improv. Serv. Rep.	16	3	3
Neighborhood Improv. Serv. Coord.	12	1	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	40 Development Services	42 Neighborhood Impr. Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	54,006	58,200	58,200	60,600
104 SALARIES & WAGES-CLERICAL	50,133	51,950	51,950	51,950
107 SALARIES & WAGES-LABOR	130,059	162,650	162,650	163,850
109 SALARIES & WAGES-OVERTIME	1,109	1,000	1,000	1,000
113 EDUCATION/CERTIFICATE PAY	1,200	2,400	2,400	2,400
114 LONGEVITY PAY	1,290	1,600	1,600	1,900
120 FICA & MEDICARE EXPENSE	17,746	20,850	20,850	21,150
122 T.M.R.S. RETIREMENT EXPENSE	39,428	44,750	44,750	45,200

PERSONNEL SERVICES Totals 294,970 343,400 343,400 348,050

CONTRACTUAL

213 CONSULTING FEES	1,032	3,000	3,000	3,000
231 SERVICEMAINTENANCE CONTRACTS	2,863	2,900	2,900	2,900
240 EQUIPMENT REPAIRS	-	250	250	250
242 EQUIPMENT RENTAL & LEASE	2,093	3,600	3,600	3,600
246 VEHICLE REPAIRS	8,191	5,000	5,000	5,000
255 CODE ENFORCEMENT CONTRACT	11,849	25,000	25,000	25,000
256 HEALTH INSPECTION SERVICE	63,970	57,900	64,900	70,000

Notes:	Health Inspections
The increase is due to the addition of 21 new food service establishments, 11 public pools and spas and their associated routine, follow up and complaint inspections. In addition, our special event permits have increased roughly 40% over the last year.	
CITY MANAGER'S COMMENTS: Approved	

257 DEMOLITION SERVICES	620	20,000	13,000	20,000
-------------------------	-----	--------	--------	--------

CONTRACTUAL Totals 90,617 117,650 117,650 129,750

SUPPLIES

301 OFFICE SUPPLIES	2,179	2,550	2,550	2,550
310 PRINTING & BINDING	834	3,500	3,500	3,500
321 UNIFORMS	1,337	1,750	1,750	1,750
323 SMALL TOOLS	223	750	750	750
325 SAFETY SUPPLIES	359	1,500	1,500	1,500
331 FUEL & LUBRICANTS	8,628	9,000	8,000	9,000
347 GENERAL MAINTENANCE SUPPLIES	344	500	500	500

SUPPLIES Totals 13,904 19,550 18,550 19,550

Fund	Department	Division
01 General Fund	40 Development Services	42 Neighborhood Impr. Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	3,540	3,250	3,250	3,250
415 RECRUITING EXPENSES	83	-	200	-
430 TUITION & TRAINING	1,918	3,200	3,200	3,200
436 TRAVEL	<u>2,650</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>
<i>OPERATIONS Totals</i>	8,191	9,650	9,850	9,650
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	<u>2,511</u>	<u>2,950</u>	<u>3,950</u>	<u>2,950</u>
<i>UTILITIES Totals</i>	2,511	2,950	3,950	2,950
<i>CAPITAL</i>				
623 VEHICLES	-	24,650	24,650	23,000
<i>CAPITAL Totals</i>	-	24,650	24,650	23,000

Notes: New 1/2 ton pickup trucks

Request to purchase 2 new ½ ton pickups to replace a 2005 unit with 102,000 miles and a 2005 unit with approximately 91,335 miles. The existing units have various issues and did not rate well in the City's independent vehicle evaluation process. Vehicle \$21,500 x 2
 Safety lights \$1,300 x 2
 Decals \$200 x 2
 \$46,000 total

CITY MANAGER'S COMMENTS: Approved to purchase 1 vehicle from General Fund Reserves

NIS Totals	410,194	517,850	518,050	532,950
-------------------	----------------	----------------	----------------	----------------

DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	43 Inspections

Expenditure Summary

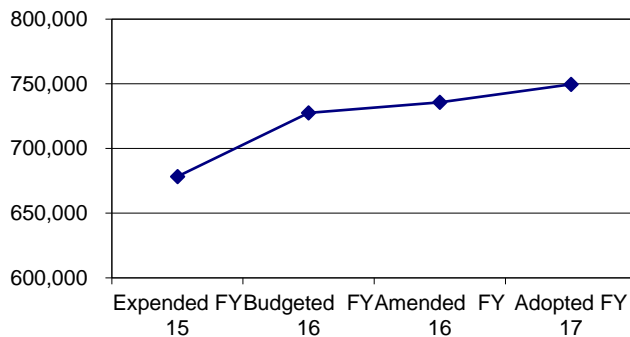
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	619,874	635,000	635,000	644,600
Contractual	32,808	40,600	48,600	54,600
Supplies	10,969	12,250	12,250	12,250
Operational	10,663	9,750	9,750	9,750
Utilities	4,051	4,100	4,100	4,100
Capital	-	25,950	25,950	24,300
Total	678,365	727,650	735,650	749,600

Personnel Schedule

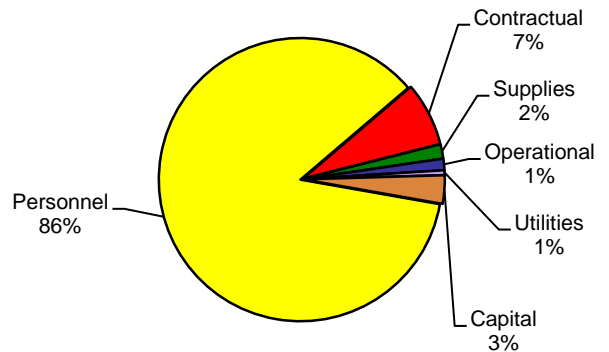
Position	Classification	FY 16 Approved	FY 17 Approved
Building Official	30	1	1
Building Inspections Supervisor	21	1	1
Plans Examiner	18	1	1
Building Inspector	17	3	3
Permit Technician	12	2	2

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	40 Development Services	43 Building Inspection

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	185,442	184,600	184,600	184,600
104 SALARIES & WAGES-CLERICAL	93,655	93,400	93,400	93,400
107 SALARIES & WAGES-LABOR	213,228	226,700	226,700	234,250
109 SALARIES & WAGES-OVERTIME	62	1,000	1,000	1,000
113 EDUCATION/CERTIFICATE PAY	2,750	3,000	3,000	3,000
114 LONGEVITY PAY	4,345	4,850	4,850	5,350
120 FICA & MEDICARE EXPENSE	37,683	38,600	38,600	39,200
122 T.M.R.S. RETIREMENT EXPENSE	82,709	82,850	82,850	83,800

PERSONNEL SERVICES Totals 619,874 635,000 635,000 644,600

CONTRACTUAL

231 SERVICEMAITENANCE CONTRACTS	27,220	32,400	40,400	46,400
---------------------------------	--------	--------	--------	--------

Notes:	STRATEGIC - Online Payments
\$ 6,000 SunGuard software upgrade to facilitate online payment processing	
CITY MANAGER'S COMMENTS: Approved	

240 EQUIPMENT REPAIRS	-	500	500	500
242 EQUIPMENT RENTAL & LEASE	1,717	2,700	2,700	2,700
246 VEHICLE REPAIRS	3,871	5,000	5,000	5,000

CONTRACTUAL Totals 32,808 40,600 48,600 54,600

SUPPLIES

301 OFFICE SUPPLIES	1,235	1,250	1,250	1,250
310 PRINTING & BINDING	1,250	1,250	1,250	1,250
321 UNIFORMS	1,128	1,250	1,250	1,250
323 SMALL TOOLS	573	1,000	1,000	1,000
331 FUEL & LUBRICANTS	6,713	7,000	7,000	7,000
347 GENERAL MAINTENANCE SUPPLIES	70	500	500	500

SUPPLIES Totals 10,969 12,250 12,250 12,250

OPERATIONS

410 DUES & SUBSCRIPTIONS	2,718	2,500	2,500	2,500
430 TUITION & TRAINING	5,285	4,000	4,000	4,000
436 TRAVEL	2,659	3,250	3,250	3,250

OPERATIONS Totals 10,663 9,750 9,750 9,750

Fund	Department	Division
01 General Fund	40 Development Services	43 Building Inspection

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved																																			
<i>UTILITIES</i>																																							
507 CELLULAR TELEPHONE	4,051	4,100	4,100	4,100																																			
<i>UTILITIES Totals</i>	4,051	4,100	4,100	4,100																																			
<i>CAPITAL</i>																																							
623 VEHICLES	-	25,950	25,950	24,300																																			
<table border="1"> <tr> <td>Notes:</td> <td colspan="4">New 1/2 ton pickup</td> </tr> <tr> <td colspan="4">Request to purchase a new 1/2 ton pickup to replace a 2005 unit with 88,000 miles. The existing unit has various issues and did not rate well in the City's independent vehicle evaluation process.</td> <td>\$21,500</td> </tr> <tr> <td colspan="5">Vehicle</td> </tr> <tr> <td colspan="5">1,300 Safety lights</td> </tr> <tr> <td colspan="5">1,300 Bed cover</td> </tr> <tr> <td colspan="5">200 Decals</td> </tr> <tr> <td colspan="5"><i>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</i></td> </tr> </table>					Notes:	New 1/2 ton pickup				Request to purchase a new 1/2 ton pickup to replace a 2005 unit with 88,000 miles. The existing unit has various issues and did not rate well in the City's independent vehicle evaluation process.				\$21,500	Vehicle					1,300 Safety lights					1,300 Bed cover					200 Decals					<i>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</i>				
Notes:	New 1/2 ton pickup																																						
Request to purchase a new 1/2 ton pickup to replace a 2005 unit with 88,000 miles. The existing unit has various issues and did not rate well in the City's independent vehicle evaluation process.				\$21,500																																			
Vehicle																																							
1,300 Safety lights																																							
1,300 Bed cover																																							
200 Decals																																							
<i>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</i>																																							
<i>CAPITAL Totals</i>	-	25,950	25,950	24,300																																			

BUILDING INSPECTIONS Totals	678,365	727,650	735,650	749,600
------------------------------------	----------------	----------------	----------------	----------------

DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	45 Parks

Expenditure Summary

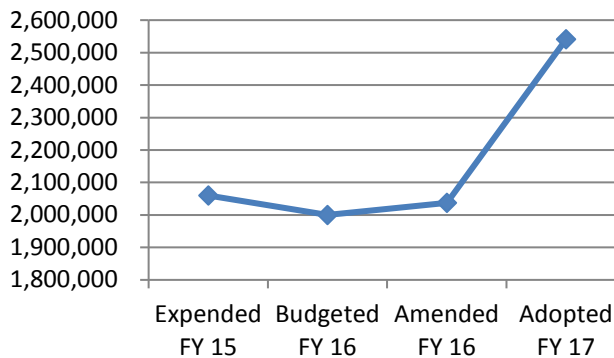
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	1,042,932	981,350	963,350	1,025,150
Contractual	415,510	376,250	387,150	596,600
Supplies	362,375	320,300	320,250	511,550
Operational	13,251	11,500	11,500	11,500
Utilities	209,526	193,400	237,400	248,400
Capital	16,143	117,250	117,250	147,600
Total	2,059,737	2,000,050	2,036,900	2,540,800

Personnel Schedule

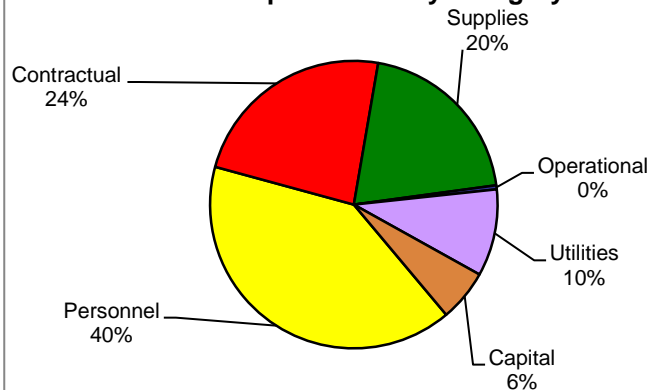
Position	Classification	2016 Approved	2017 Approved
Parks Superintendent	25	1	1
Crew Leader	15	3	3
Irrigation/Pesticide Technician	13	1	1
Equipment Operator	13	4	4
Maintenance Worker II	9	10	10
Maintenance Worker (PT/Temporary)	-	6	6

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	171,792	77,500	77,500	72,100
107 SALARIES & WAGES-LABOR	646,379	695,250	663,250	736,650
109 SALARIES & WAGES-OVERTIME	21,393	16,000	32,000	16,000

Notes:	Amended Budget
147 man hours were spent mowing after hours and weekends to catch up parks, city facilities, medians, and ROW's due to unusual rain frequency and contractor abandonment.	

113 EDUCATION/CERTIFICATE PAY	300	1,800	1,800	1,800
114 LONGEVITY PAY	7,738	9,300	7,300	8,800
120 FICA & MEDICARE EXPENSE	60,393	59,100	59,100	61,900
122 T.M.R.S. RETIREMENT EXPENSE	134,936	122,400	122,400	127,900

<i>PERSONNEL SERVICES Totals</i>	1,042,932	981,350	963,350	1,025,150
----------------------------------	-----------	---------	---------	-----------

CONTRACTUAL

237 UNIFORM SERVICE	15,844	11,200	11,200	15,200
---------------------	--------	--------	--------	--------

Notes:	Uniforms
\$15,200 - Total Request	
\$5,700 - Annual pants allowance for 19 parks workers at \$300 each.	
\$9,500 - Annual uniform shirt purchases with logos and winter coverall purchases which have not been replaced for several years.	
CITY MANAGER'S COMMENTS: Approved	

240 EQUIPMENT REPAIRS	41,050	19,500	19,500	19,500
242 EQUIPMENT RENTAL & LEASE	14,100	11,800	11,800	11,800
244 BUILDING REPAIRS	3,337	4,500	8,500	23,300

Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
Notes: Building Repair Projects				
Increase line item for the following projects: \$2,500 – Remove and replace the concrete approaches for two of the three restrooms in Myers Park. Due to settling and heaving of soil, the restrooms doors hit the concrete sidewalk and are unable to be fully opened. \$5,000 – Replace metal doors and hinges to all Myers restrooms. Doors have become damaged due to vandalism and striking the concrete in front of the restrooms. \$3,300 – Replace two tank-less water heaters in Myers restrooms. When “instant hot” tank-less type water heaters burn out, they must be replaced. Repair options are minimal. \$4,500 – Tuttle concession stand repairs. Due to the facility’s age, several repairs need to be completed on the plumbing, ceiling, electrical, doors and floors. \$3,500 – Pavilion light replacement and bollard light repairs. There are two pavilions at Myers Park with metal halide lamps with acrylic lens covers. Due to vandalism the external covers have been repeatedly broken which exposes the lamp be more easily broken. This request is to replace the fixtures with an LED type lamp and more vandal resistant cover. Bollard lights are in need of repair due to vandalism. CITY MANAGER'S COMMENTS: Approved				
246 VEHICLE REPAIRS	18,684	10,500	17,400	10,500

Notes: Budget Amendment
The brakes on the 1990 Ford dump truck failed and needed to be replaced entirely. The cost of this repair was approximately \$6,000.

Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
247 GROUNDS MAINTENANCE	321,005	307,250	307,250	504,800

Notes:	Contract Services
<p>The City contracts with private companies to perform landscape maintenance services for aquatic vegetation control in ponds, large area mowing, right-of-way mowing, medians and City facilities.</p> <p>\$150,550 is requested to cover the increase in annual landscaping services to meet the new facility and park maintenance standards adopted by Council in February of 2016. Mowing, trimming, edging and debris removal services are performed on all City facilities and various City medians March through October. Year round service is provided on TXDOT ROW's. Additional services included in this year's proposed contract are: pre-emergent and post emergent weed control in turf and mulched areas; annual tree trimming and providing and installing mulch.</p> <p>\$32,000 is requested to contract out annual landscape maintenance services for the new parks at Stone Creek and Breezy Hill. Park staff is currently beyond capacity in the ability to add these parks to its current work load without the acquisition of vehicles, equipment and staff.</p> <p>\$15,000 is requested to account for potential increases in large area and ROW mowing. The contractor that has performed these services for many years has stated he will be retiring after October 2016. These services will have to be re-bid. This contractor has been the successful low bidder over the last 10 years.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

270 WASTE DISPOSAL SERVICE		1,490	11,500	11,500
<i>CONTRACTUAL Totals</i>		<u>415,510</u>	<u>376,250</u>	<u>387,150</u>
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	737	150	150	150
310 PRINTING & BINDING	-	200	200	200

Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
323 SMALL TOOLS	16,109	13,500	13,500	20,500

Notes:	Small Tools-Implements
<p>\$3,500 - A portable air compressor/generator combination is requested for maintenance staff to carry in any truck to power pneumatic tools, air up tires and electric hand tools.</p> <p>\$1,000 - Three point hitch mounted debris rake. This implement would mount to the rear of a tractor and be used to rake up debris after flood waters recede around ponds. Also is used for soil preparation prior to sod installation.</p> <p>\$2,500 - Under belly mounted infield scarifier implement for the Sand Pro infield groomer. We currently use a separate nail drag to loosen infield soils prior to applying a mat drag finish. The retractable under belly scarifier would allow the infield grooming to be done in one pass.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

325 SAFETY SUPPLIES	4,585	10,050	10,050	8,000
331 FUEL & LUBRICANTS	32,217	35,000	28,100	28,100
333 CHEMICAL	31,456	31,500	31,500	31,500
341 CONSTRUCTION & REPAIR SUP	193,728	75,000	75,000	126,850

Notes:	Planned Repairs and Projects
<p>\$6,000 – Replace trellis at Myers Park</p> <p>The trellis and entry feature at the Myers Park east entrance was installed originally in 2004. The posts are natural untreated cedar posts and portions are showing visible rotting. As a main entry feature to the park, this request is to remove and replace the cedar posts utilizing in-house staff.</p> <p>\$12,000 - Playground accessibility repairs</p> <p>During the Yellowjacket playground project process, a complete audit of the City’s playgrounds was conducted. Five areas were identified that did not have an accessible route to the playground. This request is to correct those deficiencies by adding the necessary concrete improvements to ramps and sidewalks and install where none exist.</p> <p>\$27,750 - Backstops and perimeter fencing at Tuttle</p> <p>Two years ago a budget request was approved to remove and replace the outer perimeter of Tuttle Athletic Complex aging fence. At that time, the new fences were installed in a more age appropriate outfield distance. The remaining foul line fences and backstops are the original fence from when Tuttle was initially built. These sections need to be replaced to address safety hazards and improve appearance. This project will be performed by in-house staff.</p> <p>\$3,500 - Annual dog park maintenance</p> <p>The dog park within Myers Park receives a great deal of foot traffic. A large portion of the dog park is also heavily shaded. Heavy soil compaction along with heavy shade creates a difficult challenge to maintain turf coverage. This request is to re-sod impacted areas as along with soil amendments on an annual basis to improve turf coverage and stress resistance.</p>	

Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<p>\$4,500 - Tuttle ball field lamp replacement Each year lamps, ballast, capacitors and wire harnesses fail due to aging and storm damage. Currently there are 12 lamps out. This request covers the cost for a licensed electrician and aerial lift to troubleshoot and repair what is currently out.</p> <p>\$25,000 - Trail repair along Myers Park trail loop Approximately 400 linear feet of concrete trail in Myers Park has settled and cracked creating a significant cross slope. This excessive slope causes the trail to not be considered ADA accessible. The removal of the existing concrete would be performed by staff and the new concrete would be installed utilizing current adopted concrete contracts.</p> <p>\$6,000 - SH 66 Boat dock repair The SH 66 Boat Ramp project was completed in 2008. The courtesy dock is in disrepair due to rot and damage by boats. This request is to replace the rotted wooden framework with steel, replace the Trex deck surface and bumpers around the edge.</p> <p>\$19,850 - Sprayground resurfacing The Park at Hickory Ridge sprayground was constructed in 2007. The typical life cycle of the surfacing is about 5 to 10 years. The surface is a specialized slip resistant acrylic treatment over the top of the concrete pad. The cost covers the removal and replacement of this surface.</p> <p>CITY MANAGER'S COMMENTS: Tuttle fending and Trail Repairs are Disapproved - remaining items are Approved</p>				
347 GENERAL MAINT. SUPPLY	47,239	33,000	33,000	104,050

Notes:	Increase in Maintenance Supplies
<p>Parks such as Foxchase, Hickory Ridge, Shores, Emerald Bay, 66 boat ramp and Myers are between 9 and 15 years old. High amounts of use and age are beginning to show in the annual repairs needed.</p> <p>\$4,000 for sprayground replacement parts for controllers, valves, switches and nozzles due to wear tear and vandalism.</p> <p>\$2,000 for drinking fountain replacement parts. There are over 15 fountains or similar amenities in the parks.</p> <p>\$20,000 for annual replacement of playground safety surfacing at 20 different sites to top off mulch as it degrades and gets displaced over time.</p> <p>\$16,000 for ball field maintenance supplies such as infield chalk, foul line paint, infield drying agent and replacement bases, home plates and pitching rubbers.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

Notes:	Infield Conditioner
Infield conditioner for Tuttle Athletic Complex and Yellowjacket Park. Each infield needs a specific amount of infield conditioner to be incorporated into the top 3 inches of infield clay to reduce compaction and provide greater water absorption. This greatly improves our ability to reduce rainouts as well as maintain safe fields during the hotter drier days. \$29,070	
CITY MANAGER'S COMMENTS: Approved	

349 AGRICULTURAL SUPPLIES	28,738	113,900	120,750	161,900
---------------------------	--------	---------	---------	---------

Notes:	Additional Tree Mitigation Funds
\$48,000 - Additional tree mitigation funds to plant trees and perennials within the Park at Breezy Hill.	
CITY MANAGER'S COMMENTS: Approved	

350 IRRIGATION SYSTEM SUPPLIES	7,567	8,000	8,000	30,300
--------------------------------	-------	-------	-------	--------

Notes:	Irrigation Controller Repair
\$22,300 to replace failing irrigation controllers at 7 park locations. These controllers are part of the City wide irrigation system that communicates remotely to 30 different sites. A weather station communicates daily with each unit and adjusts watering schedules based on weather patterns or custom scheduling.	
CITY MANAGER'S COMMENTS: Approved with funding from Recycling Fund	

<i>SUPPLIES Totals</i>	362,375	320,300	320,250	511,550
------------------------	---------	---------	---------	---------

OPERATIONS

415 RECRUITING EXPENSES	503	500	500	500
430 TUITION & TRAINING	3,569	3,500	3,500	3,500
436 TRAVEL	3,900	2,500	2,500	2,500
480 VOLUNTEER PROGRAM	5,280	5,000	5,000	5,000

<i>OPERATIONS Totals</i>	13,251	11,500	11,500	11,500
--------------------------	--------	--------	--------	--------

UTILITIES

507 CELLULAR TELEPHONE	1,774	3,400	3,400	3,400
513 WATER	207,752	190,000	234,000	245,000

<i>UTILITIES Totals</i>	209,526	193,400	237,400	248,400
-------------------------	---------	---------	---------	---------

Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

CAPITAL

621 FIELD MACHINERY & EQUIPMENT	16,143	39,750	39,750	70,850
---------------------------------	--------	--------	--------	--------

Notes:	11' Large Area Turf Mower
\$65,000 for 11' large area diesel turf mower	
CITY MANAGER'S COMMENTS: Approved from General Fund Reserves	

Notes:	Chemical Spray Rig
\$5,850 - for a skid mounted spray rig to apply herbicides on City Parks.	
CITY MANAGER'S COMMENTS: Approved	

623 VEHICLES	-	77,500	77,500	15,750
--------------	---	--------	--------	--------

Notes:	Utility Vehicle
\$15,750 - Diesel Utility vehicle to replace 2006 John Deere Gator. This vehicle is used for special events, chemical application, trail maintenance, fertilizer application, and construction projects.	
CITY MANAGER'S COMMENTS: Approved	

633 INFRASTRUCTURE IMPROVEMENTS	-	-	-	61,000
---------------------------------	---	---	---	--------

Notes:	Drainage Repairs
\$31,000 to repair drainage and erosion issues at Shores Park, City Hall and Lofland Park.	
CITY MANAGER'S COMMENTS: Approved	

Notes:	Yellowjacket Parking
Since the construction of the new playground at Yellowjacket Park, parking is observed to be full and overflowing into open dirt areas at any given time of the week or weekend.	
Estimated cost to add asphalt parking spots is \$150,000. A smaller project could also be accomplished for \$30,000.	
CITY MANAGER'S COMMENTS: Approved	

<i>CAPITAL Totals</i>	16,143	117,250	117,250	147,600
-----------------------	--------	---------	---------	---------

PARKS Totals	2,059,737	2,000,050	2,036,900	2,540,800
---------------------	------------------	------------------	------------------	------------------

DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	46 Harbor O&M

Expenditure Summary

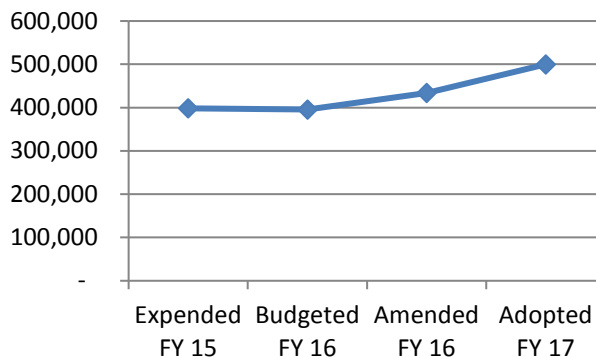
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	104,479	111,600	111,600	115,350
Contractual	113,334	94,800	94,800	123,800
Supplies	34,682	46,000	46,000	70,000
Operational	193	11,750	11,750	4,250
Utilities	145,869	131,500	158,500	158,500
Capital	-	-	11,500	28,000
Total	398,557	395,650	434,150	499,900

Personnel Schedule

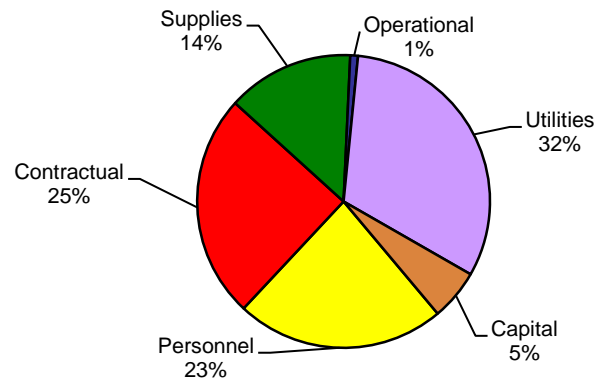
<u>Position</u>	<u>Classification</u>	2016 <u>Approved</u>	2017 <u>Approved</u>
Harbor Technician	15	1	1
Maintenance Worker II	9	1	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks & Recreation	46 Harbor

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>PERSONNEL SERVICES</i>				
107 SALARIES & WAGES-LABOR	80,488	86,050	86,050	89,100
109 SALARIES & WAGES-OVERTIME	3,063	4,000	4,000	4,000
114 LONGEVITY PAY	665	800	800	950
120 FICA & MEDICARE EXPENSE	6,270	6,600	6,600	6,800
122 T.M.R.S. RETIREMENT EXPENSE	13,994	14,150	14,150	14,500
<i>PERSONNEL SERVICES Totals</i>	<u>104,479</u>	<u>111,600</u>	<u>111,600</u>	<u>115,350</u>

CONTRACTUAL

237 UNIFORM SERVICE	-	1,000	1,000	2,800
---------------------	---	-------	-------	-------

Notes:	Shirts and winter gear
Three full time harbor staff: \$500 each for purchase of 11 shirts annually \$100 each for winter coveralls or jacket	
CITY MANAGER'S COMMENTS: Approved	

240 EQUIPMENT REPAIRS	7,880	7,500	7,500	7,500
242 EQUIPMENT RENTAL & LEASE	-	1,000	1,000	1,000
244 BUILDING REPAIRS	24,983	30,000	30,000	30,000

Notes:	Budget Amendment
\$3,400 was spent to repair vandalism to bollard lights around the Harbor area. Custom metal collars needed to be fabricated to fasten the bollard post to the concrete base.	

245 POOL REPAIR & MAINTENANCE	9,605	5,000	5,000	5,000
246 VEHICLE REPAIRS	1,299	1,500	1,500	1,500
247 GROUNDS MAINTENANCE	59,471	48,800	48,800	76,000

Notes:	Maintenance Contracts
\$54,000 - Approximately \$4,500 average per month expenses are estimated for the City's share of operating expenses for the Harbor Heights parking garage. It includes security and other operating expenses.	
\$10,000 - Throughout the year landscape contractor services are employed to provide regular tree fertilizer injections, specialized pest control, and large landscape renovation projects.	
CITY MANAGER'S COMMENTS: Approved	

258 SECURITY SERVICES	10,096	-	-	-
<i>CONTRACTUAL Totals</i>	<u>113,334</u>	<u>94,800</u>	<u>94,800</u>	<u>123,800</u>

Fund	Department	Division
01 General Fund	45 Parks & Recreation	46 Harbor

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>SUPPLIES</i>				
323 SMALL TOOLS	1,311	2,000	2,000	2,000
325 SAFETY SUPPLIES	44	500	500	500
331 FUEL & LUBRICANTS	3,868	4,000	4,000	4,000
333 CHEMICAL	15,124	20,000	20,000	20,000
347 GENERAL MAINT. SUPPLES	5,820	7,000	7,000	7,000
349 AGRICULTURAL SUPPLIES	7,499	7,500	7,500	7,500

Notes:	Erosion Control
\$24,000 - Erosion control fabric, native seed and silt fence to repair the erosion on the eastern slope of The Harbor public parking lot.	
CITY MANAGER'S COMMENTS: Disapproved - the City Engineer and Street Superintendent will be asked to work with the department next year to study the problem and develop a solution.	

350 IRRIGATION SYSTEM SUPPLIES	1,017	1,000	1,000	1,000
390 SWIMMING POOL SUPPLIES	-	-	-	28,000

Notes:	Spray Plaza Repairs
\$28,000 - Repair spray plaza fountain solenoids, switches and lights. These are specialty components that are part of the computerized fountain program. Many are failing and need to be replaced.	
CITY MANAGER'S COMMENTS: Approved	

392 SIGNS AND SIGNALS	-	4,000	4,000	-
<i>SUPPLIES Totals</i>		<u>34,682</u>	<u>46,000</u>	<u>46,000</u>
				<u>70,000</u>

OPERATIONS

410 DUES & SUBSCRIPTIONS	31	50	50	50
430 TUITION & TRAINING	-	-	-	500
436 TRAVEL	162	200	200	200
469 PROMOTION EXPENSE	-	8,000	8,000	-
489 HARBOR RENTAL SUPPLIES	-	3,500	3,500	3,500
<i>OPERATIONS Totals</i>		<u>193</u>	<u>11,750</u>	<u>11,750</u>
				<u>4,250</u>

UTILITIES

501 ELECTRICITY	99,362	90,000	102,000	102,000
507 CELLULAR TELEPHONE	1,583	1,500	1,500	1,500
513 WATER	44,924	40,000	55,000	55,000
<i>UTILITIES Totals</i>		<u>145,869</u>	<u>131,500</u>	<u>158,500</u>
				<u>158,500</u>

Fund	Department	Division
01 General Fund	45 Parks & Recreation	46 Harbor

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CAPITAL</i>				
623 VEHICLES	-	-	11,500	28,000

Notes:	Crew Leader Tool Truck
<p>The Harbor Crew Leader supervises two maintenance workers since the addition of one full-time person to maintain the downtown area. A crew of three shares two vehicles. This request is for a 3/4 ton truck with tool bed and pump hoist combination. The crew needs the ability for one staff to have a vehicle at The Harbor, one staff downtown to have a vehicle and the crew leader able to go between the two sites. The hoist addition to the tool bed allows staff to safely pull pumps and other large components from the spray plaza fountain vault which is 20' deep.</p> <p>As an alternative we could purchase a 1/2 ton truck with tool boxes and no hoist for \$28,000</p> <p>CITY MANAGER'S COMMENTS: Approved 1/2 ton truck from General Fund Reserves</p>	

CAPITAL Totals - - 11,500 28,000

HARBOR O & M Total	398,557	395,650	434,150	499,900
-------------------------------	----------------	----------------	----------------	----------------

DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	47 Recreation

Expenditure Summary

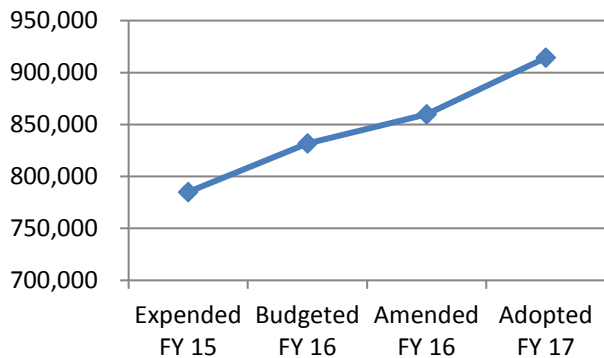
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	571,605	591,250	616,250	630,300
Contractual	18,388	39,050	43,050	70,400
Supplies	55,101	56,650	54,650	68,600
Operational	57,117	69,200	70,200	69,200
Utilities	82,800	75,700	75,700	75,700
Total	785,010	831,850	859,850	914,200

Personnel Schedule

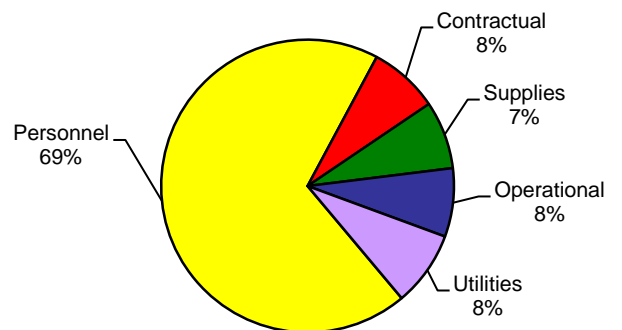
<u>Position</u>	<u>Classification</u>	2016 <u>Approved</u>	2017 <u>Approved</u>
Parks & Recreation Manager	31	1	1
Recreation Superintendent	25	1	1
Athletics & Aquatics Supervisor	20	1	1
Recreation Coordinator	17	1	1
Administrative Secretary	12	1	1
Recreation Assistant	9	1	1
Temporary Part - Time (Seasonal)	N/A		

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks & Recreation	47 Recreation

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	-----------------------	---------------------------	---------------------------	------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	200,862	225,400	225,400	247,200
104 SALARIES & WAGES-CLERICAL	116,920	121,400	121,400	128,900
107 SALARIES & WAGES-LABOR	161,726	149,750	174,750	149,750

Notes:	Increase Part Time staff hours
<p>\$3,600 - Request is to add part time staff hours for additional San Jacinto Music Series concerts. The music series proposes to extend into October and add Thursday nights (May through October). This increase would provide two event attendants each night.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

109 SALARIES & WAGES-OVERTIME	1,122	1,500	1,500	1,500
113 EDUCATION/CERTIFICATE PAY	600	600	600	600
114 LONGEVITY PAY	1,280	1,650	1,650	1,950
120 FICA & MEDICARE EXPENSE	35,841	36,000	36,000	38,900
122 T.M.R.S. RETIREMENT EXPENSE	53,254	54,950	54,950	61,500

<i>PERSONNEL SERVICES Totals</i>	571,605	591,250	616,250	630,300
----------------------------------	---------	---------	---------	---------

CONTRACTUAL

213 CONSULTING FEES	-	3,500	3,500	3,500
231 SERVICE MAINTENANCE CONTRACTS	1,074	6,000	6,000	7,250

Notes:	Aerobic Equipment Service
<p>\$1,250 - Quarterly maintenance service contract for treadmills and elliptical equipment.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

239 RECREATION CONTRACTS	2,340	2,250	6,250	6,000
--------------------------	-------	-------	-------	-------

Notes:	Security Guard Cost Increase
<p>\$3,500 - Council adopted new rental rates for The Center and other facilities. Included in that rental fee is the provision of a City of Rockwall police officer in lieu of a private security company guard. This request is to cover the cost increase associated with the difference in hourly pay rate. These costs are covered by the increase in the rental revenue.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

242 EQUIPMENT RENTAL & LEASE	11,448	9,300	9,300	9,300
------------------------------	--------	-------	-------	-------

Fund	Department	Division
01 General Fund	45 Parks & Recreation	47 Recreation

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
245 POOL REPAIR & MAINTENANCE	2,315	6,500	6,500	38,350

Notes:	Pool Repairs
<p>\$30,000 - Gloria Williams Pool is in need of replastering and installing new depth marker tiles and deep end designation tile.</p> <p>\$1,850 - Replace pool drain covers at Myers Pool. In 2010 a new law took into effect that required unblockable drain covers. These drain covers are required to be replaced at the end of their life cycle as recommended by the manufacturer.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

246 VEHICLE REPAIRS	1,211	11,500	11,500	6,000
<i>CONTRACTUAL Totals</i>	<u>18,388</u>	<u>39,050</u>	<u>43,050</u>	<u>70,400</u>

SUPPLIES

301 OFFICE SUPPLIES	3,210	2,000	2,000	2,000
307 POSTAGE	-	2,000	-	2,000
310 PRINTING & BINDING	14,807	16,500	16,500	16,500
321 UNIFORMS	3,529	2,100	2,100	2,100
331 FUEL & LUBRICANTS	2,289	2,600	2,600	2,600
333 CHEMICAL	12,373	10,000	10,000	10,000
347 GENERAL MAINTENANCE SUPPLIES	5,073	6,450	6,450	6,450
390 SWIMMING POOL SUPPLIES	3,050	2,500	2,500	14,450

Notes:	Swimming Pool Supplies
<p>\$1,950 - Shade awnings for each of the three guard chairs at both pools. This solution would be a more permanent shade option for guards on duty rather than less durable umbrella replacement each year.</p> <p>\$4,500 - Replace two guard chairs at Myers Park pool.</p> <p>\$1,000 - Replace worn out rescue tubes and backboard.</p> <p>\$3,150 - Replace broken plastic pool deck chairs at Myers Pool.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

391 RECREATION PROGRAM SUPPLIES	10,770	12,500	12,500	12,500
<i>SUPPLIES Totals</i>	<u>55,101</u>	<u>56,650</u>	<u>54,650</u>	<u>68,600</u>

OPERATIONS

406 SPECIAL EVENTS	39,103	50,250	50,250	50,250
410 DUES & SUBSCRIPTIONS	2,721	2,500	2,500	2,500
415 RECRUITING EXPENSES	3,805	2,000	3,000	2,000
428 MEETING EXPENSES	1,357	1,000	1,000	1,000
430 TUITION & TRAINING	4,674	6,300	6,300	6,300
436 TRAVEL	5,457	7,150	7,150	7,150

Fund	Department	Division
01 General Fund	45 Parks & Recreation	47 Recreation

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>OPERATIONS Totals</i>	57,117	69,200	70,200	69,200
<i>UTILITIES</i>				
501 ELECTRICITY	79,748	72,000	72,000	72,000
507 CELLULAR TELEPHONE	3,052	3,700	3,700	3,700
<i>UTILITIES Totals</i>	<u>82,800</u>	<u>75,700</u>	<u>75,700</u>	<u>75,700</u>
RECREATION Total	785,010	831,850	859,850	914,200

DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	48 Animal Services

Expenditure Summary

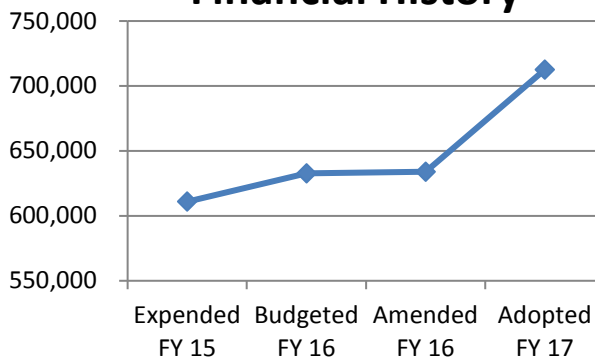
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	186,954	190,300	200,300	190,700
Contractual	411,714	424,500	417,500	427,400
Supplies	8,047	11,500	9,750	9,750
Operational	845	2,550	2,550	2,550
Utilities	3,353	3,800	3,800	3,800
Capital	-	-	-	78,350
Total	610,914	632,650	633,900	712,550

Personnel Schedule

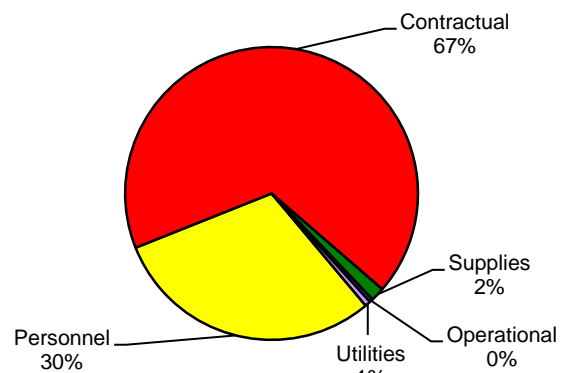
<u>Position</u>	<u>Classification</u>	2016 <u>Approved</u>	2017 <u>Approved</u>
Animal Services Crewleader	15	1	1
Animal Services Officer	12	2	2

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks & Recreation	48 Animal Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

107 SALARIES & WAGES-LABOR	145,756	146,500	153,300	146,500
109 SALARIES & WAGES-OVERTIME	1,805	4,000	8,000	5,000

Notes:	Additional OT for Programs/Event
\$1,000 - OT for Programs and Events	
<p>Three Animal Control Officers are scheduled to provide service seven days a week. The OT base budget accounts for any after-hours calls, emergencies and any potential court appearances.</p> <p>A component of the Animal Control Strategic Plan is to conduct three annual events to provide low cost microchip and vaccination services. Additionally the staff would meet with HOA's, school groups and residents to provide educational programs regarding wildlife. This request is to provide additional over-time to execute these initiatives in combination with scheduling and flex time.</p>	
CITY MANAGER'S COMMENTS: Approved	

Notes:	Budget Amendment
<p>The increase in overtime budget is attributed to the extra hours worked by staff to provide shift coverage for time that was missed by one officer as a result of non-work related injury. A temporary officer was hired for a few weeks to minimize any additional overtime usage.</p>	

114 LONGEVITY PAY	3,305	3,500	3,500	3,700
120 FICA & MEDICARE EXPENSE	11,061	11,300	11,300	11,300
122 T.M.R.S. RETIREMENT EXPENSE	25,021	24,200	24,200	24,200

<i>PERSONNEL SERVICES Totals</i>		<u>186,954</u>	<u>190,300</u>	<u>200,300</u>	<u>190,700</u>
<i>CONTRACTUAL</i>					
213 CONSULTING FEES	410,472	420,000	410,500	410,500	
231 SERVICE MAINTENANCE CONTRACTS	-	-	-	9,400	

Fund	Department	Division
01 General Fund	45 Parks & Recreation	48 Animal Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	---------------------------	----------------------------	----------------------------	----------------------

Notes:	STRATEGIC - Software
<p>The Animal Control Strategic plan prioritizes increasing rabies vaccinations and City registrations by 20% as well as implementing a return to owner program to decrease shelter drop offs. In order to accomplish this initiative, staff will plan several annual events for the public in order to facilitate on site registrations, vaccinations and microchip services.</p> <p>This request is to migrate from our current database software to a cloud based database management system. The proposed system would provide the following features that staff and the Adoption Center have identified as a need to support the strategic plan:</p> <ol style="list-style-type: none"> 1. Combined databases that officers and shelter staff can access equally. This capability is important when it involves intakes due to bite cases, quarantines, vicious/dangerous dogs and lost and found animals. 2. Remote access via tablets and cellular service to call history, reports, microchip information and case files. Currently officers must return to the office access or enter this type of data. 3. Rabies vaccination tracking and reporting. 4. Pet registrations and renewals can be completed on-line and remotely by officers. 5. Tracking of trap loans, drop off and pick up. 6. Payments completed at the shelter, on-line or remotely are handled via PayPal. <p>\$6,000 - annual fee for cloud based shelter and animal control officer software. \$2,000 - estimated one-time fee for consultant time to migrate existing data to new software system. \$1,400 - Monthly data service for tablets for three officers.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

237 UNIFORM SERVICE	-	-	2,500	3,000
240 EQUIPMENT REPAIRS	-	750	750	750
246 VEHICLE REPAIRS	1,178	3,500	3,500	3,500
270 WASTE DISPOSAL SERVICE	65	250	250	250

CONTRACTUAL Totals 411,714 424,500 417,500 427,400

SUPPLIES

301 OFFICE SUPPLIES	83	500	500	500
310 PRINTING & BINDING	-	1,000	1,000	1,000
321 UNIFORMS	475	1,000	-	-
325 SAFETY SUPPLIES	-	750	750	750
331 FUEL & LUBRICANTS	6,429	7,500	5,500	5,500
347 GENERAL MAINTENANCE SUPPLIES	1,061	750	2,000	2,000

Notes:	Increase Supplies
<p>Items frequently needed need to be replaced or purchased each year include: catch poles and nets, City registration tags, Fatal Plus drugs, syringes, 6 boxes of heavy duty trash bags. Also included in this request are additional funds for rabies lab testing and shipping.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

SUPPLIES Totals 8,047 11,500 9,750 9,750

Fund	Department	Division
01 General Fund	45 Parks & Recreation	48 Animal Services

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

OPERATIONS

410 DUES & SUBSCRIPTIONS	-	500	500	-
430 TUITION & TRAINING	-	1,000	1,000	1,500

Notes:	Additional Training
\$500 - This request is for additional training funds for Animal Control Officer staff to attend training opportunities related to effective communication and conflict resolution techniques.	
CITY MANAGER'S COMMENTS: Approved	

436 TRAVEL	845	1,050	1,050	1,050
<i>OPERATIONS Totals</i>		845	2,550	2,550

UTILITIES

507 CELLULAR TELEPHONE	3,353	3,800	3,800	3,800
<i>UTILITIES Totals</i>		3,353	3,800	3,800

CAPITAL

612 COMPUTER EQUIPMENT	-	-	-	3,000
------------------------	---	---	---	-------

Notes:	Tablets
\$3,000 - Three tablets and cases	
CITY MANAGER'S COMMENTS: Approved	

621 FIELD MACHINERY & EQUIPMENT	-	-	-	25,000
---------------------------------	---	---	---	--------

Notes:	STRATEGIC - Educational Trailer
\$25,000 - One of the animal control strategic plan goals is to create a traveling road show to educate residents on local wildlife and how to minimize negative interaction. This trailer would contain exhibits and educational tools used in presentations for school groups, HOA's and other local service groups.	
CITY MANAGER'S COMMENTS: Approved from General Fund Reserves	

623 VEHICLES	-	-	-	50,350
--------------	---	---	---	--------

Notes:	Animal Control Truck Replacement
Unit 06-1-AS is a 2006 Ford F-250 with 109,000 miles. The kennel bed that is on the vehicle is made entirely of fiberglass and has structurally cracked on the bottom of the bed. The truck also is estimated to need \$2,500 - \$3,000 in rear-end and oil pan repairs. Replacement of the vehicle is requested to include an aluminum kennel bed.	
\$50,350 - Total Cost	
CITY MANAGER'S COMMENTS: Approved	

<i>CAPITAL Totals</i>		-	-	-	78,350
-----------------------	--	---	---	---	--------

ANIMAL SERVICES Totals	610,914	632,650	633,900	712,550
-------------------------------	----------------	----------------	----------------	----------------

DIVISION SUMMARY

Fund	Department	Division
01 General	50 Public Works	53 Engineering

Expenditure Summary

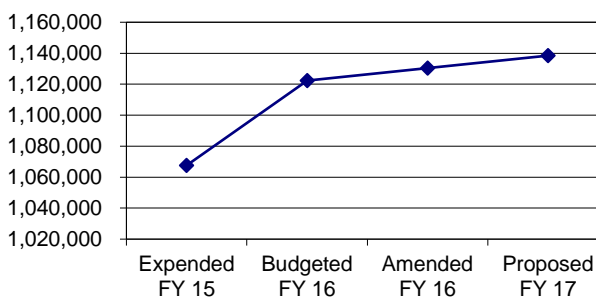
	Actual 14-15	Budgeted 15-16	Amended 15-16	Proposed 16-17
Personnel	899,540	934,850	934,850	887,200
Contractual	129,482	120,100	130,100	164,950
Supplies	18,273	23,950	21,950	21,950
Operational	14,135	24,900	24,900	27,650
Utilities	6,190	10,050	10,050	10,050
Capital	-	8,500	8,500	26,650
Total	1,067,620	1,122,350	1,130,350	1,138,450

Personnel Schedule

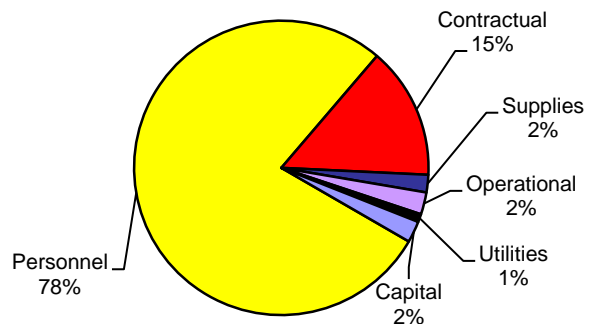
<u>Position</u>	<u>Classification</u>	2016 <u>Approved</u>	2017 <u>Proposed</u>
Public Works Director/City Engineer	-	1	1
Assistant City Engineer	30	1	1
Civil Engineer	28	1	1
Senior Engineering Technician	22	1	-
Senior Construction Inspector	21	1	1
Construction Inspector	17	4	4
Customer Service Coordinator	12	1	1

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	50 Public Works	53 Engineering

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
--------------------	---------------------------	----------------------------	----------------------------	-----------------------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	135,762	140,650	140,650	146,300
104 SALARIES & WAGES-CLERICAL	287,079	306,750	306,750	257,250
107 SALARIES & WAGES-LABOR	281,763	291,900	291,900	297,950
109 SALARIES & WAGES-OVERTIME	13,695	12,000	12,000	12,000
113 EDUCATION/CERTIFICATE PAY	600	600	600	900
114 LONGEVITY PAY	6,365	6,750	6,750	6,200
120 FICA & MEDICARE EXPENSE	54,175	55,500	55,500	52,500
122 T.M.R.S. RETIREMENT EXPENSE	120,102	120,700	120,700	114,100

<i>PERSONNEL SERVICES Totals</i>	899,540	934,850	934,850	887,200
----------------------------------	---------	---------	---------	---------

CONTRACTUAL

213 CONSULTING FEES	110,946	87,200	97,200	130,000
231 SERVICE MAINTENANCE CONTRACTS	10,666	14,100	14,100	11,000
240 EQUIPMENT REPAIRS	-	600	600	600
242 EQUIPMENT RENTAL & LEASE	1,670	6,200	6,200	3,500
246 VEHICLE REPAIRS	6,200	6,000	6,000	6,000
276 STORMWATER PROGRAM COSTS	-	6,000	6,000	13,850

Notes:	Storm Water Program
Inlet Markers (1000) \$4,000	
TCEQ MS4 Permit \$100	
NCTCOG Storm Water \$3,761	
Public Outreach Publications \$6,000	
CITY MANAGER'S COMMENTS: Approved	

<i>CONTRACTUAL Totals</i>	129,482	120,100	130,100	164,950
---------------------------	---------	---------	---------	---------

SUPPLIES

301 OFFICE SUPPLIES	1,571	1,800	1,800	1,800
310 PRINTING & BINDING	1,381	1,500	1,500	1,500
321 UNIFORMS	893	1,050	1,050	1,050
323 SMALL TOOLS	5,471	1,500	1,500	1,500
325 SAFETY SUPPLIES	85	500	500	500
331 FUEL & LUBRICANTS	8,857	10,500	8,500	8,500
341 CONSTRUCTION & REPAIR SUPPLIES	8	6,600	6,600	6,600
347 GENERAL MAINTENANCE SUPPLIES	7	500	500	500

<i>SUPPLIES Totals</i>	18,273	23,950	21,950	21,950
------------------------	--------	--------	--------	--------

Fund	Department	Division
01 General Fund	50 Public Works	53 Engineering

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	10,024	13,400	13,400	13,400
415 RECRUITING EXPENSES	73	-	-	-
430 TUITION & TRAINING	630	6,000	6,000	6,000
436 TRAVEL	3,409	5,500	5,500	8,250

Notes:	APA Conference
Increase budget to allow Assistant City Engineer to travel APA Annual Conference \$2,000	
CITY MANAGER'S COMMENTS: Approved	

OPERATIONS Totals 14,135 24,900 24,900 27,650

UTILITIES

507 CELLULAR TELEPHONE	6,190	10,050	10,050	10,050
<i>UTILITIES Totals</i> 6,190 10,050 10,050 10,050				

CAPITAL

612 COMPUTER EQUIPMENT	-	8,500	8,500	-
623 VEHICLES	-	-	-	26,650

Notes:	Vehicle Replacements
Replacement of 2003 Ford Expedition (97,000 miles) with a 1/2 ton Crew/Quad cab Ford truck (\$27,500) with light bar (\$2000) and decals (\$140) = \$29,640	
Replacement of 1/2 ton 2006 Ford F150 extended cab (81,000 miles) with a 1/2 ton extended cab Ford F150 (\$24,500) with light bar (\$2000) and decals (\$140) = \$26,640	
CITY MANAGER'S COMMENTS: Replacement of 1/2 ton pickup is Approved from General Fund Reserves. Replacement of Expedition is Disapproved	

CAPITAL Totals - 8,500 8,500 26,650

ENGINEERING Totals	1,067,620	1,122,350	1,130,350	1,138,450
---------------------------	------------------	------------------	------------------	------------------

DIVISION SUMMARY

Fund	Department	Division
01 General	50 Public Works	59 Streets

Expenditure Summary

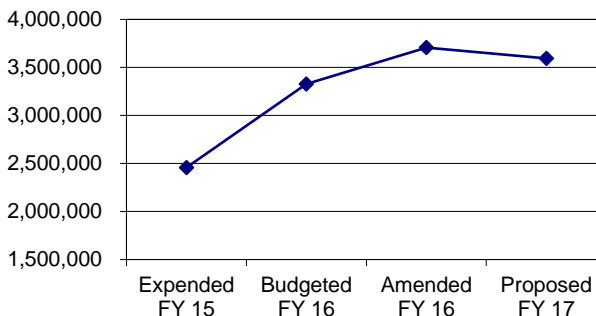
	Actual 14-15	Budgeted 15-16	Amended 15-16	Proposed 16-17
Personnel	604,612	632,400	625,400	698,350
Contractual	147,707	185,700	196,400	223,150
Supplies	1,182,820	1,398,100	1,425,400	1,842,600
Operational	6,525	5,800	5,800	9,000
Utilities	516,353	522,550	522,550	522,550
Capital	-	582,100	930,750	299,550
Total	2,458,017	3,326,650	3,706,300	3,595,200

Personnel Schedule

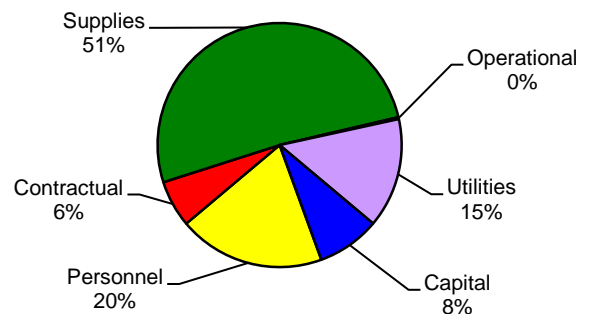
<u>Position</u>	<u>Classification</u>	2016 <u>Approved</u>	2017 <u>Proposed</u>
Superintendent	25	1	1
Field Supervisor	22	-	1
Crew Leader	15	2	2
Equipment Operator	13	3	3
Sign Technician	11	2	2
Maintenance Worker II	9	3	3

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
-------------	--------------------	---------------------	---------------------	----------------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	83,824	84,100	84,100	87,850
107 SALARIES & WAGES-LABOR	385,808	406,100	399,100	455,100

Notes:	Field Supervisor
<p>The addition of this highly responsible and technical position is needed to supervise and coordinate activities for Signs, Signals, Pavement Marking and Traffic Operations.</p> <p>The street department has the responsibility of maintaining an existing inventory of over 10,000 street and regulatory signs which are currently in place throughout our maintenance network. This number will continue to increase incrementally as further development takes place. This position would plan and develop maintenance programs, communicate and direct the implementation for mandatory retroreflective signage and assure compliance to the current "Texas Manual on Uniform Traffic Control Devices" and the "Standard Highway Sign Designs for Texas."</p> <p>Grade 21 Salary and Benefits: \$70,170</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

Notes:	Field Supervisor - Streets and Drainage Maintenance Projects
<p>Request to have a Field Supervisor position for (Streets and Drainage Maintenance Operations) added to the Street Department. This position would enable our department to more effectively manage its daily field operations. This position would play a critical role in the overall operations of the department by taking a lead role in addressing issues that arise in the field, along with providing field guidance and direction to the crew leaders as necessary. This position would assist with project planning; daily scheduling and quality control. This position would evaluate the daily performance of the various field crews, respond to after hour emergencies as necessary and assist personnel under charge. This position would direct personnel functions and activities to include assignment selection and project development. This position would play an active role in employee development and training along with ensuring that employees have adequate work supplies and materials.</p> <p>The position will be responsible for monitoring maintenance costs, including cost of special programs/projects and provide input for the development of annual budgets. The Field Supervisor would plan, assign and guide the various crews work schedules and assignments.</p> <p>Grade 21 Salary and Benefits: \$70,170</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	Municipal Inspector/Coordinator
<p>Establish a single multi-functional position in the Streets and Drainage Department that will have multiple responsibilities, roles and duties related to field inspection, field analysis, service request and customer service</p> <p>The position would provide the inspections and oversight necessary for our municipal stormwater operations and stormwater maintenance as mandated under our TPDES General Permit. The position would provide internal inspections for our stormwater systems operations and maintenance.</p> <p>\$58,248 +equipment</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
-------------	--------------------	---------------------	---------------------	----------------------------

Notes:	Stormwater Maintenance			
Storm Water System Maintenance new positions- Crew Leader and Operator				
Request to establish a two person maintenance crew for the Stormwater System Maintenance Program. This position would serve as the Crew Leader for a two-man crew to operate the proposed stormwater vacuum truck for servicing and maintaining our (MS4) stormwater system				
Crewleader \$52,833 + equipment Operator \$41,396 + equipment				
CITY MANAGER'S COMMENTS: Disapproved				

109 SALARIES & WAGES-OVERTIME	9,717	15,200	15,200	15,200
-------------------------------	-------	--------	--------	--------

Notes:	Overtime and Duty Pay			
Add funds for an Operator On Call \$ 5,200				
Weekly (On Duty) pay for equipment operator. Each week, an equipment operator will be assigned to a 24/7 duty rotation to address after hour emergency calls requiring an equipment operator. The operator will be required to respond to all miscellaneous streets & drainage related calls dispatched from duty man PD or supervisor. This will assure that a primary operator is readily available to operate equipment and assist the duty man during after hour emergency calls. For this purpose, we propose to budget \$100. per week for duty service.				
CITY MANAGER'S COMMENTS: Disapproved				

113 EDUCATION/CERTIFICATE PAY	1,500	1,800	1,800	1,800
114 LONGEVITY PAY	6,743	7,200	7,200	8,100
120 FICA & MEDICARE EXPENSE	35,909	37,500	37,500	41,500
122 T.M.R.S. RETIREMENT EXPENSE	81,111	80,500	80,500	88,800

<i>PERSONNEL SERVICES Totals</i>	<u>604,612</u>	<u>632,400</u>	<u>625,400</u>	<u>698,350</u>
----------------------------------	----------------	----------------	----------------	----------------

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
<i>CONTRACTUAL</i>				
213 CONSULTING FEES	44,765	5,000	5,000	5,000
231 SERVICE MAINTENANCE CONTRACTS	11,051	38,100	38,100	38,400

Notes:	Kenworth Maintenance Program
<p>\$12,000 Kenworth Maintenance for 2016 Kenworth 12/14 Yard Dump Truck and proposed 2017 Kenworth Dump Truck Guaranteed Contract Maintenance Program Costs: This cost will include (3 PM's) annually and also include repairs, parts and labor costs that may be required during the PM Services which would not be covered under the Target Maintenance Program the cost is \$500 per month per truck.</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

237 UNIFORM SERVICE	8,883	6,100	8,100	9,550
240 EQUIPMENT REPAIRS	24,170	30,300	30,300	42,000

Notes:	Repairs, Service and Maintenance
<p>New CAT Construction Equipment, Interstate Trailer, Kenworth Dump Truck, Freightliner Patch Truck were purchased during FY16 and will need routine preventive maintenance which should range from \$1000 - \$2500 per item per year.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

242 EQUIPMENT RENTAL & LEASE	6,124	5,000	5,000	5,000
246 VEHICLE REPAIRS	19,003	25,000	33,700	25,000
270 WASTE DISPOSAL SERVICE	33,509	76,000	76,000	98,000

Notes:	Street Sweeping
<p>We are requesting additional funding so that we can increase the scale and scope of our monthly street sweeping program. Regularly scheduled sweeping of our Major/Minor Collector streets allows us to collect street debris and refuse material from public curb and gutter streets. Sweeping is effective in removing safety hazards such as broken glass, sand, gravel and other debris, particularly after vehicular accidents or winter sanding operations. In addition, sweeping operations are effective at reducing stormwater pollutants such as sediments, hydrocarbons, heavy metals, and debris/litter. Keeping refuse and debris out of the stormwater system helps the stormwater conveyance by decreased solids loading, and lowers the risk of system blockages. The EPA encourages the use of preventive measures, including non-structural BMPs. Maintenance activities (such as storm drain cleaning and street sweeping) can significantly reduce the pollutant runoff from municipal operations. Regular street sweeping is an established Best Management Practice for Pollution Prevention and Good Housekeeping for Municipal Operations. The City is mandated to develop and implement a Storm Water System Maintenance Plan, which follows the established Best Management Practices for Pollution Prevention as part of an established Storm Water System Maintenance Plan under our (MS4) Permit. Cost of Sweeping is \$57.50 per Curb Mile.</p> <p>CITY MANAGER'S COMMENTS: A more minor increase in the sweeping program is Approved</p>	

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
271 LANDFILL MAINTENANCE	202	200	200	200
<i>CONTRACTUAL Totals</i>	147,707	185,700	196,400	223,150
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	347	500	500	500
310 PRINTING & BINDING	-	100	100	400
323 SMALL TOOLS	6,383	6,100	6,100	11,100

Notes:	Small Tools
<p>The street department retains an annual small tools budget of \$6,000 We are requesting a budget increase in this account to cover the cost of a 16-ft box trailer that will be used for emergency street clean-up operations. The trailer will be equipped with materials available to quickly react to clean up non-hazardous roadway spills and illicit discharges. The trailer will be equipped with absorbent materials, spill containment booms, containment barrels, barricades, shovels brooms etc. We are requesting \$1,500 to stock the trailer with materials and supplies.</p> <p>2017 16-Ft Wells Cargo Box Trailer Model CT7X162 Big-Tex Proposed Specifically for Emergency Street Clean-up Operations Contract Price: \$3,600</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

325 SAFETY SUPPLIES	5,458	6,000	6,000	6,000
331 FUEL & LUBRICANTS	26,805	30,000	19,300	30,000
333 CHEMICAL	176	15,500	15,500	15,500
341 CONSTRUCTION & REPAIR SUPPLIES	894,899	1,000,000	1,000,000	1,400,000

Notes:	Street Projects
<p>The construction materials budget is used to undertake a variety of projects annually including asphalt and concrete roadway repair projects as well as sidewalk repairs. locations as necessary.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

347 GENERAL MAINT. SUPPLIES	7,003	7,500	7,500	7,500
384 DRAINAGE SYSTEM REPAIR SUPPLIES	20,013	20,000	20,000	20,000

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
392 SIGNS AND SIGNALS	221,737	312,400	350,400	351,600

Notes:	Opticom for New Intersections
<p>\$10,600 Opticom Traffic Signals equipment for new traffic signals proposed during the budget year. For intersections SH 205 South at John King and Horizon Rd. (FM 3097) at Country Club Drive. Also includes any existing equipment relocation costs.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	Pole Mounted Radar Signs
<p>Purchase (2) Solar Power High Intensity LED Radar Signs. The pole mounted radar signs will be used to monitor traffic and address speeding concerns on designated streets that meet placement criteria. The signs will increase community awareness of speed, while providing critical speed data to our engineering and police departments. \$8,069</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	School Zone
<p>We are requesting to purchase two additional Solar Powered School Zone Beacons for reserve Solar Powered School Zone Flashing Beacon Systems.</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

Notes:	Traffic Signal Installation
<p>\$323,000 for the installation of a traffic signal at John King Blvd and Airport Road. This intersection has met the necessary warrant criteria for signal installation</p> <p>\$273,000 for the installation of a traffic signal at W. Ralph Hall Parkway and Steger Towne Drive. This intersection has met the necessary warrant criteria for signal installation.</p> <p>CITY MANAGER'S COMMENTS: Steger Towne signal is Approved, Airport road signal is Disapproved</p>	

SUPPLIES Totals 1,182,820 1,398,100 1,425,400 1,842,600

OPERATIONS

415 RECRUITING EXPENSES	118	-	-	-
430 TUITION & TRAINING	2,914	2,500	2,500	4,000

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
436 TRAVEL	3,493	3,300	3,300	5,000

Notes:	New Conference Travel
\$1,675 for the 2017 APWA Public Works Congress and Exposition	
CITY MANAGER'S COMMENTS: Approved	

<i>OPERATIONS Totals</i>		6,525	5,800	5,800	9,000
<i>UTILITIES</i>					
504	STREET LIGHTING	512,835	515,750	515,750	515,750
507	CELLULAR TELEPHONE	3,518	6,800	6,800	6,800
<i>UTILITIES Totals</i>		516,353	522,550	522,550	522,550
<i>CAPITAL</i>					
612	COMPUTER EQUIPMENT	-	6,050	6,050	-
621	FIELD MACHINERY & EQUIPMENT	-	378,650	378,650	93,600

Notes:	New Equipment to Fleet
2017 Freightliner Vactor Truck Model 311E 11-Cubic Yard Proposed Specifically for Storm Drainage Maintenance Operations Price \$359,556. As a permitted (MS4) System Operator, The City of Rockwall has a mandate to implement a Storm Water System Maintenance Plan including procedures and maintenance schedules for structural controls. Under the MS4 permit, the City is required implement a stormwater system maintenance plan where the City will set a procedure for removing waste (sediments, floatables, etc.) from the storm sewer system.	
CITY MANAGER'S COMMENTS: Disapproved	

Notes:	Replace 1988 John Deere Loader
\$64,753 Replace John Deere Loader Model 2010-C Old Equipment Description (Unit# 156) Mileage/Hours: 1,594 Condition: Poor The John Deere loader is now 28 years old. The loader was taken out of service because of safety and dependability issues. Replacement Equipment Request: 2017 Caterpillar Mini Hydraulic Excavator Model 303.5 E2-CR \$53,938 2017 Interstate 20-Ft Tilt Trailer Model 16TST, Proposed for Specifically Hauling Cat Mini Excavator Model 303.5 \$10,815	
CITY MANAGER COMMENTS: Approved from General Fund Reserves	

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
-------------	--------------------	---------------------	---------------------	----------------------------

Notes:	Replace 2005 Concrete Saw
2005 TARGET Walk-Behind Pavement Saw Model Pro-66 (Unit# N/A) This saw is now 11 years old and heavily used. The saw is used by multiple departments and the condition of the saw has decreased from fair to poor. Replacement Saw 2017 Husqvarna Walk Behind Pavement Saw Model FS-4600w/30" Wet Diamond Blade Option Replacement Cost \$28,840. CITY MANAGER'S COMMENTS: Approved	

623 VEHICLES	-	197,400	197,400	205,950
--------------	---	---------	---------	---------

Notes:	New Addition to Fleet
2017 Ford F-150 Super Cab This vehicle will assigned to the Stormwater-Construction Inspector/Service Request Coordinator and will be used for field review and assessments, service maintenance contract inspections, and for our municipal stormwater system inspections as mandated under our TPDES General Permit. Projected Cost \$31,253. CITY MANAGER'S COMMENTS: Disapproved	

Notes:	Replacement Vehicles
1. Unit # 140 2001 Ford F-450 Regular Cab w/3-4 Yd. Dump Body/3-4 Yd. Warren Sand Spreader Mileage: 112,380 Condition: Fair/Poor Replace Unit 140 which is a 2001 3 ton dump truck. This truck will be used to transport material in and out of locations where the larger trucks can not access due to size or weight issues. The low bed profile allow staff to load and unload construction materials and or debris by hand when necessary. The unit will also be used for street sanding during winter weather events. This vehicle incurred \$5,107.29 in vehicle repair cost this budget year and has dependability issues. Proposed Replacement Vehicle: 2017 Ford F-550 Super Cab with 3-4 Yard Dump Body Warren 3-4 Yard Sand Spreader Replacement Cost \$68,220. 2. Unit # 145 2000 Ford F-450 Regular Cab Bucket Truck w/42 Ft Aerial Bucket Mileage: 103,750 Condition: Fair/Poor The bucket truck has over 100K miles. The truck is operated daily/weekly by multiple departments to include Streets, Water, Wastewater, Parks and Internal Operations. Another issue of concern with the current bucket truck is that it was not designed to be equipped with hydraulic outriggers. Outriggers are used to increase the stability of the vehicle during high angle lifts. Because of the inherent safety risk associated with this type equipment, we recommend that this unit be retired and replaced with a new unit equipped with outriggers. Proposed Replacement Vehicle New Vehicle Request: 2017 Ford F-550 Super w/45-ft aerial bucket Replacement Cost: \$136,000.	

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 City Manager Approved
<p>3. Unit # 147 2005 Ford F-250 Super Cab w/Service Body/Crane/Compressor/Generator Mileage: 102,000 Condition: Fair/Poor This vehicle has 11 years of service and has over 100K miles. This vehicle is used daily and assigned for sign technician use. This vehicle is used daily.</p> <p>Proposed Replacement Vehicle 2017 Ford F-250 Super Cab with R&K Service Body/Telescopic Bed Cover Crane: LIFTMOORE 2000-lb Crane Model 206REL; Generator: HONDA Portable Inverter Generator Model EU2000i (Purchasing this item separately, Estimated Replacement Cost \$1,500); Compressor: HONDA 4-hp Electric Start Compressor (Purchasing this item separately, Estimated Replacement Cost \$1,500) Replacement Cost: \$51,450.</p> <p>4. Unit # 148 1998 Ford F-750 Dump Truck w/6-Yd Dump Body/6-Yd Sand Spreader Mileage: 31,766 Condition: Fair/Poor This truck is used to transport construction materials, excavated materials and for street sanding. This vehicle had \$1,225.95 in vehicle repairs during the current budget year however; it does have a extensive repair history along with dependability issues.</p> <p>Proposed Replacement Vehicle 2017 Kenworth Model T-370 Dump Truck w/12/14-Yard Dump Body Warren 12-14-Yard Sand Spreader Replacement Cost \$123,851</p> <p>5. Unit # 158 2002 Ford F-750 Dump Truck w/6-Yd Dump Body/6-Yd Sand Spreader Mileage: 35,133 Condition: Fair/Poor The truck bed is rusting out on this unit. The truck also has dependability issues.</p> <p>Proposed Replacement Vehicle 2017 Ford F-750 Regular Cab Dump Truck 6-Yd Dump Body & 6-Yd Sand Spreader Replacement Cost \$77,700.</p> <p>CITY MANAGER'S COMMENTS: 3-yard and one of the 5-yard dump trucks are Approved from General Fund Reserves. The current bucket truck was purchased as a used vehicle and \$60,000 is included to find another used unit. The F250 and 6-yard dump truck are Disapproved</p>				

634 DRAINAGE PROJECTS	-	-	348,650	-
<i>CAPITAL Totals</i>	-	582,100	930,750	299,550

STREETS Totals	2,458,017	3,326,650	3,706,300	3,595,200
-----------------------	------------------	------------------	------------------	------------------



City of Rockwall
The New Horizon

MEMORANDUM

TO: Rick Crowley, City Manager
FROM: Mary Smith, Assistant City Manager
DATE: August 16, 2016
SUBJECT: Ad Valorem Taxes

The certified assessed value is \$4,714,674,107 and includes senior values of \$430,007,654 and new improvements of \$111,139,458. The certified value reflects an increase of 9.71% over the prior year of which 2.58% is from new values.

A tax rate of 45.43 cents per hundred dollars of assessed value was used to prepare the 2016-17 Proposed Annual Budget.

The City's debt service rate is calculated to be 21.57 cents and the proposed operations rate would be 23.86 cents for a proposed combined rate of 45.43 cents per hundred dollars of assessed value. A penny on the tax rate generates \$420,698. Our Effective Tax Rate is 45.43 cents and the Rollback Rate is 45.4373 cents.

Effective Rate – is the rate needed to collect the same tax dollars as FY16.

Rollback Tax Rate – is the rate that would generate 8% more maintenance and operations tax dollars than in the prior year plus the next year's debt service dollars.

When compiling the budget, this tax rate information is used to calculate the tax revenue for the General and Debt Service Funds. Due to fluctuations in how promptly taxes are paid, adopted financial policies prescribe a 98% collection factor to determine the level of revenues to budget. This factor is reflected in the General and Debt Service Funds Current Property Taxes.

Debt Issuance

As presented, the proposed budget does not anticipate any debt issuance in fiscal year 2017. The effect of the debt refunding in FY16 and debt issued for the bond projects is reflected in the proposed budget.

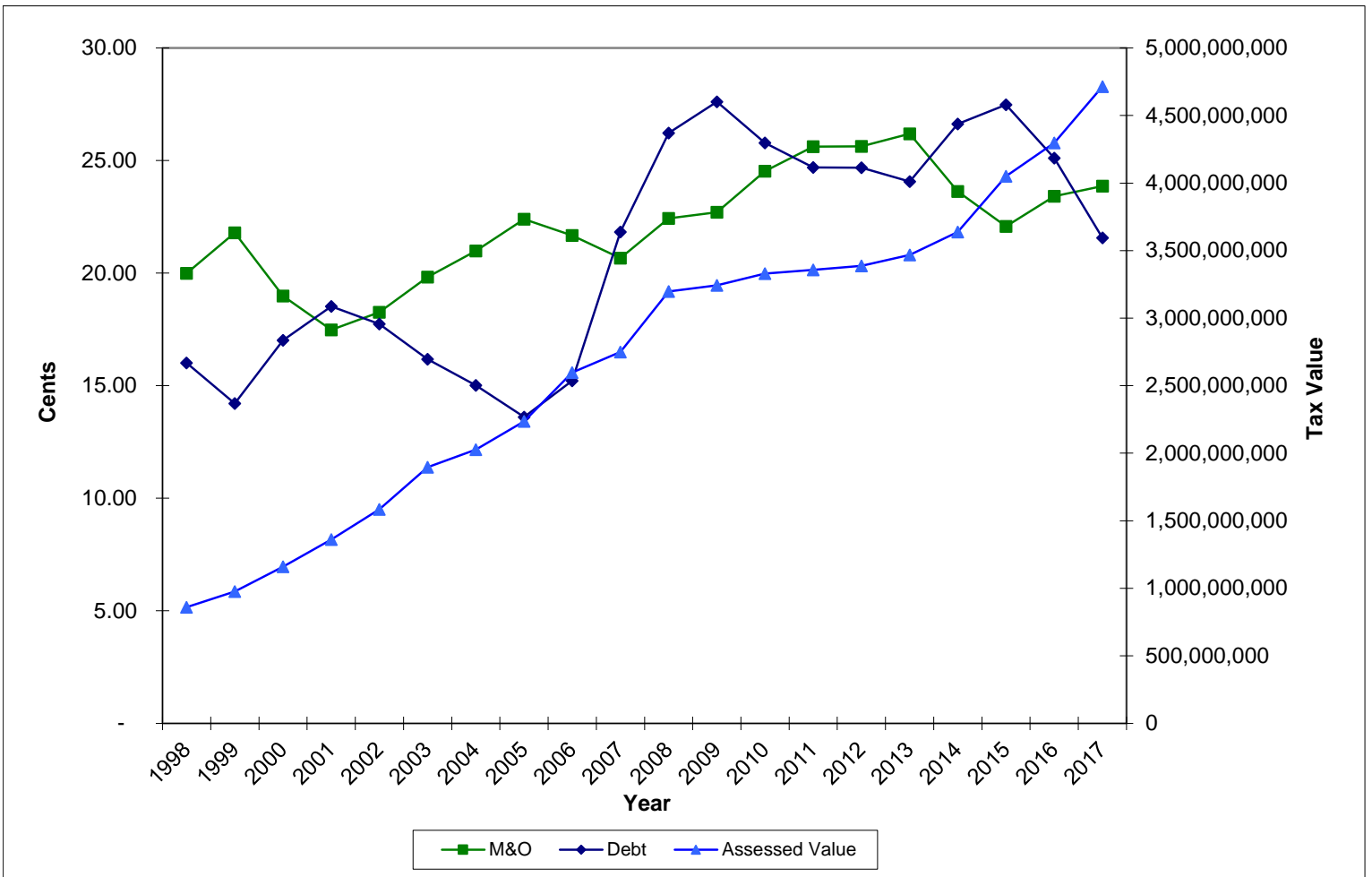
Public Hearings and Rate Adoption

The Truth in Taxation procedures require two public hearings if the tax rate increases revenue by an amount over the amount calculated as the Effective rate. The proposed tax rate of 445.43 cents does not require a tax rate public hearings.

The City Charter requires a public hearing on the proposed budget, which can be conducted at the September 6th Council meeting and has been advertised as such. Adoption of the tax rate and budget will be included on the September 19th Council agenda.

Historical Tax Information

Fiscal Year	Assessed Value	% inc	M&O	Debt	Total	Collection Rate	Effective Rate	Rollback Rate
1998	860,154,647	15.48%	19.99	16.01	36.00	98.27%		
1999	977,048,832	13.59%	21.79	14.21	36.00	97.40%	34.39	36.76
2000	1,160,717,737	18.80%	18.98	17.02	36.00	97.11%	33.60	39.35
2001	1,360,285,231	17.19%	17.48	18.52	36.00	98.98%	32.87	38.37
2002	1,583,696,414	16.42%	18.26	17.74	36.00	98.41%	34.16	36.12
2003	1,896,625,329	19.76%	19.82	16.18	36.00	98.01%	33.37	36.02
2004	2,026,950,896	6.87%	20.99	15.01	36.00	99.32%	35.22	37.79
2005	2,234,955,112	10.26%	22.39	13.61	36.00	99.48%	34.18	36.05
2006	2,597,246,702	16.21%	21.67	15.22	36.89	98.48%	35.05	40.18
2007	2,748,347,498	5.82%	20.67	21.83	42.50	99.30%	34.72	44.18
2008	3,197,045,052	16.33%	22.43	26.22	48.65	99.60%	40.59	48.72
2009	3,242,344,081	1.42%	22.70	27.61	50.31	99.49%	47.88	52.32
2010	3,329,794,624	2.70%	24.53	25.78	50.31	99.45%	51.36	51.22
2011	3,357,317,663	0.83%	25.62	24.69	50.31	100.94%	51.86	52.64
2012	3,387,038,427	0.89%	25.63	24.68	50.31	99.72%	51.28	53.14
2013	3,467,380,383	2.37%	26.19	24.06	50.25	99.58%	50.25	52.64
2014	3,637,881,664	4.92%	23.63	26.62	50.25	99.43%	51.37	55.02
2015	4,050,756,693	11.35%	22.07	27.48	49.55	99.44%	49.55	51.98
2016	4,297,271,069	6.09%	23.42	25.11	48.53	proj 99.00%	48.53	49.38
2017	4,714,674,107	9.71%	23.86	21.57	45.43	proj 98.00%	45.4345	45.4373



SUMMARY OF OPERATIONS

Fund

04 Debt Service

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	11,684,359	10,743,750	10,944,250	10,122,850
Total Expenditures	11,208,238	11,086,750	11,087,200	9,631,200
Excess Revenues Over (Under) Expenditures	476,121	(343,000)	(142,950)	491,650
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	476,121	(343,000)	(142,950)	491,650
Fund Balance - Beginning	460,649	766,398	936,770	793,820
Fund Balance - Ending	936,770	423,398	793,820	1,285,470

SUMMARY OF REVENUES

Fund

04 Debt Service

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4001	Interest Earnings	2,025	250	250	250
4019	Misc. Revenue	2,977	-	-	-
4100	Current Taxes	10,810,888	10,283,500	10,402,000	9,662,600
4105	Delinquent Taxes	81,257	70,000	70,000	70,000
4110	Penalty & Interest	47,120	50,000	50,000	50,000
4460	Building Lease	15,000	15,000	15,000	15,000
4674	Roadway Impact Fees	725,092	325,000	407,000	325,000
Total Revenues		11,684,359	10,743,750	10,944,250	10,122,850

SUMMARY OF EXPENDITURES

Fund

04 Debt Service

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Debt Service	11,208,238	11,086,750	11,087,200	9,631,200
Total Expenditures	11,208,238	11,086,750	11,087,200	9,631,200

LONG TERM DEBT

Fund	Department	Division
04 Debt Service	90 Finance	11 Long Term Debt

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
208	E.S. Corp Contract	116,380	118,050	115,550	-
750	Admin. Fees	39,250	12,000	20,000	20,000
752	Bonds - Principal	4,674,632	4,989,650	4,998,000	5,105,000
754	Bonds - Interest	3,809,521	3,671,950	3,534,050	3,240,400
768	Certificates - Principal	1,560,000	1,360,000	1,563,800	1,080,000
770	Certificates - Interest	1,008,455	953,500	860,850	185,800
Total Debt Service		11,208,238	11,105,150	11,092,250	9,631,200



City of Rockwall
The New Horizon

MEMORANDUM

TO: Rick Crowley, City Manager
FROM: Mary Smith, Assistant City Manager
DATE: August 17, 2016
SUBJECT: Harbor Debt Analysis

The Appraisal District has reported the certified assessed values in the Harbor TIF Zone. Valuations totaled \$88,724,841, resulting in a captured value of \$76,041,094. This is a valuation increase of 2.2%. Taxes on the captured value are revenues to the Zone.

The City has committed 100% of taxes on the captured value to the TIF. Rockwall County has now completed their contractual obligation to the TIF and will not remit any of the increased tax dollars to the City. City property taxes to the Zone should total \$336,062. With the County's departure, the payment in lieu of tax obligations from the developer agreements which set certain valuation points which must be met annually, are reduced as well. The REDC commitment to debt service on the Harbor Heights project continues for the life of the debt service repayment associated with the infrastructure debt for those projects.

Due to the significant savings generated in last year's debt restructuring, the annual principal and interest payment to be covered by the TIF is nearly 50% lower than FY16. The next significant increase in payments will occur in FY2019.

Sales taxes have been estimated for fiscal year 2017 at \$276,000. 100% of the City's sales tax generated in the TIF is revenue to the zone. The City did not commit Mixed Beverage taxes to the TIF. In last session, the Legislature changed the allocation of beverage taxes from a straight tax on the beverage into two components – the original tax at a lower percentage and the standard sales tax rate component. Previously about 14% was charged on the drink it is now 8.25% sales tax and 6% beverage tax. While most sales tax data is confidential – this particular information is available for anyone to download and therefore we can easily access the sales tax data for beverages sold. The sales tax component is now included in TIF revenues.

SUMMARY OF OPERATIONS

Fund

05 Harbor Debt Service

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	1,064,449	1,062,650	1,071,650	729,100
Total Expenditures	948,694	1,292,450	1,036,750	697,350
Excess Revenues Over (Under) Expenditures	115,755	(229,800)	34,900	31,750
Net Other Financing Sources (Uses)	-	244,450	-	-
Net Gain (Loss)	115,755	14,650	34,900	31,750
Fund Balance - Beginning	(88,096)	245,668	27,659	62,559
Fund Balance - Ending	27,659	260,318	62,559	94,309

SUMMARY OF REVENUES

Fund

05 Harbor Debt Service

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4100	Current Taxes	679,173	597,950	597,950	336,050
4105	Delinquent Taxes	-	-	-	-
4150	Sales Taxes	273,066	300,000	276,000	276,000
4155	Beverage Sales Taxes	-	-	33,000	33,000
4680	Developers Contributi	112,210	164,700	164,700	84,050
Total Revenues		1,064,449	1,062,650	1,071,650	729,100

SUMMARY OF OPERATING TRANSFERS

Fund

05 Harbor Debt Service

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Other Financing Sources				
Operating Transfers In:				
Net Effect of restructuring	-	-	-	-
From Economic Development	-	244,450	-	-
Total Other Financing Sources	-	244,450	-	-
Other Financing Uses				
To Economic Development	-	-	-	-
Total Other Financing Uses	-	-	-	-
Net Other Financing Sources (Uses)	-	244,450	-	-

SUMMARY OF EXPENDITURES

Fund

05 Harbor Debt Service

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Debt Service	948,694	1,292,450	1,036,750	697,350
Total Expenditures	948,694	1,292,450	1,036,750	697,350

LONG TERM DEBT

Fund

05 Harbor Debt Service

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
768	Certificates - Principal	575,000	755,000	565,000	315,000
770	Certificates - Interest	373,694	537,450	471,750	382,350
Total Debt Service		948,694	1,292,450	1,036,750	697,350

SUMMARY OF OPERATIONS

Fund

02 Water & Sewer

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Revenues	18,366,887	20,505,900	20,709,000	22,412,800
Operating Expenses	13,457,632	16,635,550	17,410,400	18,259,100
Operating Income (Loss)	4,909,255	3,870,350	3,298,600	4,153,700
Non-Operating Revenues	1,128,665	973,200	1,065,200	1,068,200
Non-Operating Expenses	3,726,140	4,540,000	4,080,000	4,269,200
Non-Operating Income (Loss)	(2,597,475)	(3,566,800)	(3,014,800)	(3,201,000)
Net Income (Loss) Before Transfers	2,311,781	303,550	283,800	952,700
Net Transfers In (Out)	(936,500)	(939,250)	(949,250)	(1,002,300)
Net Income (Loss)	1,375,281	(635,700)	(665,450)	(49,600)
Working Capital - Beginning	2,059,881	950,336	3,435,162	2,769,712
Working Capital - Ending	3,435,162	314,636	2,769,712	2,720,112

SUMMARY OF REVENUES

Fund

02 Water & Sewer

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Available Operating Revenues:					
4601	Retail Water Sales	10,220,088	11,019,700	11,500,000	12,121,650
4603	Sewer Charges	5,511,705	6,546,200	6,040,000	6,644,000
4605	Pretreatment Charges	9,160	18,000	15,000	18,000
4609	HHW Fees	100,430	100,000	100,000	100,000
4610	Penalties	198,892	220,000	260,000	220,000
4611	Portable Meter Sales	-	-	20,000	20,000
Total Utility Sales		16,040,275	17,903,900	17,935,000	19,123,650
4622	RCH Water Sales	804,894	811,000	961,000	1,002,300
4632	Blackland Water Sales	608,513	653,000	653,000	681,000
4640	Mclendon Chisholm Sewer	-	-	7,000	7,000
4650	City of Heath Water Sales	737,964	972,000	972,000	1,421,850
Total Contract Sales		2,151,371	2,436,000	2,593,000	3,112,150
4660	Water Taps	124,644	115,000	120,000	120,000
4662	Sewer Taps	34,795	29,000	39,000	35,000
4665	Meter Rental Fees	15,802	22,000	22,000	22,000
Total Other Receipts		175,241	166,000	181,000	177,000
Total Operating Revenues		18,366,887	20,505,900	20,709,000	22,412,800
Available Non-Operating Revenues					
4001	Interest Earnings	5,831	5,000	22,000	25,000
4010	Auction/Scrap Proceeds	5,967	5,000	5,000	5,000
4019	Miscellaneous	-25,543	15,000	15,000	15,000
4480	Tower Leases	190,298	188,200	188,200	188,200
4700	Bond Proceeds	-	-	-	-
4670	Water Impact Fees	693,936	550,000	625,000	625,000
4672	Sewer Impact Fees	258,175	210,000	210,000	210,000
Total Non-Operating Revenue		1,128,665	973,200	1,065,200	1,068,200
Total Available Revenues		19,495,552	21,479,100	21,774,200	23,481,000

SUMMARY OF OPERATING TRANSFERS

Fund

02 Water & Sewer

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Transfers In				
From Bond Funds	-	-	-	-
Operating Transfers Out				
To General Fund	-	-	-	-
To Insurance Fund	900,000	900,000	900,000	900,000
To Worker's Comp Fund	30,000	30,000	40,000	50,000
To Vehicle Replacement Fund	-	-	-	25,000
To Tech Replacement Fund	6,500	9,250	9,250	11,650
Total Transfers Out	936,500	939,250	949,250	1,002,300
Net Operating Transfers				
In (Out)	(936,500)	(939,250)	(949,250)	(1,002,300)

SUMMARY OF EXPENSES

Fund

02 Water & Sewer

Department	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Expenses				
Departmental Expenses:				
61 Utility Billing	1,121,389	1,020,950	1,020,950	1,028,500
63 Water Operations	7,963,611	10,234,350	10,186,350	10,601,700
67 Sewer Operations	4,372,632	6,197,900	6,203,100	6,628,900
Total Dept. Expenses	13,457,632	16,635,550	17,410,400	18,259,100
Non Operating Expenses				
62 Long Term Debt	3,726,140	4,540,000	4,080,000	4,269,200
Total Non-Operating Expenses	3,726,140	4,540,000	4,080,000	4,269,200
Total Expenses	17,183,772	21,175,550	21,490,400	4,950,200

DIVISION SUMMARY

Fund	Department	Division
02 Water & Sewer	60 Utility Services	62 Long Term Debt

Expenditure Summary

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Debt Service	3,726,140	4,540,000	4,080,000	4,269,200
Total	3,726,140	4,540,000	4,080,000	4,269,200

Fund	Department	Division
02 Water & Sewer	60 Utility Services	62 Debt Service

ACCOUNT	2015	2016	2016	
	Actual Expense	Adopted Budget	Amended Budget	2017 Approved
70 Debt Service				
0750 BOND ADMINISTRATION FEES	10,369	7,500	7,500	10,000
0752 BOND - PRINCIPAL	2,355,590	2,232,000	2,215,000	2,490,000
0754 BOND - INTEREST	651,155	1,383,450	1,145,200	1,205,350
0770 LEASE PURCHASE/SHORT TERM	-	204,700	-	0
0772 NTMWD - PRINCIPAL	443,338	443,350	443,350	338,350
0774 NTMWD - INTEREST	265,688	269,000	268,950	225,500
Debt Service TOTAL:	3,726,140	4,540,000	4,080,000	4,269,200

DIVISION SUMMARY

Fund	Department	Division
02 Water & Sewer	60 Utility Services	61 Utility Billing

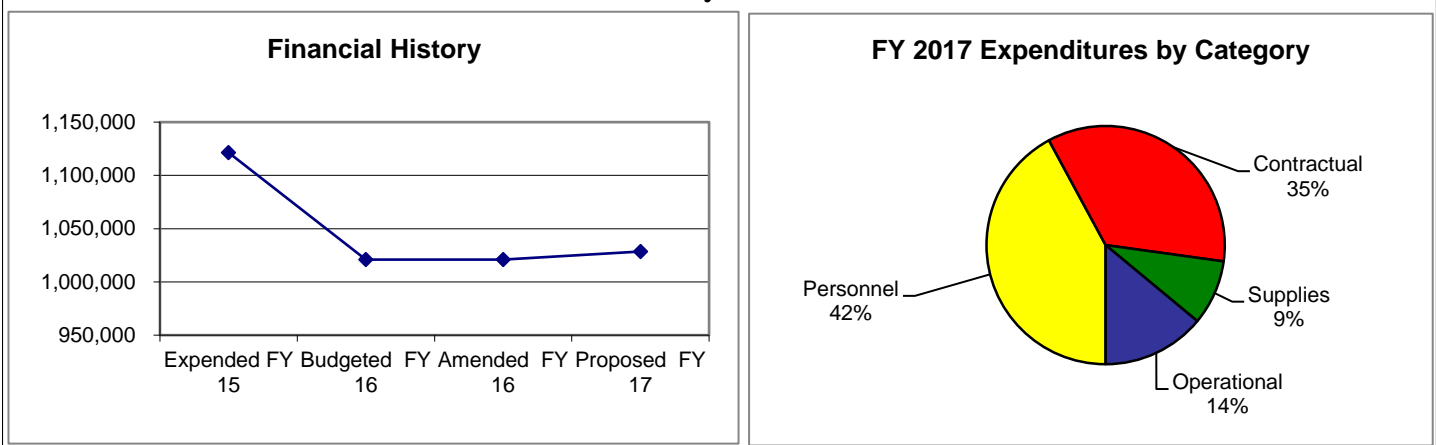
Expenditure Summary

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	371,386	405,950	405,950	433,100
Contractual	374,734	390,400	390,400	360,800
Supplies	88,229	90,800	90,800	90,800
Operational	287,041	133,800	133,800	143,800
Total	1,121,389	1,020,950	1,020,950	1,028,500

Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>2016 Approved</u>	<u>2017 Approved</u>
Utility Billing Supervisor	22	1	1
Crewleader	15	-	1
Customer Service Representative	11	3	3
Meter Technician	11	4	3

Activity Trends



Fund	Department	Division
02 Water Sewer	60 Utility Services	61 Utility Billing

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	69,562	72,300	72,300	75,850
104 SALARIES & WAGES-CLERICAL	89,291	102,200	102,200	106,600
107 SALARIES & WAGES-LABOR	135,439	150,200	150,200	162,650

Notes:	Upgrade Meter Tech to Crewleader
<p>It has been several years since the meter technicians have had a crew leader position. With all of the customer's interest in the amount of their utility bills and the need for the UB Supervisor to be readily available to address concerns there isn't much time left for her to be involved in the field. The most senior meter technician has been with the City of Rockwall for 14 years, 9 of those years in the Utility Billing Department. He has been fulfilling the essential functions of a crew leader position for some time now with out the title or pay. Below are some of the responsibilities that he does as well as some new responsibilities as a Crew Leader:</p> <ul style="list-style-type: none"> •Plan daily work for Meter Technicians. •Communicate with residents regarding concerns in the field. •Audit accuracy and timeliness of meter reading by spot checking the meter readers •Fill in reading meters when someone is off work and managing the time off schedule <p>Increase in salary and benefits \$4,375</p> <p>CITY MANAGER'S COMMENTS: <i>Approved</i></p>	

109 SALARIES & WAGES-OVERTIME	219	500	500	500
113 EDUCATION/CERTIFICATE PAY	1,200	900	900	900
114 LONGEVITY PAY	3,166	3,300	3,300	3,750
120 FICA & MEDICARE EXPENSE	22,657	24,350	24,350	26,400
122 T.M.R.S. RETIREMENT EXPENSE	49,852	52,200	52,200	56,450

<i>PERSONNEL SERVICES Totals</i>	371,386	405,950	405,950	433,100
----------------------------------	---------	---------	---------	---------

CONTRACTUAL

210 AUDITING	19,000	25,000	25,000	25,000
217 IT SERVICE	17,265	36,100	36,100	-
223 INSURANCE-SURETY BONDS	204	200	200	200
225 INSURANCE-AUTOMOBILES	19,387	20,000	20,000	17,000
227 INSURANCE-REAL PROPERTY	26,215	25,000	25,000	30,000
228 INSURANCE-CLAIMS & DEDUCTIBLES	26,758	25,000	25,000	25,000
229 INSURANCE-LIABILITY	18,052	24,000	24,000	24,000
231 SERVICE MAINTENANCE CONTRACTS	241,513	225,000	225,000	229,500
240 EQUIPMENT REPAIRS	-	1,000	1,000	1,000
242 EQUIPMENT RENTAL & LEASE	6,340	9,100	9,100	9,100

<i>CONTRACTUAL Totals</i>	374,734	390,400	390,400	360,800
---------------------------	---------	---------	---------	---------

Fund	Department	Division
02 Water Sewer	60 Utility Services	61 Utility Billing

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	1,606	1,800	1,800	1,800
307 POSTAGE	79,414	80,000	80,000	80,000
310 PRINTING & BINDING	7,104	8,000	8,000	8,000
347 GENERAL MAINTENANCE SUPPLIES	105	1,000	1,000	1,000
<i>SUPPLIES Totals</i>	<u>88,229</u>	<u>90,800</u>	<u>90,800</u>	<u>90,800</u>
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	-	300	300	300
415 RECRUITING EXPENSES	83	-	-	-
430 TUITION & TRAINING	170	2,000	2,000	2,000
436 TRAVEL	-	1,500	1,500	1,500
450 BAD DEBT EXPENSE	191,039	30,000	30,000	30,000
490 HOUSEHOLD HAZARDOUS WASTE DAY	95,749	100,000	100,000	110,000
<i>OPERATIONS Totals</i>	<u>287,041</u>	<u>133,800</u>	<u>133,800</u>	<u>143,800</u>
BILLING SERVICES Totals	1,121,389	1,020,950	1,020,950	1,028,500

DIVISION SUMMARY

Fund	Department	Division
02 Water & Sewer	60 Utility Services	63 Water Operations

Expenditure Summary

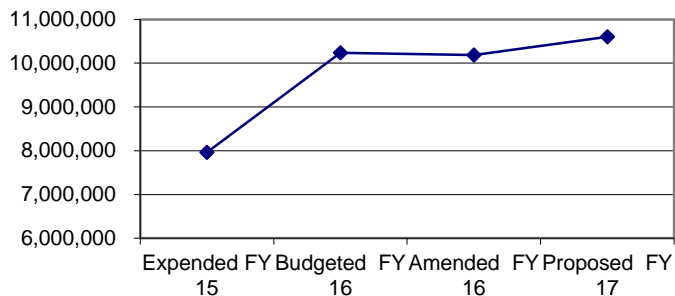
	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	842,847	877,900	829,900	937,350
Contractual	6,463,541	8,016,450	8,025,150	8,751,250
Supplies	301,009	433,500	423,800	430,200
Operational	12,449	16,100	16,100	16,000
Utilities	343,765	310,550	311,550	310,550
Capital	-	579,850	579,850	156,350
Total	7,963,611	10,234,350	10,186,350	10,601,700

Personnel Schedule

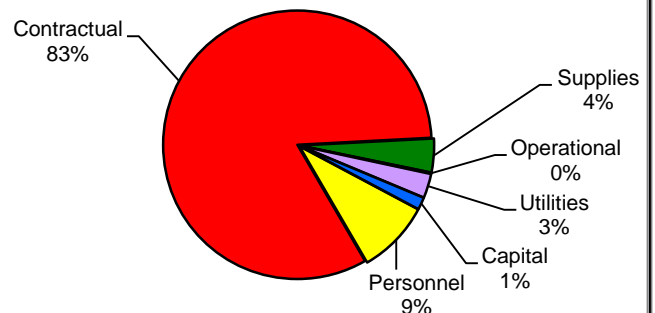
Position	Classification	2016	2017
		Approved	Approved
Water/Wastewater Manager	28	1	1
Water - Field Supervisor	22	1	1
Senior Production Technician	15	1	1
Public Works Coordinator	14	1	1
Crew Leader	15	1	1
Water Quality Technician	12	1	2
Equipment Operator	13	1	1
Production Technician I	11	1	1
Fire Hydrant Technician	10	2	2
Maintenance Worker II	9	4	4

Activity Trends

Financial History



FY 2017 Expenditures by Category



Fund	Department	Division
02 Water Sewer	60 Utility Services	63 Water Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	---------------------------	----------------------------	----------------------------	----------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERV	165,273	172,300	172,300	175,750
104 SALARIES & WAGES-CLERICAL	42,776	51,450	51,450	51,450
107 SALARIES & WAGES-LABOR	402,565	426,500	389,500	482,450

Notes:	Additional Water Quality Tech
<p>The Water Department is requesting the addition of a Water Quality Tech. The current Water Quality Tech duties include:</p> <ul style="list-style-type: none"> • Daily bacteriological samples • Line locates • Flushes dead-end mains • Responds to calls from customers regarding water quality and pressure issues • Reads and inspects fire hydrant meters on construction sites • Daily chlorine residual samples • Record keeping of all activities <p>On top of the many duties, the TCEQ has placed another requirement that is testing for nitrification in the water system.</p> <p>With the growth of the City and government regulations, the Water Department is requesting an additional Water Quality Tech added to the staff. The current Water Quality Tech often has to request help to complete daily task.</p> <p>Salary and Benefits total: \$45,639</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	Backflow Specialist
<p>Water Dept. has one employee that oversees the annual back flow inspection function. Their duties currently include receiving the reports from the certified testers and keeping records for each device, mailing reminders to businesses for annual test reports, and compliance enforcement outlined in the ordinance.</p> <p>Salary and Benefits \$47,863 Computer and software 2,840 Cell phone 1,000 F150 Extended Cab 30,660 Total \$48,208</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

109 SALARIES & WAGES-OVERTIME	58,851	45,000	45,000	45,000
113 EDUCATION/CERTIFICATE PAY	1,800	3,600	3,600	3,600
114 LONGEVITY PAY	6,543	7,900	7,900	8,700
120 FICA & MEDICARE EXPENSE	51,477	54,400	54,400	54,300
122 T.M.R.S. RETIREMENT EXP.	113,561	116,750	105,750	116,100

<i>PERSONNEL SERVICES Totals</i>	842,847	877,900	829,900	937,350
----------------------------------	---------	---------	---------	---------

Fund	Department	Division
02 Water Sewer	60 Utility Services	63 Water Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CONTRACTUAL</i>				
211 LEGAL	-	5,000	5,000	5,000
213 CONSULTING FEES	20,670	20,000	20,000	20,000
231 SERVICE-MAINT. CONTRACTS	41,750	44,400	44,400	53,200

Notes:	New maintenance programs
2016 Kenworth 12/14 Yard Dump Truck	
Guaranteed Contract Maintenance Program Costs:	
This cost will include (3 PM's) annually and also include repairs, parts and labor costs that may be required during the PM Services which would not be covered under the Target Maintenance Program the cost is \$500 per month per truck.	
Total \$6,000	
\$4,650 Caterpillar	
CITY MANAGER'S COMMENTS: Disapproved	

Notes:	New maintenance programs
\$4,300 2016 additional water tower generators	
\$3,500 Inspection and maintenance of water control valves and equipment calibration of flow meters and water level transmitters	
CITY MANAGER COMMENTS: Approved	

237 UNIFORM SERVICE	14,574	15,400	15,400	15,400
240 EQUIPMENT REPAIRS	9,995	10,000	10,000	10,000
242 EQUIPMENT RENTAL & LEASE	9,817	16,000	16,000	16,000
244 BUILDING REPAIRS	5,688	15,000	15,000	15,000
246 VEHICLE REPAIRS	26,650	22,000	30,700	22,000
270 WASTE DISPOSAL SERVICE	-	10,000	10,000	10,000
280 STATE PERMITS	34,049	37,000	37,000	49,500

Notes:	State Permits
THD Chemical Sampling \$6,000	
TCEQ Public Health Service Fee \$43,500 (state fee increased)	
CITY MANAGER'S COMMENTS: Approved	

281 METER REPAIR & REPLACEMENT	2,890	12,000	12,000	12,000
287 WATER PURCHASES	6,214,329	7,627,700	7,627,700	8,349,000
288 WATERLINE REPAIR & REPLAC	16,146	70,000	70,000	70,000
289 RESERVOIR MAINT. & REPAIR	66,982	111,950	111,950	104,150

<i>CONTRACTUAL Totals</i>	6,463,541	8,016,450	8,025,150	8,751,250
---------------------------	-----------	-----------	-----------	-----------

SUPPLIES

301 OFFICE SUPPLIES	1,521	2,550	2,550	2,550
310 PRINTING & BINDING	428	2,000	2,000	2,000

Fund	Department	Division
02 Water Sewer	60 Utility Services	63 Water Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
323 SMALL TOOLS	11,896	24,600	24,600	34,850

Notes:	New Tools
Stihl TS 420 gas cut off saw \$1,300	
1" dewatering pump (2) \$1,000	
Cl2 colorimeter (4) \$1,680	
Fire Hydrant Flow Tester/Diffusers (2) \$2,240	
10ft Box Trailer - This trailer is needed to transport concrete saw and water tank to job sites \$ 2,257	
8ft. Box Trailer - The trailer is needed to store and transport hydraulic tools, pumps, hoses, and the power unit to job sites \$1,780	
CITY MANAGER'S COMMENTS: Approved	

325 SAFETY SUPPLIES		6,166	12,450	12,450
331 FUEL & LUBRICANTS		41,038	40,000	30,300
333 CHEMICAL		5,003	8,400	8,400

Notes:	Increase Chemical quantities
Increase in Chemicals for CL2 analyzer at Country Ln. & Springer Water Towers \$1,000 and DPD Dispenser Total Chlorine 24 Cases at \$170 \$4,080	
CITY MANAGER'S COMMENTS: Approved	

335 PROPANE	18,832	19,500	19,500	15,000
341 CONSTRUCTION & REPAIR SUP	52,139	70,000	70,000	70,000
347 GENERAL MAINT. SUPPLY	9,532	18,000	18,000	18,000
380 FIRE HYDRANT MAINT SUPPLY	10,977	11,000	11,000	11,000
381 WATER PIPE FITTINGS	16,983	50,000	50,000	50,000
382 METER SUPPLIES	126,495	175,000	175,000	175,000
	<i>SUPPLIES Totals</i>	<u>301,009</u>	<u>433,500</u>	<u>430,200</u>
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	1,490	2,400	2,400	2,400
415 RECRUITING EXPENSES	305	200	200	100
430 TUITION & TRAINING	6,827	8,500	8,500	8,500
436 TRAVEL	3,826	5,000	5,000	5,000
	<i>OPERATIONS Totals</i>	<u>12,449</u>	<u>16,100</u>	<u>16,000</u>
<i>UTILITIES</i>				
501 ELECTRICITY	336,215	300,000	300,000	300,000
507 CELLULAR TELEPHONE	3,513	6,050	7,050	6,050
508 TELEPHONE SERVICE	4,038	4,500	4,500	4,500
	<i>UTILITIES Totals</i>	<u>343,765</u>	<u>311,550</u>	<u>310,550</u>

Fund	Department	Division
02 Water Sewer	60 Utility Services	63 Water Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CAPITAL</i>				
621 FIELD MACHINERY & EQUIPME	-	252,300	252,300	68,850

Notes:	Field Machinery & Equipment
Wachs Hydraulic Utility Power Unit	
Stanley Hydraulic Fire Hydrant Impact and Power Tube \$8,300	
Caterpillar Model 262D Compact Construction Equipment (Skid Steer)	
This unit will be a new edition to the fleet. It will be used for cleanup of excavated sites to reestablish landscaping and in areas inaccessible to our backhoe such as Lake Rockwall Estates. It will be shared with the Wastewater Department.	
Caterpillar Model 262D \$39,970	
Model 12TST Trailer \$12,340	
Total \$52,310	
CITY MANAGER'S COMMENTS: Approved	

623 VEHICLES	-	327,550	327,550	87,500
--------------	---	---------	---------	--------

Notes:	New Vehicles
\$87,500 F-750 – 5-yard Dump Truck	
The truck will replace a 1998 dump truck. The truck will pull equipment such as the backhoe to and from job sites as well carry loads of excavated dirt, asphalt and concrete	
CITY MANAGER'S COMMENTS: Approved	

CAPITAL Totals - 579,850 579,850 156,350

WATER OPERATIONS Totals	7,963,611	10,234,350	10,186,350	10,601,700
--------------------------------	------------------	-------------------	-------------------	-------------------

SEWER OPERATIONS

Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

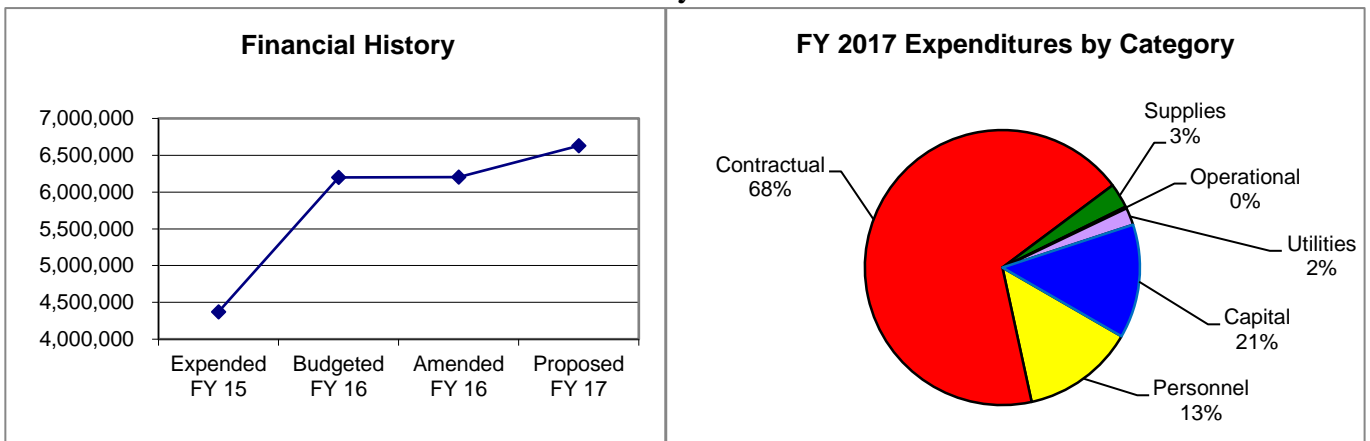
Expenditure Summary

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Personnel	686,096	691,900	697,900	878,700
Contractual	3,467,563	4,414,950	4,414,950	4,521,000
Supplies	103,921	141,350	141,350	192,650
Operational	10,901	14,450	14,450	14,450
Utilities	104,152	135,150	135,150	135,150
Capital	-	799,300	799,300	886,950
Total	4,372,632	6,197,100	6,203,100	6,628,900

Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>2016 Approved</u>	<u>2017 Approved</u>
Wastewater - Field Supervisor	22	1	1
Production Technician - Field Superviso	22	1	1
Crew Leader	15	1	2
Production Technician II	14	1	1
Equipment Operator	13	1	2
Production Technician I	11	1	1
Infiltration Technician	10	1	1
Maintenance Worker II	9	4	4

Activity Trends



Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	---------------------------	----------------------------	----------------------------	----------------------

PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	136,222	136,600	136,600	147,350
107 SALARIES & WAGES-LABOR	349,115	371,650	351,650	509,950

Notes:	Additional Field Personnel
<p>The Wastewater Department needs to add crews to meet the best management practices that are included in the CMOM. Currently, one crew addresses repairs, maintenance, service calls, and new installations. This crew is unable to keep up with the demand placed on them. To meet the workload, a second maintenance crew is required. The second crew is needed to meet expectations of the EPA to move the department to a more systematic preventive and predictive approach.</p> <p>1 – Crew Leader 2 – Equipment Operators I</p> <p>The Wastewater Department will need a crew of two to operate the proposed purchase of the VAC-CON 1000 Gallon Jetter Truck.</p> <p>1 - Crew Leader 1 - Equipment Operators I</p> <p>The Production Division of the Wastewater Department is requesting the addition of two Pump Mechanics. These two individuals would focus on scheduled preventative and predictive maintenance of the numerous pumps within the water and sewer system.</p> <p>1 - Pump Mechanic Crew Leader 1 - Pump Mechanic</p> <p>CITY MANAGER'S COMMENTS: One crewleader and equipment operator are approved for the second system maintenance projects crew.</p>	

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------	---------------------	---------------------	---------------

Notes:	FOG Implementation/Enforcement			
<p>The Environmental Protection Agency (EPA) provides regulatory guidelines to eliminate pollutants that discharge into the sewer system that cause interference such as Fats, Oils, and Grease (FOG) that are discharged by residential, commercial, institutional, and industrial users. FOG presents a significant problem to the wastewater collection and treatment systems, causing sewer blockages resulting in sewer overflows and spills. Statistics have shown that 47 percent of reported blockages of sewer systems is from FOG related issues. A FOG program will be included in the City's Capacity, Management, Operations, and Maintenance Program (CMOM) submitted to the EPA for approval on December 12, 2016.</p> <p>The FOG Implementation/Enforcement Agent will report directly to the Water/Wastewater Manager. The primary duties of the new position will include:</p> <ul style="list-style-type: none"> • Public educational activities • Not less than quarterly inspection of all restaurant grease interceptors • Issuance of permits for approved companies that clean establishments grease interceptors • Written notices of violation and take enforcement action for noncompliance • Detailed records and reports <p>\$47,223 Salary and Benefits total 1,000 Cell phone 7,000 FOG Management software 2,000 Computer</p> <p>CITY MANAGER'S COMMENTS: Disapproved. As the CMOM program is developed we can work through an implementation program for these functions.</p>				

109 SALARIES & WAGES-OVERTIME	60,196	50,000	70,000	60,000
113 EDUCATION/CERTIFICATE PAY	3,000	2,100	2,100	3,600
114 LONGEVITY PAY	6,156	6,300	6,300	6,900
120 FICA & MEDICARE EXPENSE	40,091	39,800	39,800	48,100
122 T.M.R.S. RETIREMENT EXPENSE	91,316	85,450	91,450	102,800
<i>PERSONNEL SERVICES Totals</i>	<u>686,096</u>	<u>691,900</u>	<u>697,900</u>	<u>878,700</u>

CONTRACTUAL

213 CONSULTING FEES	49,425	20,000	20,000	50,000
---------------------	--------	--------	--------	--------

Notes:	Consulting Fees Increase
Consulting fees will be needed as we work through the CMOM implementation process with the EPA.	
CITY MANAGER'S COMMENTS: Approved	

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
231 SERVICE-MAINT. CONTRACTS	20,473	27,650	27,650	158,300

Notes:	CCTV Van Software Modules
<p>For the CCTV Van: Granite XP Scoring Module \$2,950 Granite XP Azteca Module \$2,950 Granite XP ESRI ArcMap Plug-in Module \$2,950 Granite Support Plan \$1,800</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	New Maintenance Programs
<p>Caterpillar Maintenance Program \$3,300 PM program for: 2016 Caterpillar Model 420F2 C4EX Backhoe Loader 2016 Cat Model 305 E Compact Excavator</p> <p>Kenworth Maintenance Program \$6,000 2016 Kenworth 12/14 Yard Dump Truck Guaranteed Contract Maintenance Program Costs: This cost will include (3 PM's) annually and also include repairs, parts and labor costs that may be required during the PM Services which would not be covered under the Target Maintenance Program the cost is \$500 per month per truck.</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
Notes:	STRATEGIC Asset Management Software			
<p>The City's largest asset is its infrastructure. Public Works is responsible for managing the infrastructure capital assets in a manner that minimizes cost at an acceptable level of service. The goal of Public Works is to move from short-term reactive work to a longer-term life-cycle asset management program. Having a good asset management system will allow Public Works to maintain desired service levels at the lowest life cycle cost.</p> <p>The proposed software will allow Public Works to improve asset utilization, extend the life of its assets and performance while reducing capital cost and related operational cost. The program will allow asset maintenance history to build over time. The history will provide a predictive standard for when similar assets may fail and how assets typically in the City perform overtime. Relying on simple age-based condition assessment on wastewater and storm sewer drainage systems can lead to replacing good assets that have a useful remaining life.</p> <p>Because water, wastewater, and storm drains are the most capital intensive assets to manage, the Environmental Protection Agency (EPA) expects an organization to implement an asset management system that tracks maintenance, rehabilitation, the inspection and monitoring of assets regularly for condition assessment. Purchasing this software will meet the EPA best management practices standards and allow the City to set a clear vision and asset management goals that are beneficial and cost-effective.</p> <p>An RFP will be written so proposals can be taken. Preliminary checks of pricing indicate the cost would be approximately \$120,000.</p> <p>CITY MANAGEMENT COMMENTS: Approved</p>				

237	UNIFORM SERVICE	10,580	14,700	14,700	14,700
240	EQUIPMENT REPAIRS	25,144	16,000	16,000	16,000
242	EQUIPMENT RENTAL & LEASE	25,025	13,200	13,200	10,000
246	VEHICLE REPAIRS	21,637	21,600	21,600	21,600
279	INDUSTRIAL PRE-TREATMENT	22,255	35,200	35,200	46,400
282	LIFT STATION MAINTENANCE	86,146	70,000	70,000	70,000
284	SEWER LINE REPAIR REPLACEMENT	109,172	55,000	55,000	55,000
285	SQUABBLE TREATMENT PLANT	391,014	591,150	591,150	471,500
286	BUFFALO CREEK TREATMENT PLANT	851,116	1,247,300	1,247,300	1,387,500
292	REGIONAL WASTEWATER SYSTEM	1,855,575	2,303,150	2,303,150	2,220,000
		3,467,563	4,414,950	4,414,950	4,521,000

SUPPLIES

301	OFFICE SUPPLIES	720	1,500	1,500	1,500
323	SMALL TOOLS	13,941	22,600	22,600	15,300
325	SAFETY SUPPLIES	5,057	11,400	11,400	11,400
331	FUEL & LUBRICANTS	27,064	28,700	28,700	28,700
333	CHEMICAL	8,195	7,900	7,900	7,900

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
341 CONSTRUCTION & REPAIR SUPPLIES	39,044	51,000	51,000	89,000

Notes:	Construction & Repair Supplies
Due to the increase of extensive street repairs, request an additional \$38,000	
CITY MANAGER'S COMMENTS: Approved	

347 GENERAL MAINTENANCE SUPPLIES	5,572	8,000	8,000	16,250
----------------------------------	-------	-------	-------	--------

Notes:	Cleaning Nozzles
Cleaning Nozzles \$8,250 Sewer Nozzle Cleaning Kit \$7,250 2 Sewer Cleaning Grenade Nozzle \$1,000	
CITY MANAGER'S COMMENTS: Approved	

385 LIFT STATION SUPPLIES	4,327	10,250	10,250	22,600
---------------------------	-------	--------	--------	--------

Notes:	New Equipment
Lift Station Pressure Level Transducer \$1,800 4 Lift Station 2 HP Pumps \$6,400	
CITY MANAGER'S COMMENTS: Approved	

<i>SUPPLIES Totals</i>	103,921	141,350	141,350	192,650
------------------------	---------	---------	---------	---------

OPERATIONS

410 DUES & SUBSCRIPTIONS	1,727	2,150	2,150	2,150
415 RECRUITING EXPENSES	43	-	-	-
430 TUITION & TRAINING	7,432	8,500	8,500	8,500
436 TRAVEL	1,699	3,800	3,800	3,800

<i>OPERATIONS Totals</i>	10,901	14,450	14,450	14,450
--------------------------	--------	--------	--------	--------

UTILITIES

501 ELECTRICITY	100,918	130,000	130,000	130,000
507 CELLULAR TELEPHONE	3,234	5,150	5,150	5,150

<i>UTILITIES Totals</i>	104,152	135,150	135,150	135,150
-------------------------	---------	---------	---------	---------

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CAPITAL</i>				
621 FIELD MACHINERY & EQUIPMENT	-	181,050	181,050	799,450

Notes:	Heavy Equipment
---------------	-----------------

420F2 C4EX Backhoe \$167,000
Caterpillar Model 420F2 C4EX Backhoe Loader and Trailer. Purchasing this unit will replace an existing 1997 backhoe with 4,239.9 hours of run time. The current unit has electrical, air conditioning problems, and is prone to breakdown unexpectedly.

305E Compact Excavator \$84,000
Cat Model 305 E Compact Excavator and Trailer
The wastewater department needs the ability for two crews to excavate without waiting for the one backhoe operated by the department to become available. The water department added a compact excavator to its fleet that allowed the department to excavate in locations that are too tight or muddy for a regular backhoe. It has proven to be a very versatile piece of equipment with enough power to perform other tasks when the backhoe is at other locations. Videoing the sewer lines to determine a condition assessment of the City's sewer system has generated enough locations that need point repair to keep two crews busy justifying the need for the addition piece of equipment.

CITY MANAGER'S COMMENTS: Backhoe is approved and Excavator is disapproved.

Notes:	New Equipment
---------------	---------------

Vac-Con's Inspector Cam \$44,200
On December 12, 2016, the City is required to submit a Capacity, Management, Operations, and Maintenance Program (CMOM) to the Environmental Protection Agency (EPA). Condition assessment is a component of the CMOM that requires the utility to clean and video all sewer piping owned and operated by the utility in a prescribed revolving period. The Wastewater Department is requesting to purchase a Vac-Con's Inspector Cam that attaches to the Vac-Con Jet/Vac unit purchased last year. The Vac-Con's Inspector Cam will allow the crew to clean the sewer pipes and video in a one-step process. If the line has significant defects, the camera truck purchased last year will have to conduct a detailed assessment of the line.

The advantage of the Vac-Con's Inspector Cam is that newer plastic lines will have little to no defects that allow for a reasonably quick line inspection. Another advantage is when there is a stoppage in a sewer line the EPA requires the utility to video the line to determine what caused the stoppage. Purchasing the Vac-Con's Inspector Cam will give the City the ability to meet the EPA mandated requirements without investing in another additional camera truck.

Hydraulic Concrete Core Drill \$8,250
The drill will provide the wastewater maintenance crew the ability to core into manholes in order to make penetrations through manholes. Currently the sewer department uses a contractor.

Cues Lateral Launch Camera \$135,000
The camera is an addition to the camera truck that will allow for inspection of the laterals branching off the sewer main. The camera is needed to meet CMOM requirements.

CITY MANAGER'S COMMENTS: Vac Con Cam and Core Drill are approved, Cues Camera is disapproved.

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
Notes:	On Site Generators			
On Site Generators for Harland Park, Dalton Road, and Hickory Ridge lift stations				
<p>Currently, the City has 39 lift stations, with only 9 having fixed generators for standby power. The City’s current standards require all new lift station to have standby power in case electrical power is lost. Currently, the wastewater department has two large 200 KW tow behind generators that weigh over 12,000 pounds to provide temporary power. In icy conditions with the topography of the city, getting these generators to some of the location in time before the lift stations overflow has been challenging. To protect the health and safety of the residents and lesson the chances of having an adverse impact on personal property and the environment we are requesting to add three generators per year.</p> <p>Harlan Park Lift Station \$230,000 Dalton Road Lift Station \$350,000 Hickory Ridge Lift Station \$180,000</p> <p>CITY MANAGER'S COMMENTS: Harlan Park and Dalston Rd Lift Station Generators are approved.</p>				

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
623 VEHICLES	-	618,250	618,250	87,500

<p>Notes:</p> <p>VAC-CON 1000 Gallon Jetter Truck \$257,740 The addition of the VAC-CON 1000 Gallon Jetter Truck with Jet Cam Truck to the fleet will enable another crew to clean and video the City's sewer system to meet the prescribed condition assessment timeline.</p> <p>Ford F-150 Extended Cab Truck \$30,660 This vehicle is for the new FOG implementation/Enforcement Agent</p> <p>Ford F750 5-Yard Dump Truck \$87,500 The truck will replace a 2001 dump truck. The truck will pull equipment such as the backhoe to and from job sites as well carry loads of excavated dirt, asphalt and concrete.</p> <p>Crane Truck \$180,000 F750 - Crane Truck Maintainer 1400 Series will replace the current (Unit#126) which is a 1994 1-ton GMC flatbed truck with 110,115 miles. This truck was retired from the Parks Department several years ago, and then converted into a crane truck. This truck is in poor condition, is often very unreliable, and does not have the capacity to pull many of the pumps in the lift stations. Often we have to call the City of Rowlett or a contractor to pull our pumps.</p> <p>12-Yard Dump Truck \$105,760 Purchase a 12-yard dump truck to improve efficiency and reduce the amount of time it takes to repair a sewer main. The additional time taken with the smaller dump trucks can add additional time before wastewater repairs are complete and the possibility of sanitary sewer overflow.</p> <p style="color: green;">CITY MANAGER'S COMMENTS: 5 yd Dump Truck approved, all other vehicles are disapproved.</p>	<p>New Vehicles</p>
---	---------------------

<i>CAPITAL Totals</i>	-	799,300	799,300	886,950
-----------------------	---	---------	---------	---------

SEWER OPERATIONS Totals	4,372,632	6,197,100	6,203,100	6,628,900
--------------------------------	------------------	------------------	------------------	------------------

SUMMARY OF OPERATIONS

Fund

10 Cemetery

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	3,010	3,000	6,000	3,000
Total Expenditures	3,498	24,000	40,000	10,000
Excess Revenues Over (Under) Expenditures	(488)	(21,000)	(34,000)	(7,000)
Fund Balance - Beginning	104,449	101,549	103,961	69,961
Fund Balance - Ending	103,961	80,549	69,961	62,961

SUMMARY OF REVENUES

Fund

10 Cemetery

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4720	Cemetery Receipts	2,000	2,000	5,000	2,000
4722	Registration & Permit Fees	1,010	1,000	1,000	1,000
Total Revenues		3,010	3,000	6,000	3,000

SUMMARY OF EXPENDITURES

Fund

10 Cemetery

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Contractual	3,498	6,000	22,000	10,000
Capital	-	18,000	18,000	-
Total	3,498	24,000	40,000	10,000

Fund 10 Cemetery

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CONTRACTUAL</i>				
247 GROUNDS MAINTENANCE	3,498	6,000	22,000	10,000
<i>CONTRACTUAL Totals</i>	3,498	6,000	22,000	10,000
<i>CAPITAL</i>				
633 INFRASTRUCTURE	-	18,000	18,000	-
<i>CAPITAL Totals</i>	-	18,000	18,000	-
CEMETERY FUND Totals	3,498	24,000	40,000	10,000

SUMMARY OF OPERATIONS

Fund

11 Public Safety Funds

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	97,469	86,200	87,200	96,900
Total Expenditures	104,561	60,100	60,100	69,100
Excess Revenues Over (Under) Expenditures	(7,092)	26,100	27,100	27,800
Net Other Financing Sources (Uses)	(25,000)	(30,500)	(30,500)	(25,000)
Net Gain (Loss)	(32,092)	(4,400)	(3,400)	2,800
Fund Balance - Beginning	155,591	165,959	123,499	120,099
Fund Balance - Ending	123,499	161,559	120,099	122,899

SUMMARY OF REVENUES

Fund

11 Public Safety Funds

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4001	Interest Earnings	-	50	50	50
4054	Donations - Police Activities	1,746	1,000	2,000	1,000
4415	Court Security Fee	22,635	24,000	24,000	24,000
4420	Technology Fee	29,927	32,000	32,000	32,000
4425	Child Safety Fines	6,420	7,500	7,500	7,500
4520	Gun Range M&O	36,741	21,650	21,650	32,350
Total Revenues		97,469	86,200	87,200	96,900

SUMMARY OF OPERATING TRANSFERS

Fund

11 Public Safety Funds

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Transfers Out To General Fund	25,000	30,500	30,500	25,000
Total Other Financing Uses	25,000	30,500	30,500	25,000
Net Other Financing Sources (Uses)	(25,000)	(30,500)	(30,500)	(25,000)

SUMMARY OF EXPENDITURES

Fund

11 Public Safety Funds

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Contractual	101,855	59,100	59,100	68,100
Operational	2,706	1,000	1,000	1,000
Capital Outlay	-	-	-	-
Total Expenditures	104,561	60,100	60,100	69,100

Fund
11 Public Safety

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CONTRACTUAL</i>				
208 EMERGENCY SERVICES CORP	52,120	35,150	35,150	35,100
231 SERVICE MAINTENANCE	49,735	23,950	23,950	33,000
<i>CONTRACTUAL Totals</i>	101,856	59,100	59,100	68,100
<i>OPERATIONS</i>				
430 TUITION & TRAINING	968	1,000	1,000	1,000
<i>OPERATIONS Totals</i>	968	1,000	1,000	1,000
<i>CAPITAL</i>				
612 COMPUTER EQUIPMENT	928	-	-	-
621 FIELD MACHINERY	810	-	-	-
<i>CAPITAL Totals</i>	1,738	-	-	-
PUBLIC SAFETY FUNDS Totals	104,562	60,100	60,100	69,100

SUMMARY OF OPERATIONS

Fund

12 Recreational Development

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	721,652	1,718,150	972,200	1,885,000
Total Expenditures	1,104,389	1,630,600	902,250	1,798,850
Excess Revenues Over (Under) Expenditures	(382,737)	87,550	69,950	86,150
Net Other Financing Sources (Uses)	(60,000)	(60,000)	168,000	-
Net Gain (Loss)	(442,737)	27,550	237,950	86,150
Fund Balance - Beginning	314,275	75,575	(128,462)	109,488
Fund Balance - Ending	(128,462)	103,125	109,488	195,638

SUMMARY OF REVENUES

Fund

12 Recreational Development

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4015	Credit Card Fees	-	19,500	-	-
4050	Donations	43,538	34,000	42,700	34,000
4250	Recreation Program Fees	182,340	135,000	165,000	150,000
4252	RBSL Revenues	161,286	158,500	158,500	266,000
4500	Grant Proceeds	-	800,000	300,000	893,250
4680	Developer Contributions	156,077	405,150	100,000	365,750
4700	Takeline Concessions	151,473	140,000	180,000	150,000
4750	Land Lease Revenues	26,938	26,000	26,000	26,000
Total Revenues		721,652	1,718,150	972,200	1,885,000

SUMMARY OF OPERATING TRANSFERS

Fund

12 Recreational Development

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Other Financing Sources				
Operating Transfers In General Fund	-	-	168,000	-
Total Other Financing Sources	-	-	168,000	-
Operating Transfers Out To General Fund	60,000	60,000	-	-
Total Other Financing Uses	60,000	60,000	-	-
Net Other Financing Sources (Uses)	(60,000)	(60,000)	168,000	-

SUMMARY OF EXPENDITURES

Fund

12 Recreational Development

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Contractual	268,536	293,500	293,500	347,000
Supplies	36,075	38,000	38,000	26,000
Operations	61,334	38,000	48,000	50,000
Capital Outlay	738,444	1,261,100	522,750	1,375,850
Total Expenditures	1,104,389	1,630,600	902,250	1,798,850

Fund
12 Recreation Development

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CONTRACTUAL</i>				
213 CONSULTING FEES	27,847	37,500	37,500	37,500
231 SERVICE-MAINT. CONTRACTS	9,382	-	-	-
233 ADVERTISING	-	30,000	30,000	30,000
235 BANK CHARGES	18,528	19,500	19,500	32,000
239 RECREATION CONTRACT	92,137	80,000	80,000	80,000
245 POOL REPAIR & MAINTENANCE	17,064	-	-	-
260 ATHLETIC PROGRAMS	57,839	126,500	126,500	167,500
<i>CONTRACTUAL Totals</i>	268,536	293,500	293,500	347,000
<i>SUPPLIES</i>				
341 CONSTRUCTION & REPAIR SUPPLIES	4,899	12,000	12,000	-
360 ATHLETIC PROGRAM SUPPLIES	1,830	20,000	20,000	20,000
391 RECREATION PROG. SUPPLY	20,848	6,000	6,000	6,000
392 SIGNS AND SIGNALS	8,498	-	-	-
<i>SUPPLIES Totals</i>	36,075	38,000	38,000	26,000
<i>OPERATIONS</i>				
406 SPECIAL EVENTS	61,334	38,000	48,000	50,000
<i>OPERATIONS Totals</i>	61,334	38,000	48,000	50,000
<i>CAPITAL</i>				
633 INFRASTRUCTURE IMPROVEMENT	240,484	1,138,350	400,000	738,350
641 TRAIL DEVELOPMENT	-	69,500	69,500	-

643 PLAYGROUND EQUIPMENT	497,960	53,250	53,250	113,150
--------------------------	---------	--------	--------	---------

Notes:	Various Park Projects
<p>Park Furniture \$23,250 - Site furniture for The Park at Breezy Hill will need to be purchased and installed by City staff once the park construction is complete. Due to funding limitations, these amenities were not included in the construction budget or grant scope.</p> <p>Park Monument Signs \$13,650 - Upon the completion of The Park at Stone Creek and Breezy Hill, a standard park monument sign will need to be installed as well as dedication plaques for each location.</p> <p>Portable Restroom Station \$45,000 - for an additional restroom station for special events. This restroom trailer would be built for women only stall configuration.</p> <p>Disc Golf Course Repairs \$7,500 - Replace damaged and missing tee box signs at the Harry Myers Disc Golf Course.</p> <p>Dugout Covers \$8,750 - Install dugout covers for shade at Myers and Yellowjacket baseball/softball fields. Total of five fields.</p> <p>Tables and Benches \$15,000 - Install two picnic tables and two benches with concrete pads at Yellowjacket playground. At the time the Yellowjacket playground was installed, no funds were available for benches and tables. Multiple residents have requested this amenity be added.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

669 BOAT RAMP IMPROVEMENTS	-	-	-	524,350
----------------------------	---	---	---	---------

	<u>738,444</u>	<u>1,261,100</u>	<u>522,750</u>	<u>1,375,850</u>
--	----------------	------------------	----------------	------------------

RECREATION DEVELOPMENT Totals	1,164,389	1,690,600	902,250	1,798,850
--------------------------------------	------------------	------------------	----------------	------------------

SUMMARY OF OPERATIONS

Fund

13 Radio System

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	39,204	40,500	40,500	42,350
Total Expenditures	193,890	206,450	206,450	689,150
Excess Revenues Over (Under) Expenditures	(154,686)	(165,950)	(165,950)	(646,800)
Net Other Financing Sources (Uses)	160,000	160,000	160,000	640,000
Net Gain (Loss)	5,314	(5,950)	(5,950)	(6,800)
Fund Balance - Beginning	7,724	5,974	13,038	7,088
Fund Balance - Ending	13,038	24	7,088	288

SUMMARY OF REVENUES

Fund

13 Radio System

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4530	City Contracts	39,204	40,500	40,500	42,350
Total Revenues		39,204	40,500	40,500	42,350

SUMMARY OF OPERATING TRANSFERS

Fund

13 Radio System

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Other Financing Sources				
Operating Transfers In				
From General Fund	160,000	160,000	160,000	640,000
*Expended in General Fund	67,200	75,200	75,200	75,200
Operating Transfers Out				
*Expended in General Fund	67,200	75,200	75,200	75,200
Net Other Financing Sources (Uses)	160,000	160,000	160,000	640,000

* Employee salary is paid in the General Fund, however expense is needed in full in this fund to determine City of Heath match

SUMMARY OF EXPENDITURES

Fund

13 Radio System

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Contractual	186,967	201,450	201,450	202,680
Supplies	6,923	5,000	5,000	5,000
Operational	-	-	-	11,470
Capital	-	-	-	470,000
Total Expenditures	193,890	206,450	206,450	689,150

Fund 13 Radio System

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	-----------------------	---------------------------	---------------------------	------------------

CONTRACTUAL

213	CONSULTING FEES	11,440	18,000	18,000	11,000
231	SERVICE MAINTENANCE CONTRACTS	175,527	183,450	183,450	191,680

Notes:	Service Maintenance Contracts
<p>There is an increase of \$7,414 (4%) in this line item from the previous year based on the consumer price index. The City's contract with Harris Corporation is on a calendar year schedule. This amount includes annual maintenance on the radio system, EOC Equipment, Interoperability, and the Mobile Command Vehicle, and the microwave system that connects the site at Fire Station #2 back to the control point at the Police Department.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

<i>CONTRACTUAL Totals</i>	186,967	201,450	201,450	202,680
---------------------------	---------	---------	---------	---------

SUPPLIES

347	GENERAL MAINT. SUPPLIES	6,923	5,000	5,000	5,000
-----	-------------------------	-------	-------	-------	-------

<i>SUPPLIES Totals</i>	6,923	5,000	5,000	5,000
------------------------	-------	-------	-------	-------

OPERATIONS

436	TRAVEL	-	-	-	11,470
-----	--------	---	---	---	--------

Notes:	New Radio System Training
<p>Rockwall County is covering the tuition expenses for the training for one Internal Operations employee related to the new County-wide system. The City is required to cover travel expenses. \$11,470</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

<i>OPERATIONS Totals</i>	-	-	-	11,470
--------------------------	---	---	---	--------

CAPITAL

617 RADIOS - - - 470,000

Notes:	New Equipment
Radio Equipment for New System	
A detailed list of the new public works radios, accessories for public safety radios and software updates has been provided to Council during discussion regarding the Interlocal Agreement with Rockwall County for the new radio system.	
CITY MANAGER'S COMMENTS: Approved from General Fund Reserves	

CAPITAL Totals _____ _____ _____ _____ 470,000

RADIO SYSTEM FUND Totals	193,890	206,450	206,450	689,150
---------------------------------	----------------	----------------	----------------	----------------

SUMMARY OF OPERATIONS

Fund

14 Street Improvements

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	62,821	-	36,050	-
Total Expenditures	11,692	120,000	77,000	102,100
Excess Revenues Over (Under) Expenditures	51,129	(120,000)	(40,950)	(102,100)
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	51,129	(120,000)	(40,950)	(102,100)
Fund Balance - Beginning	258,200	281,399	309,329	268,379
Fund Balance - Ending	309,329	161,399	268,379	166,279

SUMMARY OF REVENUES

Fund

14 Street Improvements

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4001	Interest Earnings	-	-	-	-
4680	Developer Contributions	8,249	-	-	-
4450	Land Sales	-	-	-	-
4800	Assessments	3,707	-	200	-
4810	Assessments - Bourn St.	-	-	-	-
4812	Assessments-Emma Jane/Davy	-	-	-	-
4814	Assessments - Horizon Rd.	-	-	-	-
4816	Pro-Rata - RH Pkwy.	-	-	-	-
4818	Pro-Rata - Road Projects	50,865	-	35,850	-
Total Revenues		62,821	-	36,050	-

SUMMARY OF EXPENDITURES

Fund

14 Street Improvements

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Contractual	11,692	120,000	120,000	102,100
Total Expenditures	11,692	120,000	120,000	102,100

Fund 14 Street Improvements

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<i>CONTRACTUAL</i>				
213 CONSULTING FEES	11,692	120,000	120,000	-
<i>CONTRACTUAL Totals</i>	11,692	120,000	120,000	-
<i>CAPITAL</i>				
645 INFRASTRUCTURE IMPROVEMENT	-	-	-	102,100
<i>CAPITAL Totals</i>				
	-	-	-	102,100
STREET IMPROVEMENT FUND Totals				
	11,692	120,000	120,000	102,100

Notes: John King Blvd Street Lights

Installation of remaining 85 shoe box type street lights from the intersection of North SH 205 to South SH 205. Regardless of which entity controls John King, the City will be responsible for the cost to install, maintain and operate the street lights.

TxDOT has agreed to allow the installation of mid-block crosswalks at San Jacinto Plaza \$15,688

CITY MANAGER'S COMMENTS: Approved

SUMMARY OF REVENUES

Fund

16 Fire Equipment Fund

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4001	Interest Earnings	-	50	50	-
4010	Auction Proceeds	-	-	-	-
4019	Misc. Revenue	-	-	-	-
4535	County Fire Calls	58,250	58,250	58,250	58,250
Total Revenues		58,250	58,300	58,300	58,250

SUMMARY OF EXPENDITURES

Fund

16 Fire Equipment Fund

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Contractual	-	18,000	18,000	25,000
Supplies	7,502	8,000	8,000	11,000
Capital Outlay	81,358	137,200	153,700	129,000
Total Expenditures	88,860	163,200	179,700	165,000

Fund 16 Fire Equipment

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	-----------------------	---------------------------	---------------------------	------------------

CONTRACTUAL

213 CONSULTING FEES	-	18,000	-	25,000
---------------------	---	--------	---	--------

Notes:	Land for new Fire Station No. 1
Funding for an architect to assist in determining what size property is needed. The cost associated with doing a concept plan for fire station, administration and site will cost approximately \$ 25,000. This item was approved by City Manager and the Council last budget year. As the RFP was being finalized, this project was placed on hold by City Management.	
CITY MANAGER'S COMMENTS: Approved	

<i>CONTRACTUAL Totals</i>	-	18,000	-	25,000
---------------------------	---	--------	---	--------

SUPPLIES

377 VOLUNTEER EXPENSES	7,502	8,000	8,000	11,000
------------------------	-------	-------	-------	--------

<i>SUPPLIES Totals</i>	7,502	8,000	8,000	11,000
------------------------	-------	-------	-------	--------

CAPITAL

610 FURNITURE & FIXTURES	8,674	-	-	-
617 RADIO EQUIPMENT	194	17,150	17,150	12,000

Notes:	Pagers for Volunteers
\$6,000 New Pagers for new volunteers	
\$6,000 Replacement Pagers	
CITY MANAGER'S COMMENTS: Approved	

621	FIELD MACHINERY & EQUIPMENT	56,192	120,050	120,050	117,000
-----	-----------------------------	--------	---------	---------	---------

Notes:	Gear and Equipment
<p>\$400 Emergency Gate Openers (10) for 10 NEW Volunteers \$44,000 Replacement Bunker Gear for 10 Existing Paid/Volunteer Firefighters: \$44,000 Bunker Gear for 10 New Volunteers \$2,500 SCBA Masks 10 New Volunteers</p> <p>\$12,000 Opticom Equipment This is for the cost of replacing old existing Opticom Traffic Signals equipment that quits working or is damaged by accidents. A lot of the equipment in the field along Goliad and along Ridge Road is over 10 years old. This amount would allow one complete intersection to be replaced. The state will no longer troubleshoot non-working equipment or make repairs so we have to use a third party contractor. The cost in equipment and labor for maintaining all intersections within Rockwall usually averages out to be around \$12,000 annually.</p> <p>CITY MANAGER'S COMMENTS: <i>Approved</i></p>	

623	VEHICLES	16,298	-	-	-
-----	----------	--------	---	---	---

	<i>CAPITAL Totals</i>	81,358	137,200	137,200	129,000
--	-----------------------	--------	---------	---------	---------

FIRE EQUIPMENT FUND Totals	88,860	163,200	163,200	165,000
-----------------------------------	---------------	----------------	----------------	----------------

SUMMARY OF OPERATIONS

Fund

17 Airport Special Revenue

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	43,613	79,150	79,150	42,900
Total Expenditures	33,017	138,000	138,000	67,350
Excess Revenues Over (Under) Expenditures	10,596	(58,850)	(58,850)	(24,450)
Net Other Financing Sources (Uses)	15,000	15,000	15,000	30,000
Net Gain (Loss)	25,596	(43,850)	(43,850)	5,550
Fund Balance - Beginning	25,612	49,762	51,208	7,358
Fund Balance - Ending	51,208	5,912	7,358	12,908

SUMMARY OF REVENUES

Fund

17 Airport Special Revenue

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4500	Grant Proceeds	10,517	49,150	49,150	6,900
4750	Land Lease	28,015	24,000	24,000	30,000
4752	F.B.O. Lease	5,081	6,000	6,000	6,000
Total Revenues		43,613	79,150	79,150	42,900

SUMMARY OF OPERATING TRANSFERS

Fund

17 Airport Special Revenue

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Other Financing Sources				
Operating Transfers In				
From General Fund	15,000	15,000	15,000	30,000
Total Other Financing Sources	15,000	15,000	15,000	30,000
Net Other Financing Sources (Uses)	15,000	15,000	15,000	30,000

SUMMARY OF EXPENDITURES

Fund

17 Airport Special Revenue

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Contractual	16,406	36,650	36,650	48,800
Supplies	1,604	750	750	2,550
Operational	13,834	98,350	98,350	13,750
Utilities	1,173	2,250	2,250	2,250
Capital	-	-	-	-
Total Expenditures	33,017	138,000	138,000	67,350

Fund
17 Aviation

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
--------------------	-----------------------------------	------------------------------------	------------------------------------	--------------------------

CONTRACTUAL

213 CONSULTING FEES	-	-	-	25,000
---------------------	---	---	---	--------

Notes:	Land Purchase
<p>The Airport Development Plan approved last year shows the need for additional land adjacent to the airport for future expansion and airport improvements. There is approximately 19 acres on the each side of the airport that has been for sale for many years. The budget request is for appraisal services and an estimated cost of the land. TXDOT Aviation has indicated they would act as the City’s agent for land acquisition at such time as the City is ready to proceed. It is proposed the City use TXDOT’s procedure for land acquisition in order to be eligible for a 90% reimbursement at such time the airport expands or the funds used for land acquisition can act as local grant matching for future airport CIP projects.</p> <p>Estimated cost per acre at \$30,000 / acre - \$568,800 Cost of Appraisal Services – \$7,500 Environmental Due Diligence Audit - \$3,000 Legal - \$15,000 Closing costs - \$17,000 Total: \$611,300</p> <p>CITY MANAGER'S COMMENTS: Bond funds are available to reimburse TxDOT Aviation for the land purchase if Council decides to continue the process</p>	

Notes:	FBO Contract Labor
<p>The FBO, Todd Parks has requested a fee to compensate him for the services he provides the City. A contract amendment will be required to allow this compensation to occur.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	Marketing & Website Consulting
---------------	--------------------------------

Fund 17 Aviation

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<p>Airport Marketing – this request is for development of a website and promotional materials for the airport. The Ralph M Hall / Rockwall Municipal Airport has 69 based aircraft with a mixture of both personal and business users. By promoting the airport throughout the region, it is believed that the City will benefit economically by having those with airplanes fly into Rockwall, enjoy many of the shopping, dining, and recreational destinations the City has to offer, spend the night, contribute to the local economy, and fly out the next day with little impact to city services. The information on the website and the promotional materials can also be used by the REDC in their recruiting packets to prospective companies looking to locate in Rockwall.</p> <p>Marketing Strategy Research & Consulting - \$4,200 Design and Content Creation - \$1,700 Website creation \$1,500 Printing 1000 tri-fold promotional materials \$415 Total: \$7,815.00</p> <p>CITY MANAGER'S COMMENTS; Disapproved</p>				

227	INSURANCE-REAL PROPERTY	1,521	1,000	1,000	1,200
229	INSURANCE-LIABILITY	-	1,800	1,800	1,500
240	EQUIPMENT REPAIRS	469	5,950	5,950	2,100
242	EQUIPMENT RENTAL & LEASE	-	250	250	250
244	BUILDING REPAIRS	3,947	26,350	26,350	16,050
246	VEHICLE REPAIRS	10,469	1,000	1,000	2,400
280	STATE PERMITS	-	300	300	300
	<i>CONTRACTUAL Totals</i>	<u>16,406</u>	<u>36,650</u>	<u>36,650</u>	<u>48,800</u>
<i>SUPPLIES</i>					
331	FUEL & LUBRICANTS	1,604	-	-	1,800
339	FUEL TANK REPAIRS	-	250	250	250
341	CONSTRUCTION & REPAIR SUPPLIES	-	500	500	500
	<i>SUPPLIES Totals</i>	<u>1,604</u>	<u>750</u>	<u>750</u>	<u>2,550</u>
<i>OPERATIONS</i>					
409	GRANT MATCHING	13,834	98,350	98,350	13,750

Notes:	Grant Matching
---------------	----------------

Fund 17 Aviation

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
<p>Routine Airport Maintenance Program - RAMP Projects are reimbursed 50/50 up to \$100,000</p> <p>AWOS - Automated Weather Observation System. As an AWOS owner, the City is obligated to operate and maintain the system according to FAA AC No. 150/5220-16D. The City will contract directly with Vaisala, Inc. to provide maintenance on the AWOS at the airport. Currently each airport contracts individually for the NADIN interface service connection that links the AWOS weather data with FAA Flight Services and the National Weather Service. The NADIN connection is also used for remote daily monitoring of the AWOS system to perform maintenance functions. Both items are reimbursable at 50% under the Routine Airport Maintenance Program.</p> <p>AviMet Data Link / National Airspace Data Interchange Network (NADIN) – this is the data link from the AWOS at the Rockwall Municipal Airport to the National Weather Service - \$780</p> <p>AWOS Maintenance Agreement – 4 quarterly inspections required. Contract with Vaisala, Inc. and is eligible for a 50% reimbursement from RAMP Grant): \$5,966</p> <p>Tree Removal -Several trees need to be removed due to their proximity to RW 35 on the south end of the airport. The FAA has identified some of these as penetrating the 20:1 approach/departure area. It is proposed to hire a professional tree service to remove the trees. Budget Request: \$7,000</p> <p>Total RAMP Grant Matching Request: \$13,746</p> <p style="color: green;">CITY MANAGER'S COMMENTS: Approved</p>				
<i>OPERATIONS Totals</i>	13,834	98,350	98,350	13,750
<i>UTILITIES</i>				
501 ELECTRICITY	1,173	2,250	2,250	2,250
<i>UTILITIES Totals</i>	1,173	2,250	2,250	2,250
AVIATION FUND Totals	33,017	138,000	138,000	67,350

SUMMARY OF OPERATIONS

Fund

18 Recycling

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	22,223	6,000	6,000	-
Total Expenditures	4,331	14,000	14,000	-
Excess Revenues Over (Under) Expenditures	17,892	(8,000)	(8,000)	-
Net Other Financing Sources (Uses)	-	-	-	(33,000)
Net Gain (Loss)	17,892	(8,000)	(8,000)	(33,000)
Fund Balance - Beginning	114,580	130,579	132,472	124,472
Fund Balance - Ending	132,472	122,579	124,472	91,472

SUMMARY OF REVENUES

Fund
18 Recycling

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4780	Recycling Revenue	22,223	6,000	6,000	-
Total Revenues		22,223	6,000	6,000	-

SUMMARY OF OPERATING TRANSFERS

Fund

18 Recycling

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Other Financing Uses				
Operating Transfers Out To General Fund	-	-	-	33,000
Total Other Financing Sources	-	-	-	(33,000)
Net Other Financing Sources (Uses)	-	-	-	(33,000)

SUMMARY OF EXPENDITURES

Fund

18 Recycling

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operational	4,331	14,000	14,000	-
Total Expenditures	4,331	14,000	14,000	-

SUMMARY OF OPERATIONS

Fund

24 Downtown Fund

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	16,735	-	10,000	10,000
Total Expenditures	54,172	23,550	15,550	15,750
Excess Revenues Over (Under) Expenditures	(37,437)	(23,550)	(5,550)	(5,750)
Net Gain (Loss)	(37,437)	(23,550)	(5,550)	(5,750)
Fund Balance - Beginning	54,007	56,121	16,570	11,020
Fund Balance - Ending	16,570	32,571	11,020	5,270

SUMMARY OF REVENUES

Fund

24 Downtown Fund

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4050	Donations	10,000	-	10,000	10,000
4254	Downtown Program Fees	6,735	-	-	-
Total Revenues		16,735	-	10,000	10,000

SUMMARY OF EXPENDITURES

Fund

24 Downtown Fund

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Contractual	3,930	5,000	5,000	5,000
Supplies	41,755	8,550	8,550	2,750
Operational	8,487	10,000	2,000	8,000
Total Expenditures	54,172	23,550	15,550	15,750

Fund 24 Downtown Improvements

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved
-------------	--------------------------	---------------------------	---------------------------	------------------

CONTRACTUAL

293 GRANT PROGRAM	3,930	5,000	5,000	5,000
-------------------	-------	-------	-------	-------

<i>CONTRACTUAL Totals</i>	3,930	5,000	5,000	5,000
---------------------------	-------	-------	-------	-------

SUPPLIES

347 GENERAL MAINT SUPPLY	41,755	8,550	8,550	2,750
--------------------------	--------	-------	-------	-------

<i>SUPPLIES Totals</i>	41,755	8,550	8,550	2,750
------------------------	--------	-------	-------	-------

OPERATIONS

469 PROMOTION EXPENSE	8,487	10,000	2,000	8,000
-----------------------	-------	--------	-------	-------

Notes:	Seasonal Banners
\$8,000 light pole banners for seasonal themes. CITY MANAGER'S COMMENTS: Approved	

<i>OPERATIONS Totals</i>	8,487	10,000	2,000	8,000
--------------------------	-------	--------	-------	-------

DOWNTOWN IMPROVEMENT Totals	54,172	23,550	15,550	15,750
------------------------------------	---------------	---------------	---------------	---------------

SUMMARY OF OPERATIONS

Fund

26 Narcotics - Seizure Awards

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Total Revenues	173,544	-	105,600	-
Total Expenditures	230,308	94,300	94,300	42,400
Excess Revenues Over (Under) Expenditures	(56,764)	(94,300)	11,300	(42,400)
Net Other Financing Sources (Uses)	-	-	-	(208,500)
Net Gain (Loss)	(56,764)	(94,300)	11,300	(250,900)
Fund Balance - Beginning	682,182	685,562	625,418	636,718
Fund Balance - Ending	625,418	591,262	636,718	385,818

SUMMARY OF REVENUES

Fund

26 Narcotics - Seizure Awards

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
4550	Seizure Revenue	173,544	-	105,600	-
Total Revenues		173,544	-	105,600	-

SUMMARY OF EXPENDITURES

Fund

26 Narcotics - Seizure Awards

	Actual 14-15	Budgeted 15-16	Amended 15-16	Proposed 16-17
Contractual	5,246	22,400	22,400	22,400
Operational	10,000	20,000	20,000	20,000
Capital	215,062	51,900	51,900	-
Total Expenditures	230,308	94,300	94,300	42,400

SUMMARY OF OPERATING TRANSFERS

Fund

26 Narcotics - Seizure Awards

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Other Financing Sources				
Operating Transfers Out To General Fund	-	-	-	208,500
Total Other Financing Sources	-	-	-	208,500
Net Other Financing Sources (Uses)	-	-	-	(208,500)

Fund 26 Seized Funds

G/L Account	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2017 Approved								
<i>CONTRACTUAL</i>												
231 SERVICE MAINTENANCE CONTRACTS	5,246	22,400	22,400	22,400								
<i>CONTRACTUAL Totals</i>	5,246	22,400	22,400	22,400								
<i>OPERATIONS</i>												
451 CONFIDENTIAL FUNDS	10,000	20,000	20,000	20,000								
<i>OPERATIONS Totals</i>	10,000	20,000	20,000	20,000								
<i>CAPITAL</i>												
623 VEHICLES	-	-	-	50,000								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Notes:</td> <td>New Vehicle</td> </tr> <tr> <td colspan="2">Replace an existing narcotics vehicle. This vehicle was purchased out of seized funds in 2011 and currently has over 100,000 miles. \$25,000</td> </tr> <tr> <td colspan="2">Purchase a Dodge Charger for our Citizen on Patrol. We have implemented a four year replacement program that would allow us to replace one aging vehicle a year utilizing our seized funds account to accomplish this goal. \$25,000</td> </tr> <tr> <td colspan="2" style="color: green;">CITY MANAGER'S COMMENTS: Approved</td> </tr> </table>					Notes:	New Vehicle	Replace an existing narcotics vehicle. This vehicle was purchased out of seized funds in 2011 and currently has over 100,000 miles. \$25,000		Purchase a Dodge Charger for our Citizen on Patrol. We have implemented a four year replacement program that would allow us to replace one aging vehicle a year utilizing our seized funds account to accomplish this goal. \$25,000		CITY MANAGER'S COMMENTS: Approved	
Notes:	New Vehicle											
Replace an existing narcotics vehicle. This vehicle was purchased out of seized funds in 2011 and currently has over 100,000 miles. \$25,000												
Purchase a Dodge Charger for our Citizen on Patrol. We have implemented a four year replacement program that would allow us to replace one aging vehicle a year utilizing our seized funds account to accomplish this goal. \$25,000												
CITY MANAGER'S COMMENTS: Approved												
624 POLICE EQUIPMENT	215,062	51,900	51,900									
<i>CAPITAL Totals</i>	215,062	51,900	51,900									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">SEIZED FUNDS - NARCOTICS Totals</td> <td style="width: 15%; text-align: right;">230,308</td> <td style="width: 15%; text-align: right;">94,300</td> <td style="width: 15%; text-align: right;">94,300</td> <td></td> </tr> </table>					SEIZED FUNDS - NARCOTICS Totals	230,308	94,300	94,300				
SEIZED FUNDS - NARCOTICS Totals	230,308	94,300	94,300									



City of Rockwall

**CITY OF ROCKWALL, TEXAS
MEMORANDUM**

TO: Rick Crowley, City Manager
**FROM: Cheryl Dunlop
Director, Administrative Services**
DATE: August 17, 2016
SUBJECT: City's Health & Welfare Programs

General Overview

The City of Rockwall has partnered with **Holmes Murphy** since January 2014 for broker and consultant services to ensure the City stays informed on the latest issues related to Healthcare Reform and other legal and legislative topics that impact the City's health plan. **Group & Pension Administrators, Inc.** (GPA) has, since 2004, continued to act on behalf of the City as our *third-party administrator* in reviewing and paying medical claims. The savings derived from their review and process intervention services was \$1,031,970 for 2015. Every three (3) years, the City sends out *requests for proposals* for these services. The City began this process earlier this spring and anticipates a recommendation in mid-October for the new plan year beginning January 2017.

Health Care Cost Summary

As the chart below indicates, the City has experienced a continued rise in healthcare claims and costs since the 2014 plan year. The City experienced a 20% increase in claims cost for medical, dental and vision in 2015.

History of Claims Cost:

Cal Year	Claims Cost	Annual Cost PEPY	# of EEs @ YR End
2011	\$2,251,503	\$9,006	253
2012	\$2,402,215	\$9,053	245
2013	\$1,901,422	\$7,989	238
2014	\$2,425,875	\$10,279	236
2015	\$2,914,258	\$12,143	240

Prescription Benefits Plan

This past plan year, the City saw a 5% decrease in prescription claims. As of July 1, 2014, the City excluded covering prescriptions that contain *bulk powder* and other compound drugs contributing to a portion of this increase in claims cost.

PLAN YEAR	RX EXPENSE PAID	% INCREASE/DECREASE
2010	\$385,422	22.2%
2011	\$389,761	1.1%
2012	\$491,122	26.0%
2013	\$513,652	4.6%
2014	\$624,073	21.5%
2015	\$594,363	-5%

Note: Claims cost does not include Admin Fees.

Healthcare Reform

The City was faced with additional fees and plan changes as a result of the *Affordable Care Act*. For 2015, the fees included:

- *Patient Centered Outcomes Research Institute (PCORI) Fee* - \$1,256.43
- *Transitional Reinsurance Fee* - \$25,197.48

For 2016, the projected fees:

- *Patient Centered Outcomes Research Institute (PCORI) Fee* - \$1,300 (*estimated*)
- *Transitional Reinsurance Fee* - \$15,600 (*estimated*) In January 2017, this fee will be eliminated.

There may be other factors of healthcare reform that may impact the City going forward such as the **Cadillac Tax (2018)**, if actually implemented.

Pre 65 Retiree Health Benefits

The City elected *Texas Municipal League Multi-State Intergovernmental Employee Benefits Pool (TMLIEBP)* to administer this state mandated "retiree health care" program. The City pays 25% of the lowest premium available of four plans offered to the participants, which is \$282.84 for 2016 and \$291.32 for 2017. The City only pays this amount if an employee elects to enroll at the time of their retirement, and the claims liability is held by TMLIEBP. Participation ends at the time the employee reaches the age of 65 and is Medicare eligible, or earlier if they choose not to participate. However, the premium rates for the retiree is currently more than what they would pay for continued coverage (COBRA) under the City's self-insured plan, and the City would continue to carry the liability for those claims for up to 18 months. With a growing number of the City's employees eligible to retire, and the continued rise in health care costs, it is vital that the City focus initiatives toward providing a cost-effective, *pre-65 health care option* for our retirees.

In December 2014, the City offered an *early retirement opportunity incentive*. As a result, three new retirees were added to the Pre-65 health plan beginning in August 2015. For 2016, the City pays \$1,166.10 per month each for these participants. This was a 20% increase in premium from 2015. The rate will increase by 3% for 2017. The City will continue to pay a portion of these premiums for these three participants until they reach the age of 65 and are Medicare eligible, or earlier if they choose not to participate.

SUMMARY OF REVENUES

Fund

31 Employee Benefits

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Revenues					
4019	Miscellaneous	33,116	28,000	28,000	28,000
4850	Employee Contributions	704,352	792,000	720,000	755,000
4855	Pharmacy Rebates	-	-	-	-
4860	Stop Loss Reimbursements	-	20,000	616,900	20,000
Total Operating Revenues		737,468	840,000	1,364,900	803,000
Non-Operating Revenues					
4001	Interest Earnings	139	-	6,000	6,000
Total Non-Operating Revenues		139	-	6,000	6,000
Total Revenues		737,607	840,000	1,370,900	809,000

SUMMARY OF OPERATING TRANSFERS

Fund

31 Employee Benefits

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Transfers In				
From General Fur	2,300,000	2,500,000	2,500,000	2,500,000
From Water & Sev	900,000	900,000	900,000	900,000
Total Transfers In	3,200,000	3,400,000	3,400,000	3,400,000
Net Operating Transfers In (Out)	3,200,000	3,400,000	3,400,000	3,400,000

SUMMARY OF EXPENSES

Fund

31 Employee Benefits

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Expenses				
Operations	3,629,938	4,079,000	4,553,000	4,074,000
Total Expenditures	3,629,938	4,079,000	4,553,000	4,074,000

Fund
31 Employee Benefits

ACCOUNT	2015 Actual Expense	2016 Adopted Budget	2016 Amended Budget	2017 Approved
40 Operational				
422 EMPLOYEE ACTIVITIES	4,295	5,000	5,000	5,000
440 ADMINISTRATION FEES	244,197	275,000	264,000	250,000
441 REINSURANCE PREMIUMS	295,624	375,000	285,000	345,000
442 PAID HEALTH CLAIMS	3,064,862	3,400,000	3,975,000	3,450,000
443 LIFE INSURANCE PREMIUMS	20,960	24,000	24,000	24,000
Operational TOTAL:	3,629,938	4,079,000	4,553,000	4,074,000
Employee Benefits TOTAL:	3,629,938	4,079,000	4,553,000	4,074,000



City of Rockwall
The New Horizon

MEMORANDUM

TO: Rick Crowley, City Manager
FROM: Cheryl Dunlop
 Director, Administrative Services
CC: Mary Smith, Asst. City Manager
DATE: August 17, 2016
SUBJECT: Employee Safety Program

In 1990, the City issued Certificates of Obligation for \$2,000,000 to fund a self-insured workers' compensation program. The bond issue was paid off in August 2000. Claims processing is managed by the Texas Municipal League with the City paying deductible expenses up to \$200,000 per occurrence, with an aggregate exposure of \$600,000.

The City's self-funded Risk Management Program includes many components that have worked well together over the past several years to ensure and promote a safe work environment for all our employees. These include: *job placement assessments, drug/alcohol testing, job evaluation & site assessments, specific job safety training, incident investigation and reporting, workplace inspections, risk assessments and analysis* conducted by TML.

The HR staff reviews the claims data to identify potential trends in the following areas: *types of injuries, injuries occurring within certain job classifications, injuries resulting from types of equipment or specific job tasks, severity of claims, number of "days lost", and costs.* In addition, employees are encouraged to report *incidents without injuries* in order to assist in tracking and identifying potential safety hazards that can be corrected pro-actively.

As you can see from the chart below, workers' compensation claims and costs have fluctuated over the years. In fiscal years 09/10, 10/11 and 11/12, there were a high number of reportable incidents and high medical claims costs. In fiscal years 12/13, 13/14, 14/15 the reportable incidents and the medical claims costs came down considerably.

Workers' Compensation Claims Activity								
Fiscal Year								
Fiscal Year	Total # of Employees Receiving A Pay Check	Total Incidents	Reportable Incidents	Non Reportable Incidents	Total Days Away From Work	Cost of Total Days Away From Work	Total Days Restricted Duty (Light/Modified)	Medical Claims Cost
09/10	307	106	57	49	79	\$ 22,597	141	\$ 124,008
10/11	299	87	39	48	140	\$ 36,912	206	\$ 144,303
11/12	328	90	42	48	199	\$ 47,708	278	\$ 193,741
12/13	286	50	20	30	20	\$ 5,584	85	\$ 58,771
13/14	286	48	22	26	4	\$ 1,100	45	\$ 20,779
14/15	302	35	18	17	114	\$ 19,056	207	\$ 72,687
15/16	300	46	17	29	217	\$ 55,029	320	\$ 103,209

Although the *reportable incidents* are the lowest in the last several fiscal years, there are a number of serious injuries causing the most *number of days away from work* and the most *days on restricted or light duty*, with the highest increase in *medical claims costs*. For example, 5 of the 17 reportable incidents required surgery, totaling \$82,551. The remaining 12 incidents totaled \$20,658 in various medical claims cost, for an overall total *to-date* of \$103,209. There is one large claim that remains open and will not close until after the end of this fiscal year.

Employee Safety Program
Page 2

Due to the number of serious incidents and the increase in overall costs this year, staff cannot support the recommendation to fund the safety incentive to employees this year. The City should continue to fund safety training, site assessments, and accident & injury investigations to ensure a continued safe working environment for our employees and volunteers.

The City has achieved great results over the majority of the past 25 years in managing claim costs, though some of these years have presented challenges. With each year's claims and administration, the fund balance has been declining. We have had a difficult year this year, and even with a reasonable claims level next year, we expect the fund balance to continue to deplete. We anticipate we will need to increase the General Fund and Water/Sewer transfers over the next several years in order to build a reserve again.

SUMMARY OF OPERATIONS

Fund

32 Worker's Compensation

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Revenues	-	-	-	-
Operating Expenses	190,236	187,000	290,000	119,000
Operating Income (Loss)	(190,236)	(187,000)	(290,000)	(119,000)
Non-Operating Revenues	722	500	1,000	1,000
Non-Operating Expenses	-	-	-	-
Non-Operating Income (Loss)	722	500	1,000	1,000
Net Income (Loss) Before Transfers	(189,514)	(186,500)	(289,000)	(118,000)
Net Transfers In (Out)	80,000	105,000	150,000	200,000
Net Income (Loss)	(109,514)	(81,500)	(139,000)	82,000
Retained Earnings - Beginning	262,367	392,946	152,853	13,853
Retained Earnings - Ending	152,853	311,446	13,853	95,853

SUMMARY OF REVENUES

Fund

32 Worker's Compensation

Account	Description	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Non-Operating Revenues					
4001	Interest Earnings	222	-	500	500
4019	Misc. Revenues	500	500	500	500
Total Non-Operating Revenues		722	500	1,000	1,000
Total Revenues		722	500	1,000	1,000

SUMMARY OF OPERATING TRANSFERS

Fund

32 Worker's Compensation

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operating Transfers In				
From General Fund	50,000	75,000	110,000	150,000
From Water/Sewer Fund	30,000	30,000	40,000	50,000
Net Operating Transfers In (Out)	80,000	105,000	150,000	200,000

SUMMARY OF EXPENSES
Fund
32 Worker's Compensatic

	Actual 14-15	Budgeted 15-16	Amended 15-16	Adopted 16-17
Operational	190,236	187,000	290,000	119,000
Total Operating Expenses	190,236	187,000	290,000	119,000
Total Expenditures	190,236	187,000	290,000	119,000

Fund
32 Worker's Compensation

ACCOUNT	2015 Actual Expense	2016 Adopted Budget	2016 Amended Budget	2017 Approved
40 Operational				
431 SAFETY TRAINING	729	1,000	1,000	1,000
440 ADMINISTRATION FEES	25,369	31,000	34,000	38,000
444 PAID LOSSES	85,938	75,000	175,000	75,000
446 SAFETY INCENTIVES	74,750	75,000	75,000	-
447 DRUG TESTING	3,450	5,000	5,000	5,000
Operational TOTAL:	190,236	187,000	290,000	119,000
Worker's Compensation TOTAL:	190,236	187,000	290,000	119,000